

Public Works Department

April 19, 2019

Memorandum for Public Works Committee

From: Jeffrey A. Lincoln, Public Works Director

Subject: Minutes of meeting of April 22, 2019

1. Meeting Convened at 5:30 PM, with members LaFleur and Wright present. Council member Lauk absent.
2. Minutes for April 8, 2019 were approved.
3. Old Business:
 - a. Cole Street Streetscape renewal was discussed. Recommendation is to replace 15 bollards with light standards and remove remaining bollards as they are unmaintainable due to repetitive damage. New poles can be ordered in textured black, and old poles replaced 8 at a time, sandblasted and powder coated. All 8 signal poles would be painted black. All planters would be removed due to the fact that they are not maintained. All trash receptacles and benches removed and selectively replaced based on project funds remaining after painting and new equipment installed. All 28 poles on Griffin and Cole would also be retrofitted with LED fixtures.
4. New Business:
 - a. Lincoln covered tonight's (April 22) agenda, which included the contract modification on the Battersby Trail design contract, Ord. 2658 that will re-establish the facilities charges for water, and the latecomers agreement for Person Plat that will allow the developer to share costs with future users of the extended water main on Division St north of McHugh.
 - b. Impact / Benefit of change to large customer on Gas Department costs due to increase in bulk gas costs of Canadian natural gas at Sumas, BC. We will have saved up to \$347,000 by converting to large customer classification, as all pricing over hedges has been based on Rockies prices while Sumas has sky-rocketed.
 - c. Update on Public Works Capital Projects. Lincoln reviewed the current status of all public works projects. Excel spreadsheets were provided.
 - d. Summary report of first quarter key performance indicators for utilities / Public Works for discussion. Lincoln provided a new format of Key Performance Indicators with summary reports that will be submitted to the council in the future – approved by members present.
5. The meeting adjourned at 6:20 PM.