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**Public Works Department**

July 12, 2021

Memorandum for Public Works Committee

From: Ed Hawthorne, Public Works Director

Subject: Minutes of meeting of July 12, 2021

1. Meeting Convened at 5:30 PM on Monday, July 12, 2021. Committee members LaFleur and Overland present. Staff Hawthorne and Mr. Reynolds.
2. Old Business:
  - a. Reviewed cost for painting the remaining green light poles to black. Committee requested that this be included as a decision package for the 2022 budget.
  - b. Discussed the wayfinding signs installations requested by TAB; staff provided information on limitations on installing signs on WSDOT poles and ROW. After a review of the map showing sign locations and type, it was decided that Mr. Overland and Hawthorne would drive and review to determine priority and possible alternate locations. Mr. Overland requested that Hawthorne provide Google Maps with the location of the city parking lots. Once a sign plan is determined, the committee requested that PW start the application process with WSDOT for signs to be mounted at Griffin and Cole.
3. New Business:
  - a. Tonight's Council Agenda:
    1. Discussed Contract Acceptance Roundabout at Semanski and Warner. Staff is pleased with the work and recommends contract acceptance.
    2. Alley Vacation Ordinance tabled at last council meeting: Mr. Reynolds provided his recommendation based on feedback from his peers. In the event this vacation needs to be undone, it would require the city to exercise eminent domain to expropriate the property being vacated. Mr. Reynolds suggested that the ordinance remain tabled; therefore, the ordinance would die. This would allow for each property owner adjacent to the alley to request a vacation specific to their parcel. Staff would then discuss with all adjacent property owners to allow time for discussion to eliminate issues that may arise.
  - b. Cost for repaving Myrtle. Hawthorne presented two alternatives, full concrete panel replacement estimated at \$275,698.50 and replacement with HMA estimated at \$199,743.50. Committee requested that Hawthorne identify a funding source for this project and discuss with City Administrator the option of using TBD funds.
  - c. Hawthorne advised the committee of an easement being purchased by the sewer fund for an easement at 519 Gillis Ct. Recently it was identified that the installation of backup generator installed in 2018 is over a portion of the previously mentioned property. The property owner initially requested 65K, the city counter-offered with 5K, and the owner has accepted.
4. The meeting adjourned at about 6:30 PM.