

# CITY OF ENUMCLAW

## JOB DESCRIPTION

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<b><u>POSITION TITLE:</u></b>	<b>TEMPORARY SEASONAL WORKER</b>
<b><u>DEPARTMENT:</u></b>	<b>PUBLIC WORKS STREETS DEPT</b>
<b><u>FLSA STATUS:</u></b>	<b>NON-UNION, NON-EXEMPT</b>
<b><u>PAY GRADE:</u></b>	<b>\$16.90-\$20.79/HR</b>

### **JOB SUMMARY:**

This is a temporary, non-benefited, full-time, Fair Labor Standards Act overtime non-exempt position, lasting no more than 90 days or 5 months depending on the appointment. Shifts will be part-time mornings/evenings and weekends depending on the weather for approximately 20 hours a week (2-3 hours each shift).

The job duties and responsibilities represented in this job description in no way imply that these are the only duties to be performed. Employees occupying the position will be required to follow any other job-related instructions and to perform any other job-related duties requested by a supervisor. While requirements may be representative of minimum levels of knowledge, skills and abilities to perform this job successfully, the employee will possess the abilities or aptitudes to perform each duty with average proficiency.

### **ESSENTIAL FUNCTIONS:**

- Assist the Streets Department in watering the hanging baskets and containers twice daily, early morning and late evening.

### **REPORTING RELATIONSHIPS:**

This position is under the general supervision and reports directly to a Department Manager or his/her designee(s) depending upon tasks.

### **ABILITY TO ACQUIRE AND RETAIN KNOWLEDGE OF:**

- Work hazards and applicable health and safety precautions applicable to the work.
- Operation of vehicles and equipment.

### **ABILITY TO:**

- Meet schedules and timelines.
- Analyze situations accurately and adopt an effective course of action.
- Understand and carry out oral and written instructions.
- Work independently in the performance of routinely assigned duties.
- Establish and maintain effective working relationships with co-workers, supervisors and the public.
- Maintain regular, reliable and punctual attendance.

### **EDUCATION AND EXPERIENCE:**

- Any experience, education, or training which would provide the level of knowledge and ability desired.

**WORKING CONDITIONS:**

- While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel objects, tools, or controls and talk or hear. The employee frequently is required to stand, walk, and sit. The employee is frequently required to reach with hands and arms; and stoop, kneel, crouch, or crawl.
- Repetitively lift objects weighing up to 25 pounds.
- Perform light or moderate physical labor and in all types of weather conditions.

**LICENSE/CERTIFICATION:**

- Valid Washington State Driver's License clear of accidents, tickets, etc.