



## Application for Non-Profit License

*This is an **application only**, and not a license to conduct business.*

**PLEASE RETURN TO:**

**Business License Officer**

1309 Myrtle Ave.

Enumclaw, WA 98022

Phone: (360) 615-5734

Fax: (360) 825-7232

Email:

[jpaulson@ci.enumclaw.wa.us](mailto:jpaulson@ci.enumclaw.wa.us)

Date Received

The City of Enumclaw requires all businesses located or operating within the city limits to obtain a business license. Additional licenses are required for Adult-Oriented Businesses, Amusement Devices, Cabaret, Dances, Pawnbrokers, Solicitors and Mobile Vendors, Firework Stands, Carnival, Circuses and Shows.

Please contact the Business License Officer at (360) 615-5734 for application information.

**BUSINESS LICENSES ARE NON-TRANSFERRABLE. ALL FEES ARE NON-REFUNDABLE (5.02.060 G)**

Business Type: *(Circle)*

Sole Proprietor

Corporation

Non-profit

Partnership

LLC

**BUSINESS INFORMATION**

Name of Business:

UBI#:

Name of Proprietor, Manager, or Agent:

# of Employees:

Street Address:

Mailing Address (if different from street address)

City:

State:

Zip:

City:

State:

Zip:

Phone:

Email:

**PROPERTY OWNER INFORMATION**

Name of Business:

Name of Proprietor, Manager, or Agent:

Street Address:

Mailing Address (if different from street address)

City:

State:

Zip:

City:

State:

Zip:

Phone:

Email:

Business Activity (please give a detailed description of business activity, services rendered or products sold):

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**COMPLETE THIS SECTION FOR ALL OWNERS, AGENTS, PARTNERS OR CORPORATE OFFICERS**

*Attach a separate page if necessary.*

Name:

Date of Birth:

Street Address:

Mailing Address (if different from street address)

City:

State:

Zip:

City:

State:

Zip:

Phone:

Email:

Emergency Contacts: (you must provide two local contacts for the Police and Fire Departments in case of an emergency)

1. Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
2. Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Does your building/premise have a security alarm? \_\_\_\_\_

**KNOX BOX REQUIRMENTS**

The Fire Department may require a Knox Box to expedite entry and eliminate property damage in the event of an emergency. You will be contacted if this is required for your business. An explanation letter is included in our business license packet. Call the Fire Department at 825-5544 if you have questions.

Does your building/premise have a fire alarm? \_\_\_\_\_

Does your building/premise have a fire sprinkler system? \_\_\_\_\_

Does your building/premise have a Knox Box? \_\_\_\_\_

**HAZARDOUS MATERIALS/WASTE INFORMATION**

Will your business require storing any hazardous material over 55 gallons combined? (If yes, please complete a hazardous materials form.) \_\_\_\_\_

**PROOF OF NON-PROFIT STATUS**

Any person or organization claiming the exemptions of this section shall file with the city license officer an affidavit setting forth facts sufficient to show the application of section and the right to such exemption, including filing a copy of the Federal Internal Revenue Service form granting nonprofit status.

**APPLICANT'S SIGNATURE**

I hereby certify and declare under penalty of perjury under Washington law that the statements furnished by me on this application are true and complete to the best of my knowledge. I understand that the issuance of this license is conditioned upon compliance at all times with all applicable ordinances, regulations and statutes of the City of Enumclaw and the State of Washington. The issuance of this business license does not imply compliance with the Zoning Code and International Fire and Building Codes.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date