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**Public Works Department**

July 26, 2021

Memorandum for Public Works Committee

From: Ed Hawthorne, Public Works Director

Subject: Minutes of meeting of July 26, 2021

1. Meeting Convened at 5:30 PM on Monday, July 26, 2021. Committee members LaFleur and Overland present. Staff Hawthorne and Holman
2. Old Business:
  - a. Myrtle Ave concrete replacement from Cole to Wells.
  - b. Wayfinding signs. Hawthorne advised the committee that our GIS Administrator is working to have parking lots added to Google Maps.
3. New Business:
  - a. Tonight's Council Agenda:
    1. Bid Award Professional Services Contract for Gas Utility Cost of Service. Hawthorne provided details on the RFPs received. Staff is recommending council award a professional services contract to UFS.
  - b. City Hall Masonry Rehabilitation Project – Change order for repair of front steps. Hawthorne presented a change order in the amount of 7K to repair the front steps in as part of the masonry rehabilitation project.
  - c. Library Parking Lot. Hawthorne shared his conversation with King County Library. They are interested in cost sharing for the removal of trees and addition of lighting at the library.
  - d. PW request for annexation of 6 parcels to accommodate sewer lift station. Hawthorne discussed the annexation of 6 parcels to accommodate a new sewer lift station.
  - e. 2022 Vehicle Replacements – vehicles scheduled for replacement in 2022 will most likely be 2023, this is due to a chip shortage. 2022 ordering will open in October and is expected to close early.
  - f. Sewer main along SR 410 – Bryan Holman shared a finding during maintenance on a 24" sewer main. PW identified 3,164 ft of main with substantial damage. The city has contracted with Parametrix to provide scope and cost for repairs.
  - g. Update on Natural Gas Supply – Hawthorne shared current pricing and existing hedges. The committee discussed options and decided to recommend a hedge for an additional 25% of winter supply for 25-26 and 75% of summer 2025.