

Finance Committee Minutes
January 28, 2019 @ 6:30 pm
Finance Department, City Hall

Members present: Councilman LaFluer, Councilman Wright and Councilman Johnson were in attendance.

Support Staff:

S. McKenzie, Finance Director

Councilman LaFluer called the meeting to order at 6:30 PM.

1) Call to Order

- a. Councilman LaFluer took attendance, all committee members were present
- b. Acceptance of the Agenda – Stephanie added Resolution 1644 to the agenda per Chris Searcy’s request.

2) General Business

- a. Resolution 1643 –Resolution would amend Resolution 1099, Finance Policy on accounts receivable, renaming it the Collection of Debt policy, and setting approval limits for write-offs. Finance Director could approve write-off of accounts under \$1,000, City Administrator could approve accounts between \$1,000 and \$5,000, and Council would approve accounts over \$5,000. Committee was in favor.
- b. Resoluton 1644 – Green River Community College outside support contract for 2019. Council approved \$5,000 to GRCC in the 2019 budget; however, when outside agency agreements went to council this one was accidently not included. Committee was in favor.
- c. Vouchers and credit cards review- Chance reviewed several vouchers that he had requested more information on.

3) Other Business

- a. Future Agenda Items
- b. Next Meeting will be February 11, 2019 at 6:30PM
- c. Meeting adjourned at 6:40 PM