

**City of Enumclaw
1339 Griffin Avenue
Enumclaw, Washington 98022**

**City Council Regular Session
City Hall Council Chambers
November 28, 2022, 7:00 pm**

1. CALL TO ORDER AND FLAG SALUTE:

Mayor Molinaro called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Pack 500 of the Enumclaw Cub Scouts presented the colors and led the pledge of allegiance.

Mayor Pro Tem Wright announced all Councilmembers were present.

ATTENDANCE:

Councilmembers Anthony Wright, Beau Chevassus, Thomas Sauvageau, Corrie Koopman Frazier, Bobby Martinez, Chris Gruner and Chance La Fleur were present. Also present were Mayor Jan Molinaro, City Administrator Chris Searcy, City Attorney Brett Vinson, City Clerk Jessica Rose, Finance Director Chris Anderson, Acting Police Chief Mike Graddon, Community Development Director Chris Pasinetti, Cultural Program and Events Coordinator Alina Hibbs, Information Services Director Joe Nanavich and Media Services Technician Zoie Raum.

2. ADJUSTMENTS TO THE AGENDA:

9.D.1 Council Meeting – Cancel first December meeting, 12/5/22

11.A Unfinished Business – Community Center Bond Update

Council consensus to approve agenda as adjusted.

3. MOTION TO APPROVE MINUTES:

A. Council Minutes, 11-14-22

MARTINEZ MOVED TO APPROVE THE NOVEMBER 14, 2022, MINUTES AS PUBLISHED. KOOPMAN FRAZIER SECONDED. MOTION CARRIED 7-0.

4. ANNOUNCEMENTS AND PRESENTATIONS:

A. ANNOUNCEMENTS

1. *Coffee with the Mayor*, Monday, December 5, 9:00 a.m., City Hall Council; Chambers
2. The regularly scheduled December 26, 2022, Council meeting has been cancelled.
3. City offices will be closed Monday, December 26, to commemorate the Christmas Holiday; and Monday, January 2, 2023, for New Year's Day.
4. Arbor Day Proclamation

Mayor noted the announcements and read the proclamation.

B. PRESENTATIONS

1. Introduction of Parks and Recreation Director, Alina Hibbs – Chris Searcy
Searcy introduced Alina Hibbs to Council as the new Parks and Recreation Director starting in 2023.

C. COMMUNITY EVENTS

1. *Gallery 2022 Presents Art by Students at the Arts Alive! Studio and Galley, A Class Act*, Thursday, November 17 – Friday, December 30, City Hall Council Chambers, 9:00 a.m. – 5:00 p.m. (page 12)
2. *Skate Park Community Meeting*, Wednesday, November 30, 6:00 p.m. City Hall
3. *Chamber of Commerce's 56th Annual Santa Parade*, Saturday, December 3, 6:00 p.m., downtown Cole Street
4. *Expo Center's A Christmas Experience*, Saturday, December 10, 4:00 p.m. – 9:00 p.m. and Sunday, December 11, 4:00 p.m. – 8:00 p.m., Expo Center

5. *The Gannom Insurance Team's Pack the Truck*, Saturday, December 10, 11:00 a.m. – 4:00 p.m., Casting Iron
6. *Plateau Kids Network's Santa on Cole Street*, Friday, December 16, 4:00 p.m. – 7:00 p.m., Williams Ave Real Estate

Mayor noted the events.

5. COMMENTS FROM THE AUDIENCE:

None

6. PUBLIC HEARING:

- A. 2023 Annual Operating Budget, Ordinance No. 2746, 2nd of 2 Public Hearings

MAYOR OPENED THE PUBLIC HEARING AT 7:15 P.M.

Rose confirmed that the City Clerk's office received no communication from the public regarding the 2023 Annual Operating Budget.

City Clerk Read by Title Only

ORDINANCE NO. 2746

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ENUMCLAW, WASHINGTON, ADOPTING THE ANNUAL OPERATING BUDGET FOR THE YEAR 2023, SETTING FORTH ESTIMATED REVENUES AND APPROPRIATIONS.

Staff Report:

Anderson stated there was nothing more to add to his report since the last meeting. Staff recommends approval.

Council Comments:

None

Public Input:

None

MAYOR CLOSED THE PUBLIC HEARING AT 7:16 P.M.

- B. 2023 Property Tax Levy, Ordinance No. 2747, 2nd of 2 Public Hearings

MAYOR OPENED THE PUBLIC HEARING AT 7:17 P.M.

Rose confirmed that the City Clerk's office received no communication from the public regarding the 2023 Property Tax Levy.

City Clerk Read by Title Only

ORDINANCE NO. 2747

AN ORDINANCE OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON LEVYING THE GENERAL TAXES FOR THE CITY FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2023, ON ALL REAL AND PERSONAL PROPERTY WITHIN THE CITY, WHICH IS SUBJECT TO TAXATION FOR THE PURPOSE OF PROVIDING SUFFICIENT REVENUE TO CARRY ON THE NORMAL ACTIVITIES OF THE CITY FOR THE ENSUING YEAR AS REQUIRED BY LAW.

Staff Report:

Anderson stated that King County sent a final worksheet that had a few minor changes that resulted in a \$10,986 difference. Of that amount, \$10,496 was for a prior year adjustment and \$490 was for

King County new construction. The tax rate had a slight increase from just over \$0.94 per thousand to just under \$0.95. The new amount is \$2,544,644 that will be submitted to King County for 2023. Staff recommends approval.

Council Comments:

None

Public Input:

None

MAYOR CLOSED THE PUBLIC HEARING AT 7:19 P.M.

7. TABLED BUSINESS:

None.

8. COUNCIL COMMITTEE REPORTS:

A. COMMUNITY AND ECONOMIC DEVELOPMENT – Councilmembers Wright, Chair; La Fleur, Chevassus

Wright stated the Committee last met on November 28. They discussed impact fees and leasehold excise taxes on café permits. The next meeting is scheduled for Monday, January 9, 4:30 p.m., at Stevenson Yerxa.

B. COMMUNITY SERVICES – Councilmembers Sauvageau, Chair; Koopman Frazier, Gruner
Sauvageau stated the Committee last met on November 21. They discussed project updates skate park, and the transition of the new Park and Recreation Director. The next meeting is scheduled for Tuesday, January 17, 2023, at 5:00 p.m. via Teams.

C. FINANCE – Councilmembers Koopman Frazier, Chair; Martinez, Gruner
Koopman Frazier stated the Committee last met on November 28. They discussed vouchers, credit card statements, Ordinances No. 2746, 2747, and 2748, Medical Insurance and Wellness Program polices. The next meeting is scheduled for Monday, January 9, 6:30 p.m., in the Finance Department.

D. PUBLIC SAFETY – Councilmembers Chevassus, Chair; Sauvageau, Martinez
Chevassus stated the Committee last met on November 21. They discussed use of force policy, hospital parking issues, public camping, and therapy animal program. The next meeting is scheduled for Monday, December 19, at 6:00 p.m., at the Police Department.

E. PUBLIC WORKS – Councilmembers LaFleur, Chair; Wright, Gruner
La Fleur stated the Committee last met on November 28. They discussed interfund loan to mitigate gas rate increase, budget amendment, Capital facilities charges, King County flood plan determination, rates surcharges for water service to Miles Sand and Gravel, reviewed gas supply purchasing, and public works updates. The next meeting is scheduled Monday, January 9, 5:30 p.m., in the Council conference room at City Hall.

F. CHAMBER OF COMMERCE – Councilmembers Sauvageau, Liaison; Chevassus, Alternate
Sauvageau stated the Chamber Board has not met since the last meeting. The next meeting is scheduled for Wednesday, December 14, 8:00 a.m. at Key Bank.

G. SOUND CITIES ASSOCIATION (SCA) - Councilmembers La Fleur, Liaison; Koopman Frazier, Alternate
La Fleur stated that SCA has not met since the last meeting. The next meeting is scheduled for Wednesday, November 30, 7:00 p.m. via Zoom.

H. TOURISM ADVISORY BOARD (TAB) - Councilmember Chevassus, Liaison

Chevassus stated that TAB has not met since the last meeting. The next meeting is scheduled for Tuesday, December 6, 9:00 a.m. at the Local.

I. ENUMCLAW EXPO AND EVENTS ASSOCIATION (EEEE) BOARD - Councilmember Wright, Liaison

Wright stated that EEEA has not met since the last meeting. The next meeting will be held on December 13, at the Expo Center.

9. **CONSENT AGENDA**.....Motion to Approve

A. VOUCHER AND PAYROLL CERTIFICATION

1. Accounts Payable Vouchers # 196719 - 196940 - \$1,763,815.50; Void Check #s 18991, 189915, 190560, 1919623, 191793, 191798, 192194, 192592, 194387, 196761, 196918 (\$2,041.09)
2. October 2022 Payroll Voucher # 29007 - \$2,400; Payroll Direct Deposits - \$607,491.88; Payroll Tax and Benefits - \$662,615.62
3. ACH & Wire Transactions - \$177,023.28

B. APPOINTMENTS

1. Arts Commission Position No. 5, Lauri Hillberg; Term expires 12/31/2025
2. Design Review Board Position No. 3, James Plowden; Term expires 12/31/2026
3. Design Review Board Position No. 4, Wyatt Lawliss; Term expires 12/31/2026
4. Human Services Advisory Board Position No. 1, Ruth Harper; Term expires 12/31/2026
5. Human Services Advisory Board Position No. 6, Linda Rabb; Term expires 12/31/2026
6. Park Board Position No. 4, Robert Horn; Term expires 12/31/2026
7. Planning Commission Position No. 1, Fred Sears; Term expires 12/31/2026
8. Planning Commission Position No. 3, Carlie Hendrickson; Term expires 12/31/2026

C. POLICY APPROVAL

1. Health Insurance
2. Wellness Program

D. COUNCIL MEETING

1. Cancel first December meeting, 12/5/2022

WRIGHT MOVED TO APPROVE THE CONSENT AGENDA. SAUVAGEAU SECONDED. MOTION CARRIED 7-0.

10. **GENERAL BUSINESS:**

A. ORDINANCES

1. Ordinance No. 2743 – 2022 Comprehensive Plan Amendments

City Clerk Read by Title Only for the Second Reading

ORDINANCE NO. 2743

AN ORDINANCE OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON UPDATING AND AMENDING THE ENUMCLAW COMPREHENSIVE PLAN, PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

Staff Report:

Pasinetti stated that he had nothing further to add from his report given at the last meeting. Staff recommends approval.

Council Committee Report:

Wright stated that the Community and Economic Development Committee recommends approval.

Council Comments:

In response to a question by Wright, Pasinetti stated that if any of the budget is appropriated for the Community Center or the renovations done at the Senior Center, then they can amend the comprehensive plan at that time.

Council Action:

LA FLEUR MOVED TO APPROVE ORDINANCE NO. 2743, 2022 COMPREHENSIVE PLAN AMENDMENT. WRIGHT SECONDED. MOTION CARRIED 7-0.

2. Ordinance No. 2746 – 2023 Annual Operating Budget

City Clerk Read by Title Only for the Second Reading

ORDINANCE NO. 2746

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ENUMCLAW, WASHINGTON, ADOPTING THE ANNUAL OPERATING BUDGET FOR THE YEAR 2023, SETTING FORTH ESTIMATED REVENUES AND APPROPRIATIONS.

Staff Report:

Anderson stated he had nothing further to add from his report given during the first public hearing. Staff recommends approval.

Council Committee Report:

Koopman Frazier stated that the Finance Committee recommends approval.

Council Comments:

None

Council Action:

LA FLEUR MOVED TO APPROVE ORDINANCE NO. 2746, 2023 ANNUAL OPERATING BUDGET. WRIGHT SECONDED. MOTION CARRIED 7-0.

3. Ordinance No. 2747 – 2023 Property Tax Levy

City Clerk Read by Title Only for the Second Reading

ORDINANCE NO. 2747

AN ORDINANCE OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON LEVYING THE GENERAL TAXES FOR THE CITY FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2023, ON ALL REAL AND PERSONAL PROPERTY WITHIN THE CITY, WHICH IS SUBJECT TO TAXATION FOR THE PURPOSE OF PROVIDING SUFFICIENT REVENUE TO CARRY ON THE NORMAL ACTIVITIES OF THE CITY FOR THE ENSUING YEAR AS REQUIRED BY LAW.

Staff Report:

Anderson stated he had nothing further to add from his report given during the public hearing. Staff recommends approval.

Council Committee Report:

Koopman Frazier stated that the Finance Committee recommends approval.

Council Comments:

None

Council Action:

WRIGHT MOVED TO APPROVE ORDINANCE NO. 2747, 2023 PROPERTY TAX LEVY. SAUVAGEAU SECONDED. MOTION CARRIED 7-0.

4. Ordinance No. 2748 – Fourth Quarter Budget Amendment

City Clerk Read by Title Only for the Second Reading

ORDINANCE NO. 2748

AN ORDINANCE OF THE CITY OF ENUMCLAW, WASHINGTON, DECLARING AN EMERGENCY EXISTS RELATING TO 2022 ANNUAL OPERATING BUDGET ORDINANCE NO. 2725 AND BUDGET AMENDMENT ORDINANCE NO. 2734 AUTHORIZING ADJUSTMENTS TO THE BUDGET.

Staff Report:

Anderson stated there was one adjustment to the budget amendment since the first reading, which was \$20,500 for a sewer cam transporter replacement. Staff recommends approval.

Council Committee Report:

Koopman Frazier stated that the Finance Committee recommends approval.

Council Comments:

None

Council Action:

MARTINEZ MOVED TO APPROVE ORDINANCE NO. 2748, FOURTH QUARTER BUDGET AMENDMENT. KOOPMAN FRAZIER SECONDED. MOTION CARRIED 7-0.

B. GENERAL ITEMS

1. Routine Reports
 - a. Court 3rd Quarter
 - b. Parks: Aquatics; Cultural Programs; Parks; Recreation
 - c. Public Works: Facilities; Equipment Rental; Solid Waste; Gas; Line Maintenance, Streets; Wastewater; Water

Mayor noted the reports.

11. UNFINISHED BUSINESS:

A. Community Center Bond Update

Sauvageau stated that he and Wright had met with Liz Lewis from Public Affairs, who worked with the Fire Department on their levy. They discussed the time frames to put a bond on a ballot, which she typically recommends 8 – 12 months to do. For this particular bond, she recommends waiting to put on the April 2024 ballot. The Finance Ad Hoc Committee will not only be appropriating the bond, but establishing a marketing campaign. Sauvageau had further discussion with Anderson on the marketing campaign process and ways to provide factual information to the public. Since only factual information can be given by City staff it is recommended to have a volunteer Citizen Advisory Committee to inform the public of the bond. More information will be given at the next Council meeting in January after the Finance Ad Hoc Committee have their meeting.

12. NEW BUSINESS:

13. EXECUTIVE SESSION:

- A. Potential Litigation Per RCW 42.30.110(1)(i) – Estimated Time 10 Minutes

MAYOR RECESSED THE MEETING AT 7:44 P.M.

SEARCY EXTENDED THE EXECUTIVE SESSION AN ADDITONAL FIVE MINUTES AT 7:54 P.M.

MAYOR RECONVENED THE MEETING AT 8:01 P.M.

14. ADJOURNMENT:

WRIGHT MOVED TO ADJOURN THE MEETING. CHEVASSUS SECONDED. MOTION CARRIED 7-0.

Meeting adjourned 8:01 p.m.

Respectfully Submitted,



Jessica Rose

City Clerk

Date Minutes Approved: 1-9-23