

**City of Enumclaw  
1339 Griffin Avenue  
Enumclaw, Washington 98022**

**City Council Regular Session  
City Hall Council Chambers  
January 24, 2022, 7:00 pm**

**1. CALL TO ORDER AND FLAG SALUTE:**

Mayor Molinaro called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance. Councilmember Chevassus announced that Councilmembers Wright and LaFleur were absent.

**CHEVASSUS MOVED TO EXCUSE WRIGHT AND LA FLEUR FROM THE MEETING. GRUNER SECONDED. MOTION CARRIED 5-0.**

**ATTENDANCE:**

In Council Chambers: Councilmembers Corrie Koopman Frazier, Bobby Martinez, Thomas Sauvageau, Chris Gruner, and Beau Chevassus were present. Also present were Mayor Jan Molinaro, City Administrator Chris Searcy, City Clerk Maureen Burwell, and Public Works Director Ed Hawthorne.

Via Microsoft Teams videoconferencing: Parks Director Michelle Larson, Finance Director Chris Anderson, and Police Chief Tim Floyd.

At City Hall: Information Services Director Joe Nanavich and Technician Daniel Aaron.

**2. ADJUSTMENTS TO THE AGENDA:**

Council consensus to approve agenda as published.

**3. SWEARING-IN STUDENTS ON COUNCIL:**

- A. Jonah Ayer
- B. Morgan Zielinski
- C. Hayden Seal

Mayor gave the oath of office to Ayer, Zielinski and Seal. He welcomed them to Council and expressed the expectation that it would be a positive experience for them.

**4. MOTION TO APPROVE MINUTES AS PUBLISHED:**

- A. Council Minutes 1/10/22

**CHEVASSUS MOVED TO APPROVE THE JANUARY 10, 2022, MINUTES AS PUBLISHED. SAUVAGEAU SECONDED. MOTION CARRIED 5-0.**

- B. Industrial Development Corporation, 1/10/22

**CHEVASSUS MOVED TO APPROVE THE JANUARY 10, 2022, INDUSTRIAL DEVELOPMENT CORPORATION MINUTES AS PUBLISHED. GRUNER SECONDED. MOTION CARRIED 5-0.**

**5. ANNOUNCEMENTS AND PRESENTATIONS:**

**A. PUBLIC HEARING AND MEETING ANNOUNCEMENTS**

1. Planning Commission Public Hearing, Shipping Container Regulations, Ordinance No. 2729, January 27, 2022, 7:00 p.m. via Microsoft Teams
2. City Council Public Hearing, Shipping Container Regulations, Ordinance No. 2729, February 14, 2022, City Hall and via Microsoft Teams

Mayor noted the Public Hearings.

**B. COMMUNITY EVENTS**

1. Rainier Foothills Wellness Foundation hosts Cascade Regional Blood Services Bloodmobile, Tuesday, February 1, 8:30 a.m. – 1:00 p.m., corner of Cole Street and Myrtle Avenue.

Mayor noted the event. [NOTE: The original date published in the agenda was February 2; updated by Parks Director Michelle Larson later in the meeting to February 1.]

**6. COMMENTS FROM THE AUDIENCE:**

None.

**7. PUBLIC HEARING:**

None.

**8. TABLED BUSINESS:**

None.

**9. COUNCIL COMMITTEE REPORTS:**

**A. COMMUNITY AND ECONOMIC DEVELOPMENT – Councilmembers Wright, Chair; LaFleur, Chevassus**

Chevassus stated the Committee’s meeting scheduled for today, January 24, has been postponed to Monday, February 28, 4:30 p.m. via Microsoft Teams video-conferencing.

**B. COMMUNITY SERVICES – Councilmembers Sauvageau, Chair; Koopman Frazier, Gruner**

Sauvageau stated the Committee last met on January 18. They discussed the purchase of the mower for the Golf Course; the downtown pavilion; the senior center facility repairs or potential for replacement. The next meeting is scheduled for Tuesday, February 22, at 5:00 p.m. in the Council conference room at City Hall.

**C. FINANCE – Councilmembers Koopman Frazier, Chair; Martinez, Gruner**

Koopman Frazier stated the Committee last met on January 24. They reviewed vouchers; and discussed a single rate for police officer’s off-duty pay with an administration fee added. The next meeting is scheduled for Monday, February 7, 6:30 p.m. in the Finance Department.

**D. PUBLIC SAFETY – Councilmembers Chevassus, Chair; Sauvageau, Martinez**

Chevassus stated the Committee last met on January 18. There were quite a few corrections officers out on sick leave, so many of the jail bed contracts were paused. A LEMAP review will be conducted, which is an outside entity evaluating the Police Department. Bodycams are on

order; and all 2021 Department goals were accomplished. The next meeting is scheduled for Tuesday, February 22, 6:00 p.m. at the Police Department.

E. PUBLIC WORKS – Councilmembers LaFleur, Chair; Wright, Gruner

Gruner stated the other two Committee members were unable to attend, so he met with Public Works Director for discussion about the gas rate study; item on the Consent Agenda – SR 410 sewer main; new lift station on Highpoint Street; and the Stevenson-Yerxa facility. The next meeting is scheduled for Monday, February 14, 5:30 p.m. in the Council conference room at City Hall.

F. CHAMBER OF COMMERCE – Councilmembers Sauvageau, Liaison; Chevassus, Alternate

Sauvageau stated the Chamber Board met January 12. They discussed annual events such as Bingo, the 4th of July and Christmas parades; and had a discussion to cut out one of the beer walks and one of the wine walks just keeping one each. They also received an update on members and discussed goals for 2022. The next meeting is scheduled for Wednesday, February 9, 8:00 a.m. at The Claw.

G. SOUND CITIES ASSOCIATION (SCA) - Councilmembers LaFleur, Liaison; Koopman Frazier, Alternate

Koopman Frazier stated she did not attend last week's meeting. She announced that Mayor Jan Molinaro is the new Vice President of SCA.

H. TOURISM ADVISORY BOARD (TAB) - Councilmember Chevassus, Liaison

Chevassus stated that TAB has not met since the last Council meeting. The next meeting is scheduled for Wednesday, February 2, 9:00 a.m. at The Local.

I. ENUMCLAW EXPO AND EVENTS ASSOCIATION (EEEE) BOARD - Councilmember Wright, Liaison

No report.

J. STUDENTS ON COUNCIL – Ayer, Zielinski, Seal

Each student spoke in turn introducing themselves and thanking the Mayor and Council for the opportunity to be a Student on Council.

**10. CONSENT AGENDA:**

A. VOUCHER AND PAYROLL CERTIFICATION

1. Accounts Payable Vouchers #194433-194645 - \$622,039.46; Void Check #s 194331, 194388, 194450, 194477 - \$(25,170.57)
2. December 2021 Payroll Voucher #28992 - \$2,320.00; Payroll Direct Deposits - \$561,789.96; Payroll Tax and Benefits - \$551,128.00
3. ACH & Wire Transactions - \$575,235.19

B. APPOINTMENTS

1. Human Services Advisory Board Position No. 5, Julie Holbrook; Term Expires 12/31/2023

C. PURCHASE AUTHORIZATION

- 1. Greensmaster 3250-D Mower for Golf Course

D. PROFESSIONAL SERVICE AGREEMENT

- 1. Parametrix, SR 410 Sewer Replacement Design

**CHEVASSUS MOVED TO APPROVE THE CONSENT AGENDA. SAUVAGEAU SECONDED.**

Chevassus asked if any discussion on the mower was desired by the other Councilmembers, as it was not in the budget originally; they were all fine with approving the purchase.

**MOTION CARRIED 5-0.**

**11. GENERAL BUSINESS:**

**A. RESOLUTIONS**

- 1. Resolution No. 1743 – Outside Agency Agreements

City Clerk Read by Title Only

**RESOLUTION NO. 1743**

A RESOLUTION OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON AUTHORIZING THE MAYOR TO ENTER INTO AGREEMENTS WITH THE FOLLOWING OUTSIDE AGENCIES PURSUANT TO THE 2022 BUDGET: VISIT RAINIER, ENUMCLAW EXPO AND EVENTS ASSOCIATION, GREEN RIVER COLLEGE, 4H JUNIOR LIVESTOCK SHOW, PLATEAU KIDS NETWORK, ENUMCLAW PLATEAU HISTORICAL SOCIETY AND FRIENDS OF THE LIBRARY.

***Staff Report:***

Searcy explained that the 2022 Operating Budget allocated funds for each of these agencies. This Resolution authorizes the Mayor to enter into service agreements which set forth the responsibilities of each of these agencies in exchange for the public funds. He listed each entity and their 2022 allocation.

***Council Comments:***

Sauvageau asked for clarification on the standard for requiring an agency to give presentations on Council and the frequency. Mayor stated he requests agency representatives who have a larger allocation to come more than once to Council; the agencies with smaller amounts are asked to come to a Council meeting only once.

Council agreed that the frequency of reports should be based on the amount allocated; they would also like to see all agencies receiving a lease subsidy have a representative give an update once a year.

In response to a question from Gruner, Searcy confirmed that agencies do not have discretion to use the funds for any other purpose than what is detailed in the agreement. If they are unable to complete the program for which they requested funds, they are not to request reimbursement or are to refund any money that was received.

***Council Action:***

**CHEVASSUS MOVED TO APPROVE RESOLUTION NO. 1743, OUTSIDE AGENCY AGREEMENTS. SAUVAGEAU SECONDED. MOTION CARRIED 5-0.**

2. Resolution No. 1744 – Arts Alive!, Chamber of Commerce, Enumclaw Food Bank and YMCA Lease Agreements

City Clerk Read by Title Only

**RESOLUTION NO. 1744**

A RESOLUTION OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON AUTHORIZING THE MAYOR TO ENTER INTO COMMERCIAL LEASE AGREEMENTS WITH THE ENUMCLAW CHAMBER OF COMMERCE, ARTS ALIVE!, YMCA AND ENUMCLAW FOOD BANK.

***Staff Report:***

Searcy gave the staff report for this Resolution along with the report for Resolution No. 1743, detailing the rent subsidies for the four entities. He noted that, traditionally, those receiving the lease subsidies are not required to give a report at a Council meeting as those outside agencies that receive funding from the General Fund.

***Council Comments:***

Sauvageau proposed requiring a presentation at a Council meeting of those entities who receive a lease subsidy.

***Council Action:***

**SAUVAGEAU MOVED TO AMEND RESOLUTION NO. 1744, EXHIBITS 1, 2, 3 AND 4 MAKING IT A REQUIREMENT FOR ONE PRESENTATION FOR EACH PER YEAR GRUNER SECONDED. MOTION CARRIED 5-0.**

**SAUVAGEAU MOVED TO APPROVE RESOLUTION NO. 1744, ARTS ALIVE!, CHAMBER OF COMMERCE, ENUMCLAW FOOD BANK AND YMCA AS AMENDED, GRUNER SECONDED. MOTION CARRIED 5-0.**

3. Resolution No. 1745 - EPOA Agreement – Police Officers

City Clerk Read by Title Only

**RESOLUTION NO. 1745**

A RESOLUTION OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON, AUTHORIZING A COLLECTIVE BARGAINING AGREEMENT WITH THE ENUMCLAW POLICE OFFICERS ASSOCIATION, EFFECTIVE JANUARY 1, 2022 TO DECEMBER 31, 2024.

**Staff Report:**

Searcy stated that this collective bargaining agreement (CBA) is specific to the officers, detectives and sergeants of the Enumclaw Police Department. The previous agreement covered 2019 – 2020; the terms were extended for one year due to the Covid-19 pandemic.

Comparison with the following agencies was made: Black Diamond, Bonney Lake, Buckley, Duvall, Fife, Gig Harbor and Sumner. The top step of Enumclaw 2021 wages was approximately 3.8% less than the average of the comparable agencies. It was agreed a 4% market adjustment would address that along with a 5.5% cost of living adjustment (COLA). The other major changes to the CBA are:

- Language to address effects of the 2021 Washington Legislative session.
- Changing instructor premium pay from hours spent per month to hours spent on the day of instruction.
- Increasing Field Training Officer (FTO) premium pay from \$30 to \$40 per shift.
- 2023 & 2024 COLA = 2% minimum – 4.5% maximum.

He noted the total impact to the General Fund over the amount that was budgeted is \$106,415; the General Fund Reserve is more than adequate to accommodate this added cost.

**Council Comments:**

None.

**Council Action:**

**GRUNER MOVED TO APPROVE RESOLUTION NO. 1745, ENUMCLAW POLICE OFFICER ASSOCIATION AGREEMENT. CHEVASSUS SECONDED. MOTION CARRIED 5-0.**

4. Resolution No. 1746 - EPOA Agreement – Support Staff

City Clerk Read by Title Only

**RESOLUTION NO. 1746**

A RESOLUTION OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON, AUTHORIZING A COLLECTIVE BARGAINING AGREEMENT WITH THE ENUMCLAW POLICE OFFICERS ASSOCIATION, REPRESENTING THE POLICE DEPARTMENT SUPPORT SERVICES EMPLOYEES, EFFECTIVE JANUARY 1, 2022, TO DECEMBER 31, 2024.

**Staff Report:**

Searcy explained that this CBA is for communications staff, corrections staff, the records specialist and the evidence custodian (new position for 2022). Communications and corrections positions are harder to compare to other agencies as Enumclaw is a rare agency that has those functions. Therefore, the agencies compared were either larger agencies or in high cost-of-living areas. For communications: Bothell/Issaquah/Redmond, King County Sheriff’s Office, South Sound 911, University of Washington, ValleyCom/NORCOM, and Washington State Patrol in King County. Corrections: Issaquah, Kirkland, Lynnwood, Marysville, Olympia, and Puyallup. The market

adjustments are 4% for communications officers, corrections officers, and corrections sergeant; and a 5% market adjustment for the communications supervisor over each of the three years. This is less than the averages of the comparable cities due to the scale of their operations or the area they operate in.

The estimated 2022 cost impact of the new contract terms is \$74,466. The undesignated General Fund reserve is adequate to accommodate this added cost.

***Council Comments:***

None.

***Council Action:***

**SAUVAGEU MOVED TO APPROVE RESOLUTION NO. 1746, EPOA AGREEMENT – SUPPORT STAFF. KOOPMAN FRAZIER SECONDED. MOTION CARRIED 5-0.**

Searcy thanked the three Police Department employees who represented the EPOA in the sessions which were very cordial: Rich Tison, Erik Vance and Heidi Boyovich.

**B. GENERAL ITEMS**

**1. Action Item.....Council Action**

**a. Selection of Municipal Flag**

Larson gave a PowerPoint presentation on the three finalists for the Enumclaw Municipal flag. In the fall of 2021, the Mayor proposed a flag contest to the community with the help of Events Coordinator Alina Hibbs. Fifty submissions were received; the Arts Commission narrowed it down to eight; and the Community Services Committee narrowed it down to the three in the packet by Kyle Miller, Marti Berrett and Evan Moulden. Berrett joined the meeting via Microsoft Teams and Moulden was in Council Chambers.

Larson detailed guidelines and criteria considered by the Arts Commission and the Community Services Committee in making their choices:

- Simplicity
- Symbolism
- Use 2-3 Colors
- No text, coat of arms, nor seals
- Distinctiveness
- Appropriateness
- Research for authenticity
- Descriptions included

Discussion on the merits of each flag ensued. The Mayor thanked all fifty applicants, especially the two individuals who joined the meeting. Moulden and Berrett each explained their design.

**GRUNER MOVED TO APPROVE MARTI BERRETT’S FLAG DESIGN. MOTION DIED FOR LACK OF A SECOND.**

**CHEVASSUS MOVED TO APPROVE KYLE MILLER'S DESIGN, POSSIBLY MODIFIED, TO BE THE OFFICIAL FLAG OF THE CITY OF ENUMCLAW. SAUVAGEAU SECONDED. MOTION CARRIED 5-0.**

Mayor excused the Students on Council at 8:12 p.m.

2. Routine Reports

- a. Community Development: Building Permits, City Planning
- b. Parks: Aquatics; Cultural Programs; Parks; Recreation
- c. Police

**12. UNFINISHED BUSINESS:**

None.

**13. NEW BUSINESS:**

A. SENIOR CENTER FACILITY

Hawthorne gave a PowerPoint presentation detailing the assessment done on the facility by Cornerstone Architects. It included the following general conditions:

- Exterior - building veneer; parking; windows; street canopy; and roof all need upgrades.
- Structural - unreinforced masonry walls and piers, need to make positive connection to unreinforced masonry and roof; and cracked top truss chord.
- Architectural Interior - finishes are old; kitchen flooring and some of the appliances have reached their useful lives; ADA and fire alarms need updates; and storage is lacking.
- Mechanical - heating, cooling and ventilation need HVAC updates; currently some electric heaters are needed.
- Electrical – power is fed from a pole; panels should be removed and a meter placed outside; there is no disconnect accessible, the utility company would have to come out and disconnect at the pole; and the capacity is inadequate.

Hawthorne gave an overview of the costs. Making the recommended improvements would cost approximately \$2.5 million. Cost to replace the facility with a new building on the same lot is \$2.9 to \$3.4 million. To repair deficiencies over time (without the benefit of efficiencies realized when combining projects) is \$2.4 million.

The alternatives identified for the facility:

- Repairs performed over a period of time.
- Repair Senior Center along with upgrade modifications.
- Build a new Senior Center in the Senior Center parking lot.
- Build a new Senior Center in a new location.

Hawthorne noted that Marc Jenesfsky of Cornerstone Architects joined the meeting via Microsoft Teams and is available to answer any questions.

Council comments/questions included:

- The Youth Center roof would be included in the repair of the Senior Center.
- Costs are approximate; accurate data would be required.



- Community Services Committee’s inclination was to replace rather than repair. Potential funding sources: King County grants; putting a bond on the ballot; and other grants.
- Request for preliminary architectural design giving three proposed locations: Senior Center parking lot; building a community center where Chamber of Commerce building currently sits; or the area near Thunderdome parking lot.
- Replacing the Senior Center facility was first recommended to Council about 20 years ago.

Jenefsky stated he enjoyed working on this report for the City even though the conclusion of the honest assessment is that the building is in disrepair. They are happy to assist further with cost estimates on the various options.

Searcy stated that the City is at a decision point and direction will be needed from Council (when all Councilmembers are present) on which avenue to pursue. He also noted that, if the Center was sold, a private party may not have the same dilemma with costs to repair the building as there are higher standards and costs for a public agency.

Mayor stated either buying or renting an air filter system is being considered so senior activities could resume. Jenefsky stated that the building does not have an air filtration system nor fresh air intake. Filtration of air a could be accomplished with a filtration system to recirculate the air; it would be more expensive to add a fresh air intake with heat recovery, which is an HVAC unit.

**14. EXECUTIVE SESSION:**

None.

**15. ADJOURNMENT:**

**CHEVASSUS MOVED TO ADJOURN THE MEETING. SAUVAGEAU SECONDED. MOTION CARRIED 5-0.**

Meeting adjourned at 8:48 p.m.

Respectfully Submitted,

Maureen Burwell  
City Clerk

Date Minutes Approved: \_\_\_\_\_

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Date Minutes Approved: 2-14-22