

September 17, 2019

I. CALL TO ORDER: The Planning Commission met in a special session on September 17, 2019 in the Council Chambers.

Vice-Chairperson Harding called the meeting to order at 7:02 p.m.

ATTENDANCE:

Planning Commission Members present: James Dunn, Pamela Harding, Barbara Hull, Mike Kuffler, and Fred Sears. Members Absent: Lee Blechschmidt. Staff members present were Chris Pasinetti (Community Development Director), and Cathy Burbank, (Planning Commission Secretary).

II. APPROVAL OF MINUTES:

Sears moved to approve minutes from August 22, 2019. Kuffler seconded the motion, and the motion carried 5-0.

III. COMMENTS FROM AUDIENCE:

None

IV. PUBLIC HEARING:

None

V. NEW BUSINESS

Staff is bringing forward all the amendments to the Comprehensive Plan that will be part of next month's Public Hearing.

A. Revisions to appendix G to the Sewer Comprehensive Plan

There are revisions to the current Appendix G in the Comprehensive Plan after receiving approval from Department of Ecology on amendments to the City's General Sewer Plan. Needs to be updated in the Comprehensive Plan.

B. Downtown Park (Pavilion Plan)

Development of new park on city owned property along Cole Street. This is a conceptual plan to be built incrementally. This is part of the Comprehensive Plan goal and policy of bringing people to the downtown area.

VI. OLD BUSINESS

A. Underground Power Policy and Ordinance

Subcommittee came up with a new policy and an ordinance establishing new requirements and guidelines relating to underground utilities as part of the Comprehensive Plan amendment process.

B. Future Land Use Map / Rezone for City Owned Property Along Railroad from R-4 to Public

Public Works is proposing to redevelop the site to service parking for existing shop building. To do that the property needs to be rezoned to Public. Requiring both a Comprehensive Plan amendment to the Land Use Map and Zoning Map.

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C. School District Capital Facilities Plan

This is an annual process of the School District. Items that could affect their numbers are new homes and the economy.

D. 2019 Stormwater Comprehensive Plan

The amendment has been provided by the Public Works Department. Stormwater management is a mandatory element of the Comprehensive Plan.

E. Large Lot Incentive / Zoning Code Amendment

Commissioners agreed no change is necessary based off of findings and conclusions presented.

VII. COMMUNICATIONS:

A. FYI Materials

B. Minutes on City Website

VIII. COMMISSION COMMENTS:

Questioned how the discussion with Air BnB ended. A subcommittee was formed and will meet to go over the ordinance. Ideally staff was hoping to have something for the end of this year, but because of timing it will most likely be worked on early next year.

IX. STAFF COMMENTS:

No regular September meeting. Next scheduled meeting is October 24, 2019.

X. COMMENTS FROM THE AUDIENCE:

None.

XI. ADJOURNMENT:

Kuffler made a motion to adjourn the meeting at 8:41 p.m. Dunn seconded the motion, and the motion carried unanimously. The meeting was adjourned at 8:41 p.m.

Respectfully submitted,

Approved October 24, 2019 - cb

Cathy Burbank
Community Department Secretary