

# CIVIL SERVICE COMMISSION MEETING MINUTES

Thursday January 17<sup>th</sup>, 2018

Enumclaw City Hall Conference Room  
1339 Griffin Avenue  
Enumclaw, WA 98022

## CALL TO ORDER:

Meeting called to order at 9:02 by Chairperson Voss

## ATTENDANCE:

In attendance are Commissioners Steve Cadematori, Albert Willis and Chairman Dave Voss. Chief Huebler, Commander Ryan and Sarah McCormick representing the Police Department and Examiner Kaylee Garrett.

## MINUTES OF THE PREVIOUS MEETING:

- A. WILLIS MOVED TO APPROVE THE MINUTES FROM DECEMBER 2018, CADEMATORI SECONDED, APPROVED 3-0.**

## NEW BUSINESS:

- A.** Examiner Garrett spoke about an Engagement letter with Attorney Steven DiJulio for the Leitl appeal to represent the Commission, **WILLIS MOVED TO APPROVE AND ACCEPT THE ENGAGEMENT LETTER, CADEMATORI SECONDED, APPROVED 3-0.**
- B.** Examiner Garrett reported that Commissioner Voss has removed himself from the appeal, and his spot will be filled with a pro-tem commissioner.
- C.** Examiner Garrett gave brief update on the Appeal Process schedule.
- D. COMMISSIONER WILLIS NOMINATED CHAIRMAN VOSS FOR ANOTHER TERM AS CHAIR, COMMISSIONER CADEMATORI NOMINATED COMMISSIONER WILLIS FOR A TERM AS CO-CHAIR, THIS WAS APPROVED 3-0**

## OLD BUSINESS:

- A.** No old business

## COMMUNICATIONS/REPORTS:

- A.** Letters for two recently promoted officers, one to Commander and one to Sergeant, announcing that the probationary period for the promotion have ended with successful probationary periods.

- B. Letters for Leitl Appeal have been sent out to all Commissioners
- C. Oral Board for Lateral-Patrol will be this Friday January 25<sup>th</sup>,
- D. Examiner Garrett will reach out to a Lateral Candidate Green on a past register to see if he is ready to return to work after an injury
- E. Chief updated the commission on the personnel changes and a new Org chart, and is asking for a new Registry for the position of Patrol Sergeant Feb/March time period.

**ANY OTHER MATTERS THAT MAY COME BEFORE THE COMMISSION:**

**NEXT MEETING DATE:**

The next Civil Service meeting is scheduled for Wednesday February 20<sup>th</sup>, 2019 at 9:00 a.m. in the City Hall. Leitl Appeal Scheduling Hearing is set for February 6<sup>th</sup> at 10:00 a.m.

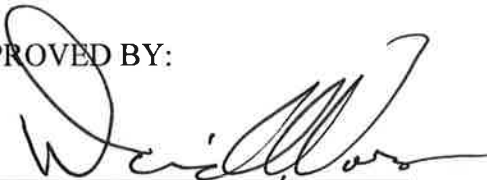
**ADJOURNMENT:**

**COMMISSIONER WILLIS MOVED TO ADJOURN, CADEMATORI SECONDED, THE MEETING WAS CLOSED 3-0**

Meeting adjourned at 9:28 a.m.

**These Minutes represent a brief description of the meeting; a recording of each meeting is maintained by the Civil Service Commission.**

APPROVED BY:



David Voss  
Chairperson

SUBMITTED BY:



Kaylee Garrett  
Secretary Examiner