



Public Works Department

August 10, 2021

Memorandum for Public Works Committee

From: Ed Hawthorne, Public Works Director

Subject: Minutes of meeting of August 9th, 2021

1. Meeting Convened at 5:30 PM on Monday, August 9th, 2021. Committee members LaFleur and Overland present. Staff Hawthorne and Billingsley.
2. Old Business:
 - a. Old Town – Signage: Hawthorne provided a cost estimate for replacing exiting street signs with Black on White as requested by TAB. Cost estimate for signs is \$8k - \$12K, if you include labor the cost would be \$25K to \$30K. Overland asked if we could complete with seasonal labor to reduce cost. LaFleur would like to see the signs extended beyond Old Town, to main arterials, such as Roosevelt and Semanski. Hawthorne requested that we stay within the boundary of Old Town, this provides a delineation point and would eliminate requests for additional changes that don't fall within the boundary. Committee would like to see all the signs be purchased, then approach the replacements as time allows focusing on the Cole first, expanding out from there.
 - b. WWTP RBC Bldg. Upgrade: Design for this project was approved in 2021, 2022 budget will include a rollover for design in the amount of \$110K. A 2022 decision package for \$1 Million is being requested for construction in 2022.
 - c. INI Reimbursement Program: Hawthorne presented pictures and cost for a repair of an illicit connection to the sewer main at 2030/2040 Roosevelt. The homeowner repaired the connection at a cost of \$8,300. Staff will be requesting a decision package in the amount of \$250K for reimbursement of illicit connections identified in the 2019 smoke test.
 - d. Update on 24" sewer main replacement on SR410 between Roosevelt and Warner: Parametrix has been contracted to provide the city with a recommendation for repair or replacement and cost estimate. Wright asked about cost for the project. Hawthorne is unsure currently, but we are expecting the cost to be over 1 million. The fund has a healthy reserve, unsure if this project could be completed through reserves or bond, will know more once the estimate comes in. The cost estimate should be received before the last meeting in August. Unsure at this time if this would require a rate increase or bond for repair/replacement. Overland and Wright asked if there was any concern about pipe availability? Hawthorne said at this time there has been no discussion of material problems, however he will advise if this becomes an issue.
3. New Business:
 - a. Tonight's Council Agenda:
 1. Contract Acceptance: 2021 Pavement Preservation Project – Roosevelt and Warner.
 - b. Shops, Expo, Golf Course, Security: Hawthorne, we have had 3 break ins at the shop, only one resulted in loss of property. IT has added 1 camera and is planning for 1 additional. We have a meeting planned with the Card Entry vendor on Thursday to talk about security. Hawthorne discussed conversation with Rena at Expo, she is taking steps to lock up

equipment that would be of high value or easily stolen and sold. Rena mentioned making it more difficult for items to be taken, best practice learned from the Golf Course. Wright asked about card reader and gate. Hawthorne said these items are being discussed this week with IT. Overland asked about notification to PD and mentioned he has a friend in security that could provide some recommendations for enhancing security. LaFleur asked about lighting up the trail behind shops between Battersby and Washington. PWC would like to see this portion of the trail illuminated for security and public safety.

- c. Conversion electric to gas: The committee is requesting an analysis to determine the estimated revenue not including the cost of gas, for conversion from electric to gas water heating. An increase in the rebate may be necessary to incentivize customers to switch.