



PLEASE RETURN TO:

Date Received

Community Development
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**Application for
 ROTARY CENTENNIAL PARK
 READER BOARD DISPLAY REQUEST**

Application Date: _____

*This is an **application only**, and not authorization for request until approval is obtained*

APPLICANT INFORMATION

Name of Organization Applying: _____

Mailing Address: _____ Contact Name & Phone: _____

City: _____ State: _____ Zip: _____ Email: _____

Date Requested: Monday, ____/____/____ - Monday, ____/____/____

DISPLAY REQUEST

Preferred Side of Reader Board: Facing Railroad St. Facing Ranchito

*****If your preferred side is not available you will automatically get put on what is available*****

- **Fill in the blocks with your message as you would like it to appear on the reader board, the space provided above is the maximum allowed.**
 Leave one space between all words, any punctuation mark is considered a character.
- **Group or event names should be placed on the first line.**
- **Separate display requests needed for each side of reader board.**
- **Messages are displayed for 2 week periods—may be left up longer if there are no other requests.**
- **All request need to be submitted at least 1 week prior to the request.**

PLEASE READ BEFORE SIGNATURE

The Rotary Centennial Park reader board is offered as a public service by the City of Enumclaw. The user agrees to hold harmless the City of Enumclaw, its officials and employees for any and all liability, damages or losses incurred because of actions, errors or omissions related to the use of the reader board. Messages are put up and removed on Mondays. Please make request dates accordingly.

Applicants Signature _____ Title _____ Date _____

*****CITY STAFF USE ONLY*****

Approved as Requested Approved with changes Denied: *reason* _____

 Notified Applicant of Approval and/or changes

 Sent to Shops

 Entered in Calendar

 Filed Electronic Copy