

**LIBRARY ADVISORY BOARD REGULAR SESSION
ENUMCLAW LIBRARY BRANCH
May 4, 2022, 6:00pm**

1. CALL TO ORDER

Chairperson Elfers called the meeting to order at 6:00 p.m. He announced that John Knowlton would join the meeting late.

ATTENDANCE:

At the Library: Board Chair Rich Elfers, Board Members Ann Anderson, and Chris Beinke, and City Staff Liaison Jessica Rose.

Via Zoom: Board Member John Knowlton (joined late), Sandy Kanaga, and KCLS Staff Steven Bailey

2. MOTION TO APPROVE 4/6/22 MINUTES:

Anderson moved to approve the 4/6/22 minutes. Beinke seconded. Motion passed 4-0.

3. VOTE FOR LIBRARY ADVISORY BOARD PRESIDENT AND VICE-PRESIDENT

Anderson moved to keep Elfers as Library Advisory Board President. Kanaga seconded. Motion passed 4-0.

Elfers asked if any member was interested in being Vice-President. Beinke and Anderson both stated that they were interested in being Vice-President. After a quick discussion, Elfers asked for the vote.

Anderson moved to approve Beinke as Vice-President. Kanaga Seconded. Motion passed 4-0.

Knowlton joined the meeting at 6:05 p.m. and was provided with a quick update of the meeting.

4. UPDATE ON KCLS AND STORY WALK

Bailey gave a brief update on the library. KCLS is allowing the community to use the meeting rooms and will soon be opening their study rooms. Miss Gretchen is currently holding story times at McFarland Park on Friday mornings until June, which will then be moved back inside the library. KCLS have hired a regional manager to replace Carla Hopkins' position. The new person should start on June 6. Bailey will invite Cecie Streitman, Interim Director of Library Operations, to the next Library Advisory Board meeting to discuss the new regional manager.

Bailey has developed a sponsorship form that discusses the program and asking for the help to reach the amount of \$10,000. Requests were sent out to four vendors, the following three responded.

- Barking Dog, out of state vendor – Bid amount \$6,000 (Price for producing frames only)
- Webley Made – Bid amount \$18,000, but will lower to \$12,000 (One package deal – delivery, storage, and installation)
- Starman Metal (Auburn) - \$7,300 (Delivery, but installation not included)

Board discussed possible issues that they may need to address if they choose a vendor that does not provide all services, such as storage, delivery, and installation.

Board consensus to have a spreadsheet made to compare costs and services to assist in determining which bid to choose.

5. STORY WALK SPONSORSHIP

Bailey has been in contact with Alex from Mutual of Enumclaw who is interested in sponsoring the story walk project. A vendor needs to be chosen to determine the final costs of the project prior to asking for additional donations. Friends of the Library have several questions they would like to be answered by the City. Some of the questions included:

- How to handle the funds from the Lafromboise Endowment Fund and the donations they will receive?
- Who will own the frames?
- Can the frames be temporarily stored at City shops building if needed?

6. OTHERS?

Elfers asked Bailey if the Library calendars were printed yet. Bailey informed him that the calendars were not quite ready, but let the Board know as soon as they are ready.

Anderson gave an updated on the brochure distribution among the Senior Citizens. She has been working with Rainier Foothills Wellness Center on sending out brochures regarding KCLS's Talking Books program to Seniors who are part of the Neighbors Feeding Neighbors program. They sent out the first round in April and will send out the second round on June 1.

7. ADJOURNMENT:

Beinke made a motion to adjourn the meeting. Anderson seconded. Motion passed 5-0.

Meeting was adjourned at 6:45 p.m. The next meeting is scheduled for June 1, at 6:00 p.m.