

**City of Enumclaw  
1339 Griffin Avenue  
Enumclaw, Washington 98022**

**City Council Regular Session  
City Hall Council Chambers  
March 22, 2021, 7:00pm**

This meeting was held by videoconferencing (Microsoft Teams platform) to comply with the Governor's *Open Public Meetings Act and Public Records Act*, Proclamation 20-28, and extensions by the State Legislature. It was broadcast live on ECTV, Channel 21, and livestreamed at cityofenumclaw.net.

**1. CALL TO ORDER AND FLAG SALUTE:**

Mayor Molinaro called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance. Mayor Pro Tem LaFleur announced that all Councilmembers were in attendance, either in person or via Microsoft Teams video-conferencing.

**ATTENDANCE:**

In Council Chambers: Mayor Jan Molinaro, Councilmembers Chance LaFleur, Corrie Koopman Frazier and Thomas Sauvageau, City Attorney Mike Reynolds, and City Clerk Maureen Burwell.

At City Hall: Deputy City Clerk Jessica Rose, Information Services Director Joe Nanavich and Technician Nick Fuller.

Via Microsoft Teams videoconferencing: Councilmembers Hoke Overland, Beau Chevassus, Kael Johnson and Anthony Wright; City Administrator Chris Searcy, Public Works Director Jeff Lincoln, Community Development Director Chris Pasinetti, Finance Director Stephanie McKenzie, Parks Director Michelle Larson, Police Chief Bob Huebler and Police Commander Tim Floyd.

**2. SWEARING-IN CEREMONY COUNCILMEMBERS:**

**A. Corrie Koopman Frazier, Council Position 1**

Reynolds gave the oath of office to Koopman Frazier. She thanked Council for giving her this opportunity to serve her community. She stated that, as a woman, she is proud to accept the oath of office and hopes to be an example to her daughter Sophie and the other young women in the community to step out of their comfort zone.

**B. Thomas Sauvageau, Council Position 5**

Reynolds gave the oath of office to Sauvageau, who also thanked Council. He noted that he has served his community in other capacities in the past – the Enumclaw School District and the Chamber of Commerce. He looks forward to serving as a Councilmember and learning more about the position.

**3. RECEPTION:**

**MAYOR RECESSED THE MEETING AT 7:06 P.M.**

**MAYOR RE-CONVENED THE MEETING AT 7:12 P.M.**

**4. COUNCIL COMMITTEE ASSIGNMENTS:**

LaFleur stated the Committee on Committees met briefly prior to this meeting in order to assign committee responsibilities. These will stand until January of 2022 when committees will be formed with new members after the election.

**LA FLEUR MOVED TO ASSIGN TO COMMITTEES: COMMUNITY AND ECONOMIC DEVELOPMENT – SAUVAGEAU; COMMUNITY SERVICES – SAUVAGEAU AND KOOPMAN FRAZIER, AND MOVE WRIGHT TO CHAIR; FINANCE – KOOPMAN FRAZIER AND MOVE JOHNSON TO CHAIR; PUBLIC SAFETY – SAUVAGEAU; CHAMBER OF COMMERCE – JOHNSON TO LIAISON AND SAUVAGEAU TO ALTERNATE. OVERLAND SECONDED. MOTION CARRIED 7-0.**

LaFleur stated that former Councilmember Binion was his alternate for Sound Cities Association; he asked if there is any interest to speak with him or the Mayor.

**5. ADJUSTMENTS TO THE AGENDA:**

Mayor added 7.A.2, Sexual Assault Awareness Month, and removed 15.B, Authorization for Cultural Resources Study.

Council consensus to approve agenda as adjusted.

**6. MOTION TO APPROVE MINUTES:**

A. Council Minutes, 3/8/21

**LA FLEUR MOVED TO APPROVE THE MARCH 8, 2021, MINUTES AS PUBLISHED. WRIGHT SECONDED. MOTION CARRIED 7-0.**

**7. ANNOUNCEMENTS AND PRESENTATIONS:**

A. ANNOUNCEMENTS

1. Virtual Coffee w/the Mayor, Monday, April 5, 9:00 – 10:00 a.m. via Microsoft Teams; to receive the link contact the City Clerk at 360-615-5608 or [mburwell@ci.enumclaw.wa.us](mailto:mburwell@ci.enumclaw.wa.us).

Mayor noted.

ADDED 2. Sexual Assault Awareness Month

Mayor read a proclamation designating April as Sexual Assault Awareness Month and encouraging the community's support.

B. COMMUNITY EVENTS

1. Easter Egg Hunt, Saturday, April 3, 9:00 a.m. – 11:30 a.m., Boise Creek Six-Plex.

Mayor noted the event and the times for various age groups.

**8. COMMENTS FROM THE AUDIENCE:**

None.

**9. PUBLIC HEARING:**

None.

**10. TABLED BUSINESS:**

None.

**11. COUNCIL COMMITTEE REPORTS:**

**A. COMMUNITY AND ECONOMIC DEVELOPMENT – Councilmembers Johnson, Chair; Chevassus, Sauvageau**

Johnson stated the Committee last met on March 22. They discussed the Port of Seattle grant; the Committee is in favor of using the grant funds to market the Expo Center and local businesses. They also discussed addressing of the newly annexed properties. The next meeting is scheduled for Monday, April 12, 5:00 p.m. via Microsoft Teams.

**B. COMMUNITY SERVICES – Councilmembers Wright, Chair; Koopman Frazier, Sauvageau**

Wright stated the Committee last met on March 15. They discussed Budget Amendment items and received an overall update on capital projects. The next meeting is scheduled for Monday, April 19, at 5:30 p.m. via Microsoft Teams.

**C. FINANCE – Johnson, Chair; Overland, Koopman Frazier**

Johnson stated the Committee last met on March 22. They discussed a potential staffing change with the Deputy City Clerk which the Committee is in favor of; and other items in the Budget Amendment Ordinance. The next meeting is scheduled for Monday, April 12, 6:30 p.m. via Microsoft Teams.

**D. PUBLIC SAFETY – Councilmembers LaFleur, Chair; Chevassus, Sauvageau**

LaFleur stated the Committee last met on March 15. They discussed personnel hiring and training; the Police Chief noted a coin of excellence that was given to a corrections officer for getting help to an inmate who attempted suicide; and they reviewed City Ordinances regarding possession of a controlled substance. The next meeting is scheduled for Monday, April 19, 6:00 p.m. at the Police Department, but a special meeting may be called to draft an ordinance regarding known possession of a controlled substance.

**E. PUBLIC WORKS – Councilmember Wright, Chair; LaFleur, Overland**

Wright stated the Committee last met on March 22. They discussed Consent Agenda items; Ordinance No. 2703 and 2704; and the first quarter Budget Amendment Ordinance. Jeff Lincoln has announced his retirement, which will be effective at the end of June 2021. The next meeting is scheduled for Monday, April 12, 5:30 p.m. via Microsoft Teams.

**F. CHAMBER OF COMMERCE – Johnson, Liaison; Sauvageau, Alternate**

Johnson stated the Chamber Board last met on March 10. They discussed membership – Crystal Mountain has joined; new businesses downtown; grants; and employee retention tax benefits. The next meeting is scheduled for Wednesday, April 14, 8:30 a.m. at The Claw.

G. SOUND CITIES ASSOCIATION (SCA) - Councilmember LaFleur, Liaison  
LaFleur stated that SCA has not met since the last Council meeting. The next meeting is scheduled for Wednesday, April 14, 7:00 p.m. via Zoom.

H. TOURISM ADVISORY BOARD (TAB) - Councilmember Johnson, Liaison; Chevassus, Alternate  
Johnson stated that TAB has not met since the last Council meeting. The next meeting is scheduled for Tuesday, April 6, 8:30 a.m. at The Local.

I. ENUMCLAW EXPO AND EVENTS ASSOCIATION (EEEE) BOARD - Councilmember Wright, Liaison  
Wright stated that EEEAas not met since the last Council meeting. The next meeting is scheduled for Tuesday, March 23, 6:00 p.m. at the Expo Center.

**12. CONSENT AGENDA:**

**A. VOUCHER AND PAYROLL CERTIFICATION**

1. Accounts Payable Vouchers #192231-192462 - \$814,680.63; Void Check #s 192219, 192319 – (\$12,293.65)
2. February 2021 Payroll Vouchers #28978 - \$2,360.00; Payroll Direct Deposits - \$514,814.43; Payroll Tax and Benefits - \$518,389.96
3. ACH & Wire Transactions - \$585,484.38

**B. APPOINTMENTS**

1. Library Board Position No. 3, Christopher Beinke; Term Expires 12/31/2023

**C. BID AWARD**

1. ICON Materials, 2021 Pavement Preservation

**LA FLEUR MOVED TO APPROVE THE CONSENT AGENDA. OVERLAND SECONDED. MOTION CARRIED 7-0.**

**13. GENERAL BUSINESS:**

**A. ORDINANCE**

1. Ordinance No. 2703 - Vacation of County Road 168 (Tritschack Rd)

City Clerk Read by Title Only for the First Reading

**ORDINANCE NO. 2703**

**AN ORDINANCE OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON VACATING COUNTY ROAD 168 (TRITSCHACK RD) AND AUTHORIZING CONVEYANCE TO ADJACENT PROPERTY OWNERS.**

***Staff Report:***

Lincoln gave a short PowerPoint presentation regarding the right-of-way vacation. He noted the road has been unused since SR 410 was opened in 1940. The City has no current or future use for this land. A Public Hearing was held with no opposition stated.

***Council Comments:***

None.

***Council Action:***

**WRIGHT MOVED TO APPROVE ORDINANCE NO. 2703, VACATION OF COUNTY ROAD 168. OVERLAND SECONDED. MOTION CARRIED 7-0.**

2. Ordinance No. 2704 - Berge Right-Of-Way Vacation Petition

City Clerk Read by Title Only for the First Reading

ORDINANCE NO. 2704

AN ORDINANCE OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON VACATING AN 8-FOOT ALLEY RIGHT OF WAY AND RETURNING THE LAND TO THE OWNER OF THE PARCEL FROM WHICH IT WAS ORIGINALLY DEDICATED.

***Staff Report:***

Lincoln gave a PowerPoint on the vacation of the alley. There was no opposition after the Public Hearing and posting of the notices. The property is no longer needed for City purposes.

***Council Comments:***

In response to a question from Chevassus, Lincoln confirmed that the parcel was originally part of the Berge property. Ordinarily there would be 16 feet for an alley with 8 feet donated from parcels on either side, in this case only the Berge parcel dedicated the 8 feet.

In response to LaFleur, Lincoln confirmed that another parcel in this area was previously vacated and there are other parcels that could be vacated in the future.

In response to Sauvageau, Lincoln confirmed that there is no sale price as this piece of property is being returned to the property owner.

3. Ordinance No. 2705 - First Quarter Budget Amendment

City Clerk Read by Title Only for the First Reading

ORDINANCE NO. 2705

AN ORDINANCE OF THE CITY OF ENUMCLAW, WASHINGTON, DECLARING AN EMERGENCY EXISTS RELATING TO 2021 ANNUAL OPERATING BUDGET ORDINANCE NO. 2705 AND RECONCILING THE DIFFERENCES BETWEEN ESTIMATED BEGINNING FUND BALANCES AND ACTUAL BEGINNING FUND BALANCES MOVING THOSE AMOUNTS TO ESTIMATED ENDING FUND BALANCES AND AUTHORIZING ADJUSTMENTS TO THE BUDGET.

***Staff Report:***

McKenzie referenced page 37 of the agenda packet. She detailed the changes to the 2021 budget. The beginning fund balances are now known amounts and they are reflected in the Ordinance as well as the capital project carryovers.

***Council Comments:***

None.

B. GENERAL ITEMS

1. Routine Reports

- a. Community Development: Building Permits, City Planning
- b. Parks: Aquatics; Cultural Programs; Parks; Recreation;
- c. Public Works: Facilities; Equipment Rental; Solid Waste; Gas; Line Maintenance; Streets; Wastewater; Water

Mayor noted.

**14. UNFINISHED BUSINESS:**

None.

**15. NEW BUSINESS:**

A. Change of Address Policy for Newly Annexed Areas; Chris Pasinetti, Community Development Director

Pasinetti stated that, when the City annexed some areas several years ago, the decision was made not to change the addresses to the City addressing system. Now the City utilizes Computer Aided Dispatch (CAD) and Global Information Systems (GIS) software to upgrade City maps, which has revealed some issues with the City's addressing system. He noted that he has scheduled an Open House for the Sierra Vista neighborhood about the potential annexation of their properties; and would like to give them a definitive answer on whether or not their addresses would be changed upon annexation.

Questions/comments from Council/Mayor/Staff included:

- Currently, the discussion is on annexations from now on. Whether or not to change addresses from past annexations is a discussion for another time.
- The Police Department is in favor of new addresses because they are better able to utilize the CAD system and the E911 system; and addressing will be more consistent throughout the City.
- There are 147 addresses in already annexed areas that will need to be dealt with in a phased approach at a later time.
- The CED Committee reviewed and their concern was about community safety. They are in agreement with what the Police and Fire Departments support.
- Concern expressed that ample notice be given to the potential annexation homeowners that their address will change.

In response to a question from Overland, Pasinetti stated the usual process for naming a new street is to give the developer a name from a list of veterans or give them the full list and allowing them to choose the name from that list. At least one street in a new development is named for a veteran who lives or lived in the community.

Council consensus to move forward on changing addresses for new annexations.

REMOVED B. Authorization for Cultural Resources Study, Golf Course Project; Jeff Lincoln, Public Works Director

**16. EXECUTIVE SESSION:**

None.

**17. ADJOURNMENT:**

**WRIGHT MOVED TO ADJOURN THE MEETING. KOOPMAN FRAZIER  
SECONDED. MOTION CARRIED 7-0.**

Meeting adjourned at 7:59 p.m.

Respectfully Submitted,

Maureen Burwell  
City Clerk

Date Minutes Approved: \_\_\_\_\_

**16. EXECUTIVE SESSION:**

None.

**17. ADJOURNMENT:**

**WRIGHT MOVED TO ADJOURN THE MEETING. KOOPMAN FRAZIER  
SECONDED. MOTION CARRIED 7-0.**

Meeting adjourned at 7:59 p.m.

Respectfully Submitted,



Maureen Burwell  
City Clerk

Date Minutes Approved: 4-12-21