

May 26, 2022

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This meeting was held by video conferencing (TEAMS platform) and in person to comply with the Governor's Open Public Meetings Act and Public Records Act, Proclamation 20-28, and extensions by the State Legislature.

**I. CALL TO ORDER:** The Planning Commission met in a regular session May 26, 2022, in person as well as in a virtual Teams format in the Council Chambers. Chairperson Sears called the meeting to order at 7:10 p.m.

**ATTENDANCE:**

Planning Commission Members in attendance: Lee Blechschmidt, Paul Carter, James Dunn, Barbara Hull, Carlie Hendrickson, Fred Sears, and Leandra Usborne. Members Absent: None. Staff members present were Chris Pasinetti (Community Development Director), and Cathy Burbank, (Permit Specialist/Panning Commission Clerk)

Dunn moved to add the Sign Code Amendments to the Public Hearing section of the agenda. Usborne seconded and the motion carried unanimously.

**II. APPROVAL OF MINUTES:**

Blechschmidt moved to approve minutes from February 24, 2022. Dunn seconded motion, and motion carried unanimously.

Blechschmidt moved to approve minutes from March 24, 2022. Hull seconded motion, and motion carried unanimously.

**III. PUBLIC COMMENTS**

No public comments received by email or by joining the meeting.

**IV. PUBLIC HEARING**

**A. SIGN CODE AMENDMENTS**

Chairman Sears reviewed hearing process and opened Public Hearing at 7:16 p.m. and requested staff report. After the closing of this hearing, Planning Commission will need to make a recommendation to City Council.

Staff's public correspondence received was attached to the Planning commission's packet. No other comments received.

No public correspondence or comments received by Commissioners prior to meeting.

Requested audience comments – no audience in attendance to comments.

Chairman Sears closed the hearing at 7:24 p.m.

Usborne moved to recommend approval of the Sign Code Amendments to City Council as presented. Seconded by Blechschmidt, and carried unanimously.

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**V. NEW BUSINESS****A. SIX YEAR PARKS CAPITAL IMPROVEMENTS PLAN**

This is a first review and will be part of the annual Comprehensive Plan Update that will be brought forward later this year as a public hearing. This Park Plan identifies what projects are being built, what year, and a cost estimate.

Questions on the skate park lighting:

- What will the hours of operation be?
- Because of the surrounding residential neighborhoods, will the lights stay on in the bad weather when no one is using the park?
- Is the goal of the lighting to be useful to skate on dark evenings or used as a crime deterrent?

**VI. COMMUNICATIONS:**

- A. Monthly Community Development Report
- B. Minutes on City Website

**VII. COMMISSION COMMENTS:**

Asked the purpose of the Community Development status report. Mainly to let Planning Commission know what development and projects are happening in the city.

**VIII. STAFF COMMENTS:**

Thanked Planning Commission for their needed duties and volunteered time. There have been a lot of State level laws that have changed in housing which will require the city to make changes. Mentioned that Dawn Moser, Senior Planner, had left the city. Staff is in process of interviewing for a new planner.

**IX. AUDIENCE COMMENTS:**

None

**X. ADJOURNMENT:**

Dunn made a motion to adjourn the meeting at 7:41 p.m. Blechschmidt seconded the motion, and the motion carried unanimously. The meeting was adjourned at 7:41 p.m.

Respectfully submitted,

*APPROVED July 25, 2022 - CB*

Cathy Burbank  
Planning Commission Clerk/ Permit Specialist