

**City of Enumclaw  
1339 Griffin Avenue  
Enumclaw, Washington 98022**

**City Council Regular Session  
City Hall Council Chambers  
October 28, 2019, 6:00pm**

**1. CALL TO ORDER AND FLAG SALUTE:**

Mayor Molinaro called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Mayor Pro Tem LaFleur announced that Councilmember Chevassus was absent and Councilmember Overland was participating telephonically.

**LA FLEUR MOVED TO EXCUSE COUNCILMEMBER CHEVASSUS FROM THE MEETING. WRIGHT SECONDED. MOTION CARRIED 6-0.**

**ATTENDANCE:**

Councilmembers Tony Binion, Kael Johnson, Anthony Wright, Kyle Jacobson, Hoke Overland by telephone, and Chance LaFleur were present. Also present were Mayor Jan Molinaro, City Administrator Chris Searcy, City Attorney Mike Reynolds, City Clerk Maureen Burwell, Public Works Director Jeff Lincoln, Community Development Director Chris Pasinetti, Parks Director Michelle Larson, Finance Director Stephanie McKenzie, Police Chief Bob Huebler, Police Commander Tim Floyd, Information Services Manager Joe Nanavich and Information Services Technician Travis Rose.

**2. ADJUSTMENTS TO THE AGENDA:**

Mayor added to the Consent Agenda, 9.B.1 Contract Amendment and noted that Council has received the Agenda Bill and Staff Report for this.

Council consensus to approve agenda as adjusted.

**3. MOTION TO APPROVE MINUTES:**

A. Council Workshop Minutes, 10/7/19

**LA FLEUR MOVED TO APPROVE THE OCTOBER 7, 2019, COUNCIL WORKSHOP MINUTES AS PUBLISHED. JACOBSON SECONDED. MOTION CARRIED 6-0.**

B. Council Minutes, 10/14/19

**LA FLEUR MOVED TO APPROVE THE OCTOBER 14, 2019, MINUTES AS PUBLISHED. JACOBSON SECONDED. MOTION CARRIED 6-0.**

**4. ANNOUNCEMENTS AND PRESENTATIONS:**

**A. ANNOUNCEMENTS**

1. Coffee with the Mayor, Monday, November 4, 9:00 - 10:00 a.m., City Hall Council Chambers
2. City offices will be closed on Monday, November 11, 2019, to commemorate Veterans Day

3. Honoring World War II Veterans, Tuesday, November 12, during Regular City Council Meeting

Mayor made the announcements.

#### B. PUBLIC HEARING AND MEETING ANNOUNCEMENTS

1. Joint Meeting: Enumclaw City Council, Enumclaw School District and Black Diamond City Council, Monday, November 4, 6:30 p.m., Byron Kibler Elementary School
2. Regular City Council meeting changed to Tuesday, November 12, 7:00 p.m., City Hall Council Chambers
3. Public Hearings, all at City Hall Council Chambers:
  - a. 2019 Comprehensive Plan Amendments, Tuesday, November 12, 7:00 p.m.
  - b. 2020 Budget, Ordinance No. 2662, Tuesday, November 12, 7:00 p.m. and Monday, November 25, 7:00 p.m.
  - c. 2020 Property Tax and Other Revenue Sources, Ordinance No. 2663, Tuesday, November 12, 7:00 p.m. and Monday, November 25, 7:00 p.m.

Mayor noted the meetings and hearings.

#### C. COMMUNITY EVENTS

1. Chamber of Commerce's Downtown Trick-or-Treating, Thursday, October 31, 4:00 p.m. – 6:00 p.m., Cole Street
2. Honoring First Responders, Saturday, November 2, 6:00 p.m., City Hall Steps

Mayor noted the community events.

#### **5. COMMENTS FROM THE AUDIENCE:**

None.

#### **6. PUBLIC HEARING:**

None.

#### **7. TABLED BUSINESS:**

None.

#### **8. COUNCIL COMMITTEE REPORTS:**

##### A. COMMUNITY AND ECONOMIC DEVELOPMENT – Councilmembers Overland, Chair; Johnson, Binion

Overland stated the Committee has not met since the last Council meeting. The next meeting is scheduled for Tuesday, November 12, 5:00 p.m. at the Stevenson-Yerxa Building.

##### B. COMMUNITY SERVICES – Councilmembers Wright, Chair; Binion, Jacobson

Wright stated the Committee has not met since the last Council meeting. The next meeting is scheduled for Monday November 18, at 5:00 p.m. in the Council conference room at City Hall.

##### C. FINANCE – LaFleur, Chair; Wright, Johnson

LaFleur stated the Committee has not met since the last Council meeting. The next meeting is scheduled for Tuesday, November 12, 6:30 p.m. in the Finance Department.

D. PUBLIC SAFETY – Councilmembers LaFleur, Chair; Jacobson, Chevassus  
LaFleur stated the Committee has not met since the last Council meeting. The next meeting is scheduled for Monday, November 18, 6:00 p.m. at the Police Department.

E. PUBLIC WORKS – Councilmember Wright, Chair; LaFleur, Chevassus  
Wright stated the Committee last met on October 28. They discussed the contract amendment added to the Consent Agenda as an adjustment; received a preview of the Stormwater Utility budget; and discussed a change to the Wastewater Treatment Plant (WWTP) fund, adding an FTE for a manager position. Jason Williams from IGI gave a presentation on the gas purchases. The next meeting is scheduled for Tuesday, November 12, 5:30 p.m. in the Council conference room at City Hall.

F. CHAMBER OF COMMERCE – Councilmember Binion, Liaison; Johnson, Alternate  
Binion stated the Chamber Board has not met since the last Council meeting. The next meeting is scheduled for Wednesday, November 13, 8:30 a.m. in the Rainier Room at St. Elizabeth’s Hospital.

G. SOUND CITIES ASSOCIATION (SCA) - Councilmember LaFleur, Liaison; Binion, Alternate  
LaFleur stated that SCA has not met since the last Council meeting. The next meeting is scheduled for Wednesday, November 13, at 6:00 p.m. at Renton City Hall.

H. TOURISM ADVISORY BOARD (TAB) - Councilmember Overland, Liaison; Johnson, Alternate  
Overland stated that TAB last met October 17. The meeting minutes are not yet available. He does not have the date of the next scheduled meeting.

I. ENUMCLAW EXPO AND EVENTS ASSOCIATION (EEEE) BOARD - Councilmember Wright, Liaison; Jacobson, Alternate  
Wright stated that EEEA has not met since the last Council meeting. The November and December meetings have been cancelled; a meeting will be scheduled in January,

**9. CONSENT AGENDA.....Motion to Approve**

**A. VOUCHER AND PAYROLL CERTIFICATION**

1. Accounts Payable Vouchers #188746-188941 - \$1,563,829.86; Void Check #s 188729, 188752 (\$1,491.45)
2. September 2019 Payroll Vouchers #28817-28843 - \$40,334.43; Payroll Direct Deposits - \$470,704.71; Payroll Tax and Benefits - \$500,889.07
3. ACH & Wire Transactions - \$139,654.65

**ADDED B. CONTRACT AMENTMENT**

1. EN Engineering, Construction Inspection Services and Archeological Monitoring

**LA FLEUR MOVED TO APPROVE THE CONSENT AGENDA AS ADJUSTED. WRIGHT SECONDED. MOTION CARRIED 6-0.**

**10. GENERAL BUSINESS:**

**A. GENERAL ITEMS**

1. Routine Reports

- a. 3rd Qtr Finance Report
- b. 3rd Qtr Plateau Outreach Ministries Report (page 27)
- c. Parks: (page 30) Aquatics; Cultural Programs; Parks; Recreation
- d. Public Works: (page 34) Facilities; Equipment Rental; Solid Waste; Gas; Line Maintenance, Streets; Wastewater; Water

Mayor noted the routine reports.

**11. UNFINISHED BUSINESS:**

None.

**12. NEW BUSINESS:**

None.

**13. EXECUTIVE SESSION:**

None.

**14. FIVE MINUTE RECESS**

**MAYOR RECESSED THE MEETING AT 6:11 P.M.**

**MAYOR RE-CONVENED THE MEETING AT 6:16 P.M.**

**15. BUDGET DISCUSSION:**

**A. OPENING REMARKS AND FOLLOW-UP FROM 10/21/19 WORKSHOP**

Chris Searcy, City Administrator

Searcy stated that the addition of a manager to the Wastewater Treatment Plant crew has been discussed for some time in order to have management on site rather than remote supervision. Ideally, this would have been part of the preliminary budget package, however, Council is being asked to consider it now.

Lincoln explained the additional FTE request at the WWTP noting that currently there are four union employees; one has notified Public Works that he plans to retire within the next six months with a potential for another staff member leaving. The new position would have responsibility for compliance issues as well as personnel. Currently it is managed by Scott Woodbury, Assistant Public Works Director, who also manages the Water Utility crews. There will be no increase in rates as there are sufficient resources in the fund. The four FTEs (union) will still be necessary.

**B. BUDGET REVIEW**

Stephanie McKenzie, Finance Director

McKenzie stated that an update from King County on PropertyTax has been received; it is not yet the final worksheet which the City will receive from the County approximately the first week of December. The pages in the binder have been updated and distributed to Council.

## 1. Stormwater Utility

Lincoln stated the Stormwater Utility was formed in the fall of 2017; rates were charged beginning in September 2018. Stormwater management is mandated by the Western Washington Municipal Stormwater Permit, Phase II. There are 24 stormwater ponds, 18 miles of ditches and many culverts that need to be maintained. There are 3.03 FTEs assigned, which includes a percentage of time allocated for the line maintenance crew, street crew and maintenance rovers. There are also percentages of Public Works equipment assigned to the Stormwater Utility. The budget for 2019 was \$779,000, however, costs have been higher than anticipated, and the year-end estimate is \$854,000; part of this is due to interfund charges for IT, utility billing, etc. The Utility is funded by charging landowners, within City limits, \$5.24 a month per ESU (equivalent service unit). There is debt repayment also as part of the Stormwater Utility costs. He stated the recommendation is to have an increase to \$6.50 per ESU, which should sustain the Utility for five years, from 2020 – 2024. He explained various grants that have been obtained or are being applied for: King County Flood District Opportunity Fund; Capacity Grant, etc.

Wright stated the Public Works Committee reluctantly recommends the rate increase.

Mayor, Council and staff questions/discussion:

- The cost for residential customers will increase by \$1.26 per month as residences are 1 (one) ESU; commercial customers' cost increase is dependent on how many ESUs they have, determined by square footage.
- The reserves would be \$150,000 at the end of the five years.
- The current rate was set too low and it resulted in the current deficit and some deferment of projects.
- The rate increase may be a large hit to some commercial properties.
- The other four utilities will have no rate increase for 2020: Solid Waste, Gas, Water, and Wastewater.
- Views repeatedly expressed of reluctance to increase the rate, however, also understanding that there are no other viable options.
- The goal is to be in compliance with the Stormwater Permit, but not to set trends in expensive initiatives regarding stormwater management.
- Stormwater management is an unfunded mandate by the State.

Searcy noted that an Ordinance will be brought forward to adjust the Stormwater Utility rate from \$5.24 to \$6.50 per ESU.

Council consensus to support a rate increase, although each noted it was reluctantly.

## 2. City-wide Summary

McKenzie stated she had nothing further to add to the discussion held at previous budget meetings.

## C. COUNCIL DISCUSSION & MOTIONS

LaFleur stated he would like to increase the Police Commanders' salaries to bring them up to the average of comparable cities.

**LA FLEUR MOVED TO INCREASE COMMAND STAFF SALARIES BY 3%. JOHNSON SECONDED. MOTION CARRIED 6-0.**

**16. ADJOURNMENT:**

**JACOBSON MOVED TO ADJOURN THE MEETING. LA FLEUR SECONDED. MOTION CARRIED 6-0.**

Meeting adjourned at 6:55 p.m.

Respectfully Submitted,

Maureen Burwell  
City Clerk

Date Minutes Approved: \_\_\_\_\_

**LA FLEUR MOVED TO INCREASE COMMAND STAFF SALARIES BY 3%. JOHNSON SECONDED. MOTION CARRIED 6-0.**

**16. ADJOURNMENT:**

**JACOBSON MOVED TO ADJOURN THE MEETING. LA FLEUR SECONDED. MOTION CARRIED 6-0.**

Meeting adjourned at 6:55 p.m.

Respectfully Submitted,



Maureen Burwell  
City Clerk

Date Minutes Approved: 11-12-19