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**Public Works Department**

October 24, 2019

Memorandum for Public Works Committee

From: Jeffrey A. Lincoln, Public Works Director

Subject: Minutes of meeting of October 14, 2019

1. Meeting Convened at 5:00 PM, due to the 6 PM start time of the Council. Council members Wright and LaFleur present. Mr. Chevassus absent. Staff Lincoln present.
2. Minutes for September 23, 2019 were approved.
3. Old Business :
  - a. Vactor/Hydro Excavator. Lincoln showed three photos of a recent serious leak that was repaired very quickly using the sewer Vactor truck as a hydro excavator. The photos highlight the difficulty of working in a Right of Way with many buried utilities that could be damaged while repairing one of them.
4. New Business:
  - a. Agenda for tonight:
    - The committee is in favor of the agency agreement extension with IGI for gas transportation assistance, which is necessary to cover the hedged position which now extends into 2023. Mr. La Fleur indicated that he would like to hear directly from IGI if their current situational analysis and would like Gas Manager Ed Hawthorne present with the IGI representative. Lincoln said he would schedule a presentation with IGI.
    - The committee is in agreement with expeditiously settling with the Enumclaw School District the sewer over charges resulting from the failure of the water deduct meter.
  - b. A 2015 Ford ¾-ton Pickup has been transferred from the Police Department to Public Works. Lincoln indicated that the truck could be equipped with a snow plow for about \$11,000. The committee was in favor of getting the plow installed as quickly as possible. A budget amendment will be necessary in the 4<sup>th</sup> quarter. Lincoln also mentioned that the new Gas Department 5-ton dump with plow should arrive near the end of the calendar year.
  - c. Impacts of 1976 to TBD – Informational Briefing for Council on Council Agenda - PowerPoint
5. Hydro-Excavator pics. Water main leak (50 gpm) quickly repaired by using the old sewer vactor. Water line repairs were completed quickly without impacting any of the other multiple utilities nearby.
6. Meeting adjourned at approximately 5:45 PM.