

**City of Enumclaw
1339 Griffin Avenue
Enumclaw, Washington 98022**

**City Council Regular Session
City Hall Council Chambers
October 14, 2019, 6:00pm**

1. CALL TO ORDER AND FLAG SALUTE:

Mayor Molinaro called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Mayor Pro Tem LaFleur announced that all Councilmembers were present.

ATTENDANCE:

Councilmembers Tony Binion, Kael Johnson, Anthony Wright, Kyle Jacobson, Hoke Overland, Beau Chevassus and Chance LaFleur were present. Also present were Mayor Jan Molinaro, City Administrator Chris Searcy, City Attorney Mike Reynolds, City Clerk Maureen Burwell, Public Works Director Jeff Lincoln, Parks Director Michelle Larson, Finance Director Stephanie McKenzie, Police Chief Bob Huebler, Information Services Technician Travis Rose and Aquatic Center Manager Kristin Munnell.

2. ADJUSTMENTS TO THE AGENDA:

None. Council consensus to approve agenda as published.

3. MOTION TO APPROVE MINUTES:

A. Council Minutes, 9/23/19

LA FLEUR MOVED TO APPROVE THE SEPTEMBER 23, 2019, MINUTES AS PUBLISHED. WRIGHT SECONDED. MOTION CARRIED 7-0.

4. ANNOUNCEMENTS AND PRESENTATIONS:

A. PUBLIC HEARING AND MEETING ANNOUNCEMENTS

1. 2020 Budget Workshop, Monday, October 21, 6:00 p.m., City Hall Council Chambers
2. Regular City Council Meeting, Monday, October 28, start time 6:00 p.m.; budget discussion included on the agenda.
3. Planning Commission Public Hearing, 2019 Comprehensive Plan Amendments, Thursday, October 24, 7:00 p.m.

Mayor noted the meetings.

B. COMMUNITY EVENTS

1. Gallery 2019 Presents Artist Bertil Whyman, *Nauticals & Landscapes*, October 3 to November 5, City Hall Council Chambers, open Monday to Friday, 9:00 a.m. - 5:00 p.m.
2. Enumclaw Fall Fest and Scarecrow Contest, October 19, 12:00 noon – 4:00 p.m., City parking lot at Cole & Initial
3. Enumclaw High School's Homecoming Parade, Friday, October 25, 4:00 p.m., Cole Street

Mayor noted the community events.

5. COMMENTS FROM THE AUDIENCE:

Melissa Claire, out-of-City resident, stated she is often in the City of Enumclaw and notices more homeless people on the streets. She is concerned and has spoken with Police Department personnel. She referenced the Martin v. Boise court ruling; and does not understand why homeless individuals cannot be made to leave. She asserted much of the homelessness is due to drug abuse.

6. PUBLIC HEARING:

None.

7. TABLED BUSINESS:

None.

8. COUNCIL COMMITTEE REPORTS:

A. COMMUNITY AND ECONOMIC DEVELOPMENT – Councilmembers Overland, Chair; Johnson, Binion

Overland stated the Committee has not met since the last Council meeting. The next meeting is scheduled for Monday, October 28, 5:00 p.m. at the Stevenson-Yerxa Building.

B. COMMUNITY SERVICES – Councilmembers Wright, Chair; Binion, Jacobson

Wright stated the Committee has not met since the last Council meeting. The next meeting is scheduled for Monday, November 18, at 5:00 p.m. in the Council conference room at City Hall.

C. FINANCE – LaFleur, Chair; Wright, Johnson

LaFleur stated the Committee last met on October 14. They discussed Resolution 1660. The next meeting is scheduled for Monday, October 28, time TBD, in the Finance Department.

D. PUBLIC SAFETY – Councilmembers LaFleur, Chair; Jacobson, Chevassus

LaFleur stated the Committee has not met since the last Council meeting. The originally scheduled October 21 meeting may either be cancelled or the start time changed due to the Budget Workshop.

E. PUBLIC WORKS – Councilmember Wright, Chair; LaFleur, Chevassus

Wright stated the Committee last met on October 14. They reviewed the Consent Agenda items: IGI Resources agreement extension and a utility refund; they recommend approval for both. They also discussed outfitting a re-purposed Police truck with a snow plow for use by the Street Division in the Public Works Department.

WRIGHT MOVED TO AUTHORIZE \$11,000 TO PURCHASE A SNOW PLOW FOR THE PUBLIC WORKS TRUCK. LA FLEUR SECONDED.

In response to a question from Jacobson, Lincoln replied that the plow could be used on another truck but it would take substantial upfitting.

MOTION CARRIED 7-0.

The next meeting is scheduled for Monday, October 28, 5:00 p.m. in the Council conference room at City Hall.

F. CHAMBER OF COMMERCE – Councilmember Binion, Liaison; Johnson, Alternate
Binion stated the Chamber Board last met October 9. They discussed the Chinook Scenic Byways sign; the possibility of bringing back the Fourth of July fireworks; and adding some educational speakers to the monthly membership meetings. The next meeting is scheduled for Wednesday, November 13, 8:30 a.m. in the Rainier Room at St. Elizabeth’s Hospital.

G. SOUND CITIES ASSOCIATION (SCA) - Councilmember LaFleur, Liaison; Binion, Alternate
LaFleur stated that SCA last met October 9. They discussed homelessness and affordable housing. He voiced the City’s opposition to the proposed King County Regional Homelessness Authority at the meeting. A letter from the Mayor and Council will be sent to King County Executive and Council and the City of Seattle Mayor and Council. The next meeting is scheduled for Wednesday, November 13, at 6:00 p.m. at Renton City Hall.

H. TOURISM ADVISORY BOARD (TAB) - Councilmember Overland, Liaison; Johnson, Alternate
Overland stated that TAB has not met since the last Council meeting. The next meeting is scheduled for Thursday, October 17, at the Chamber of Commerce.

I. ENUMCLAW EXPO AND EVENTS ASSOCIATION (EEEE) BOARD - Councilmember Wright, Liaison; Jacobson, Alternate
Wright stated that EEEA has not met since the last Council meeting. He gave an update of tasks being completed at the Expo Center after their winterization check, and an uninsured, reckless driver driving through cyclone fencing and the new rodeo arena. The City’s insurance has a deductible of \$20,000 - \$25,000; Rene’ Popke, Expo Center Manager, believes her team can fix most of the posts and fencing. The next meeting is scheduled for Tuesday, October 15, 9:00 a.m. at the Expo Center.

9. CONSENT AGENDA:

A. UTILITY REFUND

1. Sewer Refund, Enumclaw Middle School

B. PROFESSIONAL SERVICE AGREEMENT EXTENSION

1. IGI Resources

LA FLEUR MOVED TO APPROVE THE CONSENT AGENDA. WRIGHT SECONDED. MOTION CARRIED 7-0.

10. GENERAL BUSINESS:

A. RESOLUTIONS

1. Resolution No. No.1660 – Unclaimed Property

City Clerk Read by Title Only

RESOLUTION NO. 1660

A RESOLUTION RELATING TO THE FINANCIAL AFFAIRS OF THE CITY, AUTHORIZING THE CANCELLATION AND TRANSFER TO THE STATE OF UNREDEEMED CHECKS.

Staff Report:

McKenzie stated that the Uniform Unclaimed Property Act, as detailed in RCW 63.29, specifies treatment of unclaimed property owed by the City to claimants. Payroll checks and refunds are reported to the State of Washington after one year, most other items after three years. The State maintains a website that allows searches for all property reported to it. Cities do not maintain a comparable system. She noted that the City makes a diligent effort to contact all payees to encourage them to cash their checks. If they have lost the checks, they can fill out a “lost check form” and a check will be reissued. The current resolution contains nine Accounts Payable checks for \$426.11 and two Municipal Court checks for \$380.00.

Committee Report:

LaFleur stated that the Finance Committee recommends approval, as it is mandated by the State.

Council Comments:

None.

Council Action:

LA FLEUR MOVED TO APPROVE RESOLUTION NO. 1660, UNCLAIMED PROPERTY. WRIGHT SECONDED. MOTION CARRIED 7-0.

B. GENERAL ITEMS

1. Routine Reports

- a. Community Development: Building Permits, City Planning
- b. Public Works: Facilities; Equipment Rental; Solid Waste; Gas; Line Maintenance; Streets; Wastewater; Water

Mayor noted

11. UNFINISHED BUSINESS:

None.

12. NEW BUSINESS:

None.

13. EXECUTIVE SESSION:

None.

14. TEN MINUTE RECESS:

MAYOR RECESSED THE MEETING AT 6:20 P.M.

MAYOR RE-CONVENED THE MEETING AT 6:30 P.M.

15. BUDGET DISCUSSION:

- A. OPENING REMARKS AND FOLLOW-UP FROM 10/7/19 WORKSHOP – Chris Searcy, City Administrator

Searcy gave his remarks after the presentations.

B. PRESENTATIONS

1. Nexus Enumclaw, Gary Hemminger, Director

Hemminger introduced Chris Atkins, who is the manager of the Youth Center. She frees up his time so he can concentrate on counseling of youth. He gave some statistics; 80 different kids come through the youth center per month; 49 kids took part in outdoor adventures. There are several applicants for the open program coordinator position; it is hoped the successful candidate will have the education and certifications necessary to continue the outdoor program. Atkins noted that the school supplies backpack initiative for low-income children was successful again this year; there is a good partnership with the Enumclaw School District.

Mayor and Council questions/discussion:

- There are 14 counselors working at the Enumclaw site.
- Nexus Enumclaw is working with the Rainier Foothills Wellness Foundation on a grant for middle school students.
- There have been seven interns working in Enumclaw this year.
- They are partnering with King County to provide more winter activities.
- There are shelters for 12-18 year olds at the Auburn Nexus branch; and another one for 18-24 year olds. Nexus has case management for homeless youth; and will be partnering with the YMCA with their new shelter.

2. Rainier Foothills Wellness Foundation, Christine Williams, Neighbors Feeding Neighbors Coordinator

Williams thanked the Council for their continued funding of the senior hot meals program. From January 3 to October 7, 2019, there have been 54,478 meals delivered, to senior residents; 71% of the seniors live within the City limits of Enumclaw. There is one paid employee in the program (a part-time cook) and over 50 volunteers. She noted that this is the only hot home-delivered meal delivery program in King County.

In response to a question from Wright, Williams explained that Neighbors Feeding Neighbors is the umbrella program over senior hot meals, the school children backpack program and Full Bellies, a meal at Calvary Presbyterian Church once a week.

3. Plateau Outreach Ministries (POM), Elisha Smith-Marshall, Executive Director

Smith-Marshall stated POM appreciates the partnership with the City. POM was granted \$15,000 for 2019 for rental assistance; within the first three quarters of 2019 they have provided rental vouchers for 87 residents totaling \$26,637.66; 68% of recipients are City residents. The City allocated \$15,000 in utility vouchers; 38 vouchers have been provided for a total of \$12,105.60 Each recipient meets with a case manager on three different service levels: emergency or one-time; extended service of 2-3 months; and Turning Point program, 4 – 12 months.

Mayor and Council questions/discussion:

- The new State sales tax allocation is projected to provide approximately \$28,000, which is allocated for rental assistance. Because of this the utility voucher allotment is decreased to \$4,000; more funding can be drawn from the POM funds that would have gone toward rental assistance.

- The needs fluctuate month to month. Rental amounts are increasing, so there is a larger need for more rental assistance.
- There are parameters on the assistance given to people; case management needs to occur and verification is done to assess the need.
- When there is a dire need, a tent has been provided for a temporary solution. A plan must be in place so it is a short term fix.
- POM has given assistance for individuals lacking funds to return to their home state.

4. Chamber of Commerce, Troy Couch, Executive Director
Couch explained that the Chamber is asking for 100% waiver for rent for the City-owned building where they have their offices, and \$10,000 to operate the Visitor Center.

Couch also detailed the Tourism Advisory Board (TAB) requests:

- \$5,000 for improvements to the lot next to The Local; the Council has discussed having the City lease this lot.
- \$6,000 as a match to the Port of Seattle (POS) grant which is tourism related.
- \$5,000 for the Visit Enumclaw website.
- \$5,000 for leasing outdoor art for the stone block at City Hall.
- \$10,000 for Sundays on Cole; payroll for a coordinator.

TAB member Steven Cadematori, who is also President of the Chinook Scenic Byway, explained the request for \$5,000 for the not-yet-built Chinook Scenic Byway sign, which will have a “Welcome to Enumclaw” sign on the back of the monument sign seen by travelers coming into the City from the east. The sign itself has been permitted and fundraising is needed to build the sign; \$20,000 is needed. This is a one-time ask.

Wright stated he discussed, at the last Council meeting, adding \$5,000 to the Chinook Scenic Byways sign funding, set up as a match to the community fundraising.

WRIGHT MOVED TO FUND A NOT-TO-EXCEED \$10,000 MATCH FOR THE CHINOOK SCENIC BYWAYS SIGN. OVERLAND SECONDED.

LaFleur recused himself from the discussion on the Chinook Scenic Byways sign as it concerns property that he manages professionally.

Overland stated this is a very cost effective proposal. Chevassus agreed.

Mayor clarified that these are matching funds, and the amount given will not exceed what is raised by the group from other means.

MOTION CARRIED 6-0.

The other requests were discussed and questioned by Council and the Mayor:

- Sundays on Cole has \$8,600 in their account after this season. The Chamber will still run the financing structure, even though they are not committing personnel to the event. Goal is to be self-sufficient by next year.

- The Chamber could assist with the POS grant application; the City has the responsibility to submit the grant. The \$6,000 match is for \$12,000 POS funding for a total of \$18,000.

There was no 2020 funding request for Sundays on Cole submitted originally by TAB. However, Couch brought forward and Council discussed adding \$5,000 for this event.

LA FLEUR MOVED TO PROVIDE \$5,000 FOR SUNDAYS ON COLE. BINION SECONDED.

LaFleur stated that the goal is to make the event self-sufficient; it is moving in a positive direction with less funding from the City.

Wright stated the difficulty is that it may not be a well-organized event next year as the Chamber has pulled their event coordinator. Couch stated that this is similar to the Stars & Stripes Committee; the Chamber is the overseer and is accountable for the money.

In response to a question from Jacobson, Couch and Binion explained that businesses have supported financially and it is difficult for them to supply volunteers as their employees are working during the event. They may be able to contribute volunteer hours in planning the event.

Reynolds clarified that all outside agency agreements are for one year.

MOTION CARRIED 4-3. WRIGHT, JACOBSON AND CHEVASSUS OPPOSED.

Overland stated that if Council is not in support, the potential lease of the vacant lot should not be pursued. The proposal is to use the lot on a temporary basis for events; the lot could be run under the Parks Department.

OVERLAND MOVED FOR \$5,000 TO FUND OWEN'S LOT. LA FLEUR SECONDED.

In response to a question from Wright, Overland confirmed that the \$5,000 is in addition to the \$4,400 lease for two years. Work will be donated to improve the gravel lot.

Wright expressed concern that there appears to be no plan. Jacobson agreed and he is not in favor of spending City funds on a lot that is not owned by the City.

Johnson suggested the City could lease for \$2,000 per year for a parking lot. Reynolds stated that the City codes would need to be met for a parking lot: surfacing, stormwater detention and other requirements.

Mayor suggested this would set a precedent on using public money for private ownership; he is opposed to this proposal.

MOTION DENIED 2-5. BINION, JOHNSON, WRIGHT, JACOBSON AND CHEVASSUS OPPOSED.

5. Green River College, Debbie Lynes, Enumclaw Campus Operations Manager
Lynes reported that the City's grant contribution has supported efforts for the Small Business Development Center (SBDC). The SBDC received a USDA grant that has helped to connect with businesses who needed help. Kevin Grossman, the Business Advisor, works at the Enumclaw campus four hours a week to meet with community businesses. In 2020, the USDA grant will be used to purchase audio visual equipment to provide instruction.

Mayor and Council questions/discussion:

- Suggestion that Grossman consider providing training to businesses during a Chamber of Commerce meeting.
- Potential for a symposium with outside speakers.
- Over 20 businesses from the Enumclaw community have benefited from the SBDC in 2019.
- There is no cost for Grossman's consulting to small businesses; there is a fee for classes held at the campus branch.

FOLLOW-UP FROM 10/7/19 WORKSHOP

Searcy clarified that the City of Black Diamond receives \$100.00 for Enumclaw traffic school referrals and the Municipal Court keeps \$50.00 of the \$150.00 fee.

He reported that the Aquatic Facilities Operator requested by the Parks Department (but not included in the Mayor's budget) has not been bargained with the Union for job description and pay. It was anticipated that salary would be approximately \$50,000 and benefits would be determined by dependent status.

Searcy provided Council with a document showing comparisons of police chief and commander salaries with other cities.

C. BUDGET REVIEW AND COUNCIL DISCUSSION – Stephanie McKenzie, Finance Director

McKenzie provided Council a history of General Fund revenues. She showed a graph with revenues, expenditures, reserves and contingencies. She also gave Council handouts: best practices from the Government Finance Officers Association; two months for reserves (or 16%) is recommended, the City meets this guideline; and a document explaining bond ratings.

1. Pool

Larson stated that, with the increase in minimum wage, expenditures have increased for temporary help. There is a planned closure of the pool in August 2020 so both expenditures and revenues will decrease for that month. King County levy will provide about \$133,000 allocated to the pool, as the facility provides a regional benefit. A previously approved rate increase of 7% goes into effect on January 1, 2020. The State Department of Commerce grant for \$258,000 will be used to replace the deck and the liner. A King County Youth Facilities Grant will be used for ADA upgrades to the facility and parking. \$12,500 has been allocated from Park Impact Fees for a climbing wall. A presentation regarding potential renovation of the pool will be at the November 25 Council meeting. The King County Parks Levy for 2020 will include a grant funding program for pool renovation and expansion; a match will be required if the City is successful in obtaining the grant.

In response to a question from LaFleur, Munnell replied that the timeline for the delivery of the new lockers is mid-December.

2. Youth

McKenzie stated that Nexus receives \$70,000 in a direct cash subsidy; also the building is provided, some Information Technology support, and utility charges.

3. Outside Agencies

McKenzie stated the subsidy for Plateau Outreach Ministry (POM) is \$32,000; and Neighbors Feeding Neighbors \$11,000.

In response to a question from Jacobson, Searcy stated that State of Washington has agreed to forego a small percentage of their portion of sales tax for cities to use those funds for affordable housing. This tax credit can be used for rental assistance; the City's portion for this use is projected to be about \$28,000. \$4,000 for utility vouchers is the General Fund contribution to POM.

JACOBSON MOVED TO INCREASE THE SUBSIDY FOR UTILITY VOUCHERS FROM \$4,000 TO \$10,000. MOTION DIED FOR LACK OF A SECOND.

Searcy explained that he and the Mayor met with the POM Executive Director Elisha Smith-Marshall and explained the proposed budget. She indicated that they have additional funds to draw from for utility vouchers as they wouldn't be using as much for rental assistance.

McKenzie detailed the TAB recommendations; \$5,000 for Sundays on Cole will be added, as approved by Council earlier in the meeting.

4. Street Fund

Lincoln stated the Street division is healthy and thanked Council for supporting adding the additional manpower as now there are three rovers, which frees up the street crew. He detailed some of the efficiencies implemented. The projects are being worked in conjunction with the Transportation Benefit Fund projects: Cole Street repaving between Roosevelt and Stevenson; a segment of Warner Street to the east of SR 410; and Railroad Avenue.

In response to a request from Wright, Lincoln gave an update on the Cole Street project. 15 bollards will be replaced with 15 light standards. The new light standards should arrive in mid-December, although they won't be replaced at that time due to the holiday decorations; the existing foundations will be used. The quote to repaint the current signal poles was too high; the rust spots will be repaired and then one coat of paint rather than three will be applied. The goal is to have all of the bollards removed by the end of June.

In response to a question from Overland, Lincoln has been told by the State that there is no intention of making any changes to the traffic signal poles in Enumclaw.

5. Transportation Benefit Fund

Lincoln gave a PowerPoint presentation regarding the Fund with the following points:

- Transportation Benefit District (TBD) created by Council in 2013; established \$20 Vehicle License Fee in 2014
- 0.1% sales tax on November 2015 ballot; approved by 60.1% of Enumclaw voters.
- There was a substantial backlog of pavement projects; aged concrete. 69 street segments identified as most in need.
- City borrowed \$2.75 million; 2016 design with construction beginning in 2017. 41 of the 69 segments completed in 2017. Kibler was a stand-alone project in 2018.
- 2019 – 12 more segments completed.
- 2020 priorities: Railroad from Battersby to Myrtle; Cole from Roosevelt to Stevenson; Warner rebuild in addition to preservation.
- 2021 and beyond: Roosevelt from Semanski to 244th.

Lincoln noted that the overall pavement condition has greatly improved over 2015. The in-house design and expertise is highly cost effective; in 2017 the City spent approximately \$400,000 on external services design out of a \$2.6 million budget; in 2018, with in-house engineer Dwayne Walker, the design costs were less than \$150,000 on a \$1.67 million budget. The 0.1% sales tax will sunset in 2026; and then it has to be reapproved by the voters. However, if I-976 is approved by voters, the \$20 vehicle license fee will be removed.

Overland complimented Lincoln on the condition of the streets, noting that the public is appreciative that they are much better than six or so years ago. LaFleur asserted that the Council kept their promise and did what they told the taxpayers they were going to do.

There was some discussion on the initiative before voters this November. The TBD sales tax was approved with a good margin when put on the ballot in 2015. If the initiative is approved by Statewide voters and funding is removed, Council may be able to put another ballot measure to City voters.

In response to a question from LaFleur, Mayor explained that he gave the Neighbors Feeding Neighbors senior hot meals program \$1,000 more than they requested in order to increase by a small amount over last year's subsidy. Overland noted that the City gives a higher percentage of the budget to human service agencies than surrounding cities.

16. ADJOURNMENT:

LA FLEUR MOVED TO ADJOURN THE MEETING. CHEVASSUS SECONDED. MOTION CARRIED 7-0.

Meeting adjourned at 8:49 p.m.

Respectfully Submitted,

Maureen Burwell
City Clerk

Date Minutes Approved: _____

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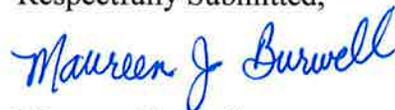
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City Clerk

Date Minutes Approved: 10-25-19