



---

**Public Works Department**

February 15<sup>th</sup>, 2022

Memorandum for Public Works Committee

From: Ed Hawthorne, Public Works Director

Subject: Minutes of meeting of February 14, 2022

1. Meeting convened at 5:30 PM on Monday, February 14, 2022. Committee members La Fleur, Wright and Gruner. Staff Hawthorne, Searcy, and Billingsley.
2. Approval of Minutes, Meeting of January 24<sup>th</sup>, 2022
3. Old Business:
  - a. Gas Rate Study
    1. Hawthorne provided the details of the gas rate study and recommended enacting a 3% increase in the volumetric gas rates for all classes. In addition, rated increases in the amount of 2.5% shall be implemented annually for years 2023, 2024, 2025, and 2026.
      - Committee approved rate increases.
  - b. Roundabout, Open House
    1. Hawthorne briefed the committee on the open house resulting in positive public responses and feedback.
4. New Business:
  - a. Council Consent Agenda:
    1. Contract Award – Myrtle Avenue Improvements
      - Hawthorne reviewed the project scope with the recommendation to award all schedules to Sascon Construction in the amount of \$304,911.80 with a 15% contingency. Additionally, additional appropriation in the amount of \$45,736.77 will be formalized in a subsequent budget amendment
        - Committee in favor to award
    2. Contract Award – Stevenson Yerxa Remodel
      - Hawthorne reviewed the original project scope of work along with the additional work of replacing the single-pane windows as discussed with the Public Works Committee. His recommendation is to award the lowest bidder Asher Construction in the amount of \$312,240.40 including the windows with a 10% contingency for potential changes.
        - Committee in favor to award
    3. Sewer Refund – 750 Watson Avenue
      - Hawthorne reviewed the sewer volume charge refund. Hawthorne recommends the approval of refund of \$16,260.60 to Aspen Glade Apartments.
        - Committee approved
    4. Contract Amendment – Herrera Environmental
      - Hawthorne presented the Contract Amendment for Boise Creek

Restoration Project adding an additional \$80,000 to the current professional services fee.

- Committee approved.

b. Resolutions

1. 1747 – WRIA 9 Salmon Habitat Plan

- Searcy presented the approval of Resolution No. 1747.
  - Committee approved with one modification of striking paragraph 2.

c. 2022 Work Program.

1. Hawthorne shared the current work Public Works Department work program with committee.

d. Highpoint St. ROW dedication from King County to City of Enumclaw for Lift Station on 248<sup>th</sup>.

1. Hawthorne shared the plan to pursue.
- Committee approved.