

# City of Enumclaw Shoreline Master Program:

## Periodic Review Public Participation Plan

### Introduction

The City of Enumclaw is undertaking a periodic review of its Shoreline Master Program (SMP), as required by the Washington State Shoreline Management Act (SMA), RCW 90.58.080(4). The SMA requires each SMP be reviewed and revised, if needed, on an eight-year schedule established by the Legislature. The review ensures the SMP stays current with changes in laws and rules, remains consistent with other Enumclaw plans and regulations, and is responsive to changed circumstances, new information and improved data.

A Public Participation Plan is required to describe how the City of Enumclaw will encourage early and continuous public participation throughout the process of reviewing the SMP.

This Public Participation Plan describes the steps that Enumclaw will take to provide opportunities for public engagement and public comment, as well as contact information and web addresses. This plan is in addition to any other minimum requirements for public participation required by the City of Enumclaw's Code Section 15.30.030 and Resolution No. 1535. This plan is a working document and will be adjusted as needed to provide for the greatest and broadest public participation.

### 1.0 Public Participation Goals

- Provide interested parties with timely information, an understanding of the process, and multiple opportunities to review and comment on proposed amendments to the SMP.
- Actively solicit information from citizens, property owners and stakeholders about their concerns, questions and priorities for the Periodic Review process.
- Encourage interested parties to informally review and comment on proposed changes to the SMP throughout the process and provide those comments to decision makers.
- Provide forums for formal public input at project milestones prior to decision-making by local officials.
- Consult and consider recommendations from neighboring jurisdictions, federal and state agencies, and Native American tribes.

### 2.0 Public Participation Opportunities

City of Enumclaw is committed to providing multiple opportunities for public participation throughout the process. The City of Enumclaw will use a variety of communication tools to inform the public and encourage their participation, including the following:

#### 2.1 Website

The City of Enumclaw's website will include a Shoreline Master Program Review webpage where interested parties can access status updates, draft documents, official notices, minutes and other project information. The webpage will be the primary repository of all information related to the

Periodic Review process. The page will include who to contact for more information and an email link for questions and comments.

## 2.2 Survey

A community survey will be conducted to solicit specific feedback from interested parties and results will be posted on the Periodic Review webpage.

## 2.3 Open House

The City of Enumclaw will initiate the Periodic Review with a community open house. Public comments received during the Open House will be posted on the Shoreline Master Program Update webpage.

## 2.4 Notice mailing list

An email list of interested parties will be created, advertised and maintained by the City of Enumclaw. The list will be used to notify interested parties regarding Periodic Review progress and participation opportunities. Interested parties will be added to the list by contacting the Planning Department.

## 2.5 Comment

Interested parties will be encouraged to provide comments to the City of Enumclaw by letter or email. All comments will be forwarded to the City Council and Planning Commission. The Periodic Review webpage will be the central repository for information under consideration. Documents will be available for review at the City of Enumclaw Community Development Department, and copies will be provided at the established copying cost by request.

## 2.6 Planning Commission

The Planning Commission will be the primary forum for detailed review and recommendations to the City Council. Interested parties are encouraged to attend and provide comments during the Planning Commission deliberations and/or City Council workshops and public hearings. Official notices will be published as established in the Enumclaw Municipal Code.

## 2.7 News media

The local news media will be kept up-to-date on the Periodic Review process and receive copies of all official notices. The Enumclaw Courier Herald is the City's Official Newspaper for publishing documents and notices.

## 3.0 List of stakeholders

City of Enumclaw will engage the following stakeholders:

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## KEY PARTIES/STAKEHOLDERS

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Local governments must consult with interested parties throughout the development of legislation. Depending on the proposed legislation, the City has identified the following interested parties and agencies that will be included in notifications. For each legislative action, the City will create a public notification list from these parties tailored to the scope and impact of the proposal, with the goal of ensuring that all potentially affected parties are included.

### Members of the Public

- Residents city-wide
- Property/business owners city-wide
- Residents in the unincorporated UGA
- Property/business owners in the unincorporated UGA

### Business Community

- Enumclaw Area Chamber of Commerce
- King County Master Builders Association

### Environmental Stakeholders

- WRIA 9 Watershed Ecosystem Forum for Salmon Habitat Recovery
- Mid Puget Sound Fisheries Enhancement Group
- Puget Sound Clean Air

### Tribes

- Muckleshoot Tribe
  - Archeologist
  - Fisheries
  - Wildlife
- Puyallup Tribe

### Others

- Puget Sound Energy

### Special Purpose Districts

- Enumclaw School District
- King County Fire District 28
- King County Drainage District No. 5
- King County Drainage District No. 6

### City Officials

- City Council
- Planning Commission
- Park Board
- City Staff

### City Departments and Services

- Public Works
- Park and Recreation

### Other Local Government

- King County Department of Permitting & Environmental Review
- City of Auburn

### State Government

- Department of Ecology
- Department of Archaeology and Historic Preservation
- Department of Fish and Wildlife
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### Federal Government

- Federal Emergency Management Agency (FEMA)
- National Park Service
- US Forest Service
- US Army Corps of Engineers

## 4.0 Public Participation Timeline

The following is a general timeline including anticipated public participation opportunities. The City of Enumclaw will coordinate with the Department of Ecology throughout the process. A detailed timeline will be posted on the Periodic Review webpage. \*Dates are subject to change\*

### PUBLIC PARTICIPATION SCHEDULE

<b>March 22, 2018</b> – Planning Commission Meeting	New business – present Public Participation Program
<b>April or May, 2018</b> – Planning Commission Meeting	Introduce consultant and present SMP project overview
<b>April – May, 2018</b>	Establish webpage on City website Advertise SMP overview
<b>June 28, 2018</b> – Planning Commission Meeting	Progress update – DRAFT Public Participation Program and Scope of work
<b>November 2018</b>	Consultant selected
<b>January 2019</b>	Post Public Participation Plan, Stakeholders, and SMP FAQ on website
<b>January-February 2019</b>	Work with consultant on DRAFT revisions to the City’s Shoreline Master Program, including SMP Gap Analysis and Ecology Checklist
<b>February or March 2019</b>	Hold open house to discuss SMP Periodic Update and draft code amendments
<b>March-April 2019</b>	Local SEPA review and approval GMA 60-day review and approval Ecology 45-day review and approval
<b>June 10, 2019</b> – City Council	Public Hearing before City Council and ordinance – first reading
<b>June 24, 2019</b> – City Council	City Council ordinance – second reading/adopt
<b>June 30, 2019</b>	SMP Submittal to Ecology

## 5.0 Public Comment Periods and Hearings

The Planning Commission will conduct a public comment period and at least one public hearing to solicit input on the Periodic Review prior to making a recommendation to the City Council. The Enumclaw City Council will hold a public hearing prior to final adoption.

The City of Enumclaw will coordinate with the Department of Ecology on public notification of comment periods and hearings to take advantage of Ecology's optional SMP amendment process that allows for a combined state-local comment period (WAC 173-26-104).

Public notice of all hearings will state who is holding the comment period and/or hearing, the date and time, and the location of any public hearing. Notices will be published per official policy and comply with all other legal requirements such as the Americans with Disabilities Act. A notice will be sent to the email list (2.4, above) and the Department of Ecology.