

**City of Enumclaw
1339 Griffin Avenue
Enumclaw, Washington 98022**

**City Council Regular Session
City Hall Council Chambers
October 24, 2022, 6:00 pm**

1. CALL TO ORDER AND FLAG SALUTE:

Mayor Molinaro called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Mayor Pro Tem Wright announced all Councilmembers were present.

ATTENDANCE:

Councilmembers Anthony Wright, Beau Chevassus, Thomas Sauvageau, Corrie Koopman Frazier, Bobby Martinez, Chris Gruner and Chance La Fleur were present. Also present were Mayor Jan Molinaro, City Administrator Chris Searcy, City Attorney Brett Vinson, City Clerk Jessica Rose, Finance Director Chris Anderson, Police Commander Mike Graddon, Interim Public Works Director Scott Woodbury, Community Development Director Chris Pasinetti (via Teams), Parks Director Michelle Larson (via Teams), Information Services Director Joe Nanavich and Technician Nick Fuller, and Media Services Technician Zoie Raum.

2. ADJUSTMENTS TO THE AGENDA:

Council consensus to approve agenda as published.

3. MOTION TO APPROVE MINUTES:

- A. Budget Workshop Minutes, 10-3-22
- B. Council Minutes, 10-10-22

WRIGHT MOVED TO APPROVE THE OCTOBER 3, 2022, AND OCTOBER 10, 2022, MINUTES AS PUBLISHED. CHEVASSUS SECONDED. MOTION CARRIED 7-0.

4. ANNOUNCEMENTS AND PRESENTATIONS:

A. ANNOUNCEMENTS

- 1. *Coffee with the Mayor*, Monday, November 7, 9:00 a.m., City Hall Council; Chambers
- 2. City offices will be closed on Friday, November 11, 2022, to commemorate Veterans Day

Mayor noted the announcements.

B. PUBLIC HEARING AND MEETING ANNOUNCEMENTS

- 1. 2023 Property Tax Levy Public Hearings, Ordinance No. 2746, Mondays, November 14 and 28, 7:00 p.m., City Hall Council Chambers
- 2. 2023 Preliminary Budget Public Hearings, Ordinance No. 2747, Mondays, November 14 and 28, 7:00 p.m., City Hall Council Chambers
- 3. Joint Meeting with Enumclaw School District, Black Diamond City Council, and the Enumclaw City Council, Monday, November 7th, 6:30 p.m., Byron Kibler Elementary School Gymnasium.

Mayor noted the announcements.

C. COMMUNITY EVENTS

- 1. *Skate Park Community Meeting*, Tuesday, October 25, 6:00 p.m. City Hall
- 2. Chamber of Commerce's *Downtown Trick or Treat*, Monday, October 31, 4:00 p.m. – 6:00 p.m., Downtown Cole Street
- 3. *Honoring First Responders*, Thursday, November 3, 6:30 p.m. at City Hall front steps
- 4. Chamber of Commerce's *Annual Wine Walk*, Saturday, November 12, 5:00 p.m. – 9:00 p.m.

Mayor noted the events.

5. COMMENTS FROM THE AUDIENCE:

None

6. PUBLIC HEARING:

None

7. TABLED BUSINESS:

None.

8. COUNCIL COMMITTEE REPORTS:

A. COMMUNITY AND ECONOMIC DEVELOPMENT – Councilmembers Wright, Chair; La Fleur, Chevassus

Wright stated the Committee last met on October 20. They discussed Resolution No. 1766, the 2024 Comprehensive Plan amendment, RFP process and discussion on comprehensive plan amendment applications for the next two years. The next meeting is scheduled for Monday, November 14, 4:30 p.m., at City Hall.

B. COMMUNITY SERVICES – Councilmembers Sauvageau, Chair; Koopman Frazier, Gruner
Sauvageau stated the Committee has not met since the last meeting. The next meeting is scheduled for Monday, November 21, at 5:00 p.m. via Teams.

C. FINANCE – Councilmembers Koopman Frazier, Chair; Martinez, Gruner
Koopman Frazier stated the Committee last met on October 24. They discussed vouchers, the 3rd quarter financial report, possible 4th quarter budget amendment, and Resolution No. 1768. The next meeting is scheduled for Monday, November 14, 6:30 p.m., in the Finance Department.

D. PUBLIC SAFETY – Councilmembers Chevassus, Chair; Sauvageau, Martinez
Chevassus stated the Committee has not met since the last meeting. The next meeting is scheduled on Monday, November 21, at 6:00 p.m., at the Police Department.

E. PUBLIC WORKS – Councilmembers LaFleur, Chair; Wright, Gruner
La Fleur stated the Committee last met on October 24. They discussed the Resolution No. 1766 and the Climate Commitment Act financial impact and potential funding. The next meeting is scheduled Monday, November 14, 5:30 p.m., in the Council conference room at City Hall.

F. CHAMBER OF COMMERCE – Councilmembers Sauvageau, Liaison; Chevassus, Alternate
Chevassus stated the Chamber Board last met on October 12. They discussed upcoming events, such as the Downtown Trick or Treat, the Wine Walk, Christmas Parade, etc. The Wine Walk this year will partner with Seattle uncorked, which will have about 16 additional wineries at the event. The next meeting is scheduled for Wednesday, November 9, 8:00 a.m. at Key Bank.

G. SOUND CITIES ASSOCIATION (SCA) - Councilmembers La Fleur, Liaison; Koopman Frazier, Alternate
La Fleur stated that SCA last met on October 12. They discussed behavioral health crisis care centers levy, climate change, comprehensive planning, legislative priorities, regional homeless 5-year plan, and hazardous waste management and coordination. The next meeting is scheduled for Wednesday, November 9, 7:00 p.m. via Zoom.

H. TOURISM ADVISORY BOARD (TAB) - Councilmember Chevassus, Liaison
Chevassus stated that TAB has not met since the last meeting. The next meeting is scheduled for Tuesday, November 1, 9:00 a.m. at the Local.

I. ENUMCLAW EXPO AND EVENTS ASSOCIATION (EEEE) BOARD - Councilmember Wright, Liaison

Wright stated that EEEA has not met since the last meeting. The next meeting is scheduled for Monday, October 25, 6:30 p.m. at the Expo Center.

9. CONSENT AGENDA.....Motion to Approve

A. VOUCHER AND PAYROLL CERTIFICATION

1. Accounts Payable Vouchers # 196494 – 196718 - \$2,442,809.50; Void Check #s 190899, 191355, 191569, 192420, 193519, 193599, 193757, 193874, 194341, 196313 (\$1,611.42)
2. September 2022 Payroll Voucher #29006 - \$2,400.00; Payroll Direct Deposits - \$611,186.66; Payroll Tax and Benefits - \$603,132.96
3. ACH & Wire Transactions - \$385,131.97

WRIGHT MOVED TO APPROVE THE CONSENT AGENDA. SAUVAGEAU SECONDED. MOTION CARRIED 7-0.

10. GENERAL BUSINESS:

A. ORDINANCES

1. Ordinance No. 2742 – Solid Waste Rate Increase

City Clerk Read by Title Only for the Second Reading

ORDINANCE NO. 2742

AN ORDINANCE OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON AMENDING ENUMCLAW MUNICIPAL CODE, EMC SECTION 8.12.180 TO INCREASE SOLID WASTE COLLECTION RATES FOR GARBAGE, RECYCLING AND YARD WASTE.

Staff Report:

Searcy stated he has nothing further to add to his staff report that was given at the last meeting.

Council Committee Report:

La Fleur stated that the Public Works Committee recommends approval.

Council Comments:

None

Council Action:

LA FLEUR MOVED TO APPROVE ORDINANCE NO. 2742, SOLID WASTE RATE INCREASE. GRUNER SECONDED. MOTION CARRIES 7-0.

2. Ordinance No. 2744 – Waive Water Rate Increase

City Clerk Read by Title Only for the Second Reading

ORDINANCE NO. 2744

AN ORDINANCE OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON WAIVING AN ANNUAL ADJUSTMENT FOR INFLATION BY THE CONSUMER PRICE INDEX FOR WATER RATES FOR THE YEAR 2023 AS SET FORTH IN ENUMCLAW MUNICIPAL CODE 14.04.190 B.

Staff Report:

Searcy stated he has nothing further to add to his staff report that was given at the last meeting.

Council Committee Report:

La Fleur stated that the Public Works Committee recommends approval.

Council Comments:

None

Council Action:

LA FLEUR MOVED TO APPROVE ORDINANCE NO. 2744, WAIVE WATER RATE INCREASE. GRUNER SECONDED. MOTION CARRIES 7-0.

3. Ordinance No. 2745 – Waive Sewer Rate Increase

City Clerk Read by Title Only for the Second Reading

ORDINANCE NO. 2745

AN ORDINANCE OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON WAIVING AN ANNUAL ADJUSTMENT FOR INFLATION BY THE CONSUMER PRICE INDEX FOR SEWER RATES FOR THE YEAR 2023 AS SET FORTH IN ENUMCLAW MUNICIPAL CODE 14.08.030 E.

Staff Report:

Searcy stated he has nothing further to add to his staff report that was given at the last meeting.

Council Committee Report:

La Fleur stated that the Public Works Committee recommends approval.

Council Comments:

None

Council Action:

LA FLEUR MOVED TO APPROVE ORDINANCE NO. 2745, WAIVE SEWER RATE INCREASE. GRUNER SECONDED. MOTION CARRIES 7-0.

B. RESOLUTIONS

1. Resolution No. 1766 – Fee Schedule Amendment

City Clerk Read by Title Only

RESOLUTION NO. 1766

A RESOLUTION OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON AMENDING RESOLUTION NO. 1751 TO AMEND FEES.

Staff Report:

Pasinetti stated that Community Development has three minimal changes to the fee schedule, which includes hourly rates for fire and building inspections, a permit fee for generators, and a revision to the Master Plan Review Fee to better clarify how the master plans are charged.

Larson stated that the changes to the Parks fees includes a 3% increase to pool fees to stay competitive with other pools within the area and event fee additions and changes to assist with cost recovery for City services provided for these events.

In response to a question by La Fleur, Larson stated that the recommendations from the pool advisory committee was to either do a 5% fee increase or what is competitive at the time with other pools within the area. A comparison was done and it showed that a 3% increase would be suffice. They will review again for 2024 to determine a higher increase will be needed for 2024.

Graddon stated that with the body worn cameras going live next month, they are requesting a fee to be applied for staff time in redacting videos that may be requested through public records requests.

Woodbury stated the public works fee increases are for inflationary costs on inspection fees, cost of service, and solid waste carts and containers tipping fees.

Council Committee Report:

The Community and Economic Development Committee, Community Services Committee, Public Safety Committee, and Public Works Committee has reviewed and recommend approval.

Council Comments:

None

Council Action:

SAUVAGEAU MOVED TO APPROVE RESOLUTION NO. 1766, FEE SCHEDULE AMENDMENT. MARTINEZ SECONDED. MOTION CARRIES 7-0.

2. Resolutions No. 1768 – Unclaimed Property

City Clerk Read by Title Only

RESOLUTION NO. 1768

A RESOLUTION RELATING TO THE FINANCIAL AFFAIRS OF THE CITY, AUTHORIZING THE CANCELLATION AND TRANSFER TO THE STATE OF UNREDEEMED CHECKS AND BONDS.

Staff Report:

Anderson stated this Resolution stems from the Uniform Unclaimed Property Act, RCW 63.29, where it requires the City to report after a year of unclaimed checks. The City has made a diligent effort to contact all payees, but was unable to make contact with 5 of them. The State of Washington maintains a website that allows citizens to search for all property reported to it.

In response to a question by Sauvageau, Anderson stated he is unsure if this matter has to be brought to Council for approval and will look further into it.

Council Committee Report:

Koopman Frazier stated the Finance Committee reviewed and recommend approval.

Council Comments:

None

Council Action:

KOOPMAN FRAZIER MOVED TO APPROVE RESOLUTION NO. 1768, UNCLAIMED PROPERTY. MARTINEZ SECONDED. MOTION CARRIES 7-0.

C. GENERAL ITEMS

1. Routine Reports

- a. 3rd Quarter Financial Report
- b. Community Development: Building Permits; City Planning
- c. Parks: Aquatics; Cultural Programs; Parks; Recreation
- d. Public Works: Facilities; Equipment Rental; Solid Waste; Gas; Line Maintenance, Streets; Wastewater; Water

11. UNFINISHED BUSINESS:

A. Legislative Priorities

A quick Council discussion took place which included:

- Connect with Buckley regarding the Highway 410 congestion.
- Law Enforcement and Public Safety made a priority.

Council consensus of their 2023 legislative priorities with the above additions.

B. Budget Discussion

A quick Council discussion took place which included:

- Chamber of Commerce has requested an increase of funds for their volunteer coordinator position and utility increase.

WRIGHT MOVED TO APPROVE \$15,000 TO CHAMBER OF COMMERCE FROM THE \$10,000 ORIGINALLY BUDGETED. SAUVAGEAU SECONDED. MOTION CARRIES 7-0.

- Business Collective are asking for reimbursement of \$2,000 for propane costs and \$5,000 for snow juice used for snow days on Cole street.
- An entity has been made and they are currently working on their 501c3.
- Invoices for propane is being paid by the City.
- Funds should be placed within the events budget, so the City can purchase these items rather than give funds directly to an LLC.
- Multiple businesses will be participating in the snow event.

SAUVAGEAU MOVED TO INCREASE THE SPECIAL EVENTS BUDGET BY \$2,000 TO PURCHASE PROPANE AND \$5,000 TO PURCHASE SNOW JUICE. MARTINEZ SECONDED. MOTION CARRIES 7-0.

Anderson stated that even though funding was officially approved at the last meeting, the Lodging Tax Advisory Committee had officially met and recommend approval for the \$15,000 each to Expo Center and Visit Rainier.

12. NEW BUSINESS:

13. EXECUTIVE SESSION:

14. ADJOURNMENT:

LA FLEUR MOVED TO ADJOURN THE MEETING. MARTINEZ SECONDED. MOTION CARRIED 7-0.

Meeting adjourned 6:52 p.m.

Respectfully Submitted,

Jessica Rose
City Clerk

Date Minutes Approved: _____

B. Budget Discussion

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Jessica Rose
City Clerk

Date Minutes Approved: 11-14-22