

## HUMAN SERVICES ADVISORY BOARD

### MINUTES

August 19, 2020 at 5:00 p.m. (Virtual Meeting through Microsoft Teams)

#### CALL TO ORDER:

Meeting was called to order at 5:00 p.m. by Chair Stephanie.

#### ATTENDANCE:

HSAB members in attendance: Barbara Braun, Stephanie Sackett-Converse, Maria Reichert, Helen Boisjolie, Linda Rabb, Brittany Bobbitt, and staff liaison Maureen Burwell. Absent: Julia Ubbenga.

Stephanie welcomed Brittany as the newest member of the Human Services Advisory Board.

#### APPROVAL OF MINUTES:

1. August 21, 2019

**BRAUN MOVED TO APPROVE THE AUGUST 21, 2019, MEETING MINUTES. REICHERT SECONDED. MOTION CARRIED 6-0.**

#### OLD BUSINESS:

1. 2020 Budget – Final Approved Funding for Human Service Agencies

Stephanie noted the report in the packet of the final human services funding as allocated by the City Council in this year's budget.

#### NEW BUSINESS

1. Applications for 2021 Funding
  - a) Plateau Outreach Ministries (POM))
  - b) Rainier Foothill Wellness Foundation (RWF)
  - c) Enumclaw Food Bank/Helping Hands

Stephanie led a discussion on the specific requests for funding from the three agencies. The Board members agreed that POM and RFWF know what they need for the services they provide and, especially during the coronavirus pandemic, have been invaluable to the citizens of Enumclaw. There was Board consensus to recommend to the Mayor funding in the amount both agencies requested.

The request by the Enumclaw Food Bank for \$30,000 was discussed, specifically the request to repair the roof. Maureen explained that the City owns the building where the food bank resides and there are other avenues of funding for roof repairs. The human service funding does not need to be accessed for this purpose. The Board deliberated on the amount to recommend, with most members suggesting \$6,000. Through further discussion, it was decided to propose that the funds be used only for food purchase/distribution, as this is their main mission.

**BRAUN MOVED TO RECOMMEND \$6,000 FUNDING FOR THE ENUMCLAW FOOD BANK TO BE USED FOR FOOD. BOISJOLIE SECONDED. MOTION CARRIED 6-0.**

**BOISJOLIE MOVED TO RECOMMEND \$12,000 FUNDING FOR RAINIER FOOTHILLS WELLNESS FOUNDATION. REICHERT SECONDED. MOTION CARRIED 6-0.**

**BRAUN MOVED TO RECOMMEND \$10,000 FUNDING FOR PLATEAU OUTREACH MINISTRIES' UTILITY VOUCHER PROGRAM. BOISJOLIE SECONDED. MOTION CARRIED 6-0.**

**BOISJOLIE MOVED TO RECOMMEND \$28,000 FUNDING FOR PLATEAU OUTREACH MINISTRIES' RENTAL ASSISTANCE PROGRAM. BRAUN SECONDED. MOTION CARRIED 6-0.**

Stephanie thanked the Board members for their thoughtful comments and their agreement on necessary funding for the human service organizations.

**ACTION ITEMS**

1. Cancel September meeting

**BOISJOLIE MOVED TO CANCEL THE SEPTEMBER, 2020 MEETING. REICHERT SECONDED. MOTION CARRIED 6-0.**

2. Set 2021 Schedule

Stephanie stated the Board normally meets four times a year on the third Wednesday of various months, 5:00 p.m. at City Hall. Continuing in this tradition, the Board concurred that the dates for the 2021 meetings will be:

- January 20
- April 21
- August 18
- September 15 (if needed)

The Board would like to have Elisha Smith-Marshall, Executive Director of Plateau Outreach Ministries attend the January meeting for a short presentation and question/answer session.

**ADJOURNMENT:**

**REICHERT MOVED TO ADJOURN THE MEETING. BRAUN SECONDED. MOTION CARRIED 6-0.**

Meeting was adjourned at 5:35 p.m.

Respectfully Submitted,

Maureen J. Burwell

Staff Liaison

Date Minutes Approved: \_\_\_\_\_