



Public Works Department

August 24, 2021

Memorandum for Public Works Committee

From: Ed Hawthorne, Public Works Director

Subject: Minutes of meeting of August 23rd, 2021

1. Meeting Convened at 5:30 PM on Monday, August 23rd, 2021. Committee members LaFleur and Overland present. Staff Hawthorne and Billingsley.
2. Old Business:
 - a. Security: Hawthorne provided an updated on the security at Shops. The IT manager is working with a consultant to incorporate the ID system with Gate Operator, cameras, and devices for notifying PD in the event of a break in. PWC committee would like to know if this can be pushed up and completed this year.
3. New Business:
 - a. Tonight's Council Agenda: Resolution 1732 – First Amendment to Ground Lease Agreement with King County Library System (KCLS). Hawthorne provided an exhibit detailing the change in lease agreement for the library grounds. The parking lot was built prior to the library and is intended for public use for the downtown area. The amendment will modify the lease boundary area, removing the parking lot and open space to east from the current boundary.
 - b. Beautification of Roundabout and Triangle: Hawthorne provided an update on the roundabout. ELM is putting together a quote, planting is expected to be completed in the fall.
 - c. Property Vacation Request: Hawthorne provide an exhibit showing the two parcels being requested for vacation. The City Comprehensive plan does not include extending Loraine north from Kibler to McHugh. Staff has reviewed the request and would recommend creating a utility easement for the sewer line, then surplus the two parcels. LaFleur, would rather not sell, you never know when this property may be needed. Overland, the property to the north would most likely never sub-divide, it's been in the family for years. The committee decided not to entertain at this time and leave as is.
 - d. 2022 Budget: Hawthorne reviewed 4 FTE positions being requested in 2022, two water positions, one sewer, and one position comprised of storm, sewer, and water. Committee is concerned about vehicles being available, asked if we could get them ordered in advance.
 - e. Developer Agreement CCCMHC: Hawthorne provided a synopsis of development agreement. The agreement specifies the rate per ERU, cost share for water transmission line replacement, latecomers' agreement for booster station, and hold harmless for Lozier property access.

- f. Farman Street Parking: Hawthorne, provided an overview of the on-street parking and sight line distances for intersections along Farman between Battersby and S.R.410. Overland, asked about parking at the dog park, wanted to be sure it included signs on the east side of the park. PWC is in support of the ordinance.

- g. Tree on north side of arts alive: Overland requested the trees be removed on the north side of arts alive. Overland, there have been people living and defecating in the trees, for safety and sanitary reasons, the trees should be removed. Hawthorne, there has been a request from the City Administrator to complete some work at this site, Hawthorne will follow up and ask if it's acceptable to remove the trees.

- h. Golf Course: Wright, asked for an update on the Boise Creek relocation, also asked that PW keep the operator informed of the project schedule and impacts on course availability.