

**City of Enumclaw  
1339 Griffin Avenue  
Enumclaw, Washington 98022**

**City Council Regular Session  
City Hall Council Chambers  
January 9, 2023, 7:00 pm**

**1. CALL TO ORDER AND FLAG SALUTE:**

Mayor Molinaro called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance. Councilmember La Fleur announced that Councilmembers Wright and Gruner were absent.

**LA FLEUR MOVED TO EXCUSE COUNCILMEMBERS WRIGHT AND GRUNER FROM THE MEETING. MARTINEZ SECONDED. MOTION CARRIED 5-0.**

**ATTENDANCE:**

Councilmembers Bobby Martinez, Thomas Sauvageau, Beau Chevassus, Corrie Koopman Frazier, and Chance La Fleur. Also present were Mayor Jan Molinaro, City Administrator Chris Searcy, City Attorney Brett Vinson, City Clerk Jessica Rose, Community Development Director Chris Pasinetti, Police Chief Tim Floyd, Interim Public Works Director Scott Woodbury, Parks and Recreation Director Alina Hibbs, and Information Services Director Joe Nanavich and Media Services Technician Zoie Raum.

**2. ADJUSTMENTS TO THE AGENDA:**

Remove 5.A.2 Enumclaw High School Football Team Recognition

Council consensus to approve agenda as adjusted.

**3. SWEARING-IN STUDENTS ON COUNCIL:**

- A. Annie Harris
- B. Preston Bauer

Mayor gave the oath of office to Harris and Bauer. He welcomed them both to Council.

**4. MOTION TO APPROVE MINUTES:**

- A. Council Minutes, 11/28/22

**SAUVAGEAU MOVED TO APPROVE THE NOVEMBER 28, 2022, MINUTES AS PUBLISHED. MARTINEZ SECONDED. MOTION CARRIED 5-0.**

**5. ANNOUNCEMENTS AND PRESENTATIONS:**

**A. ANNOUNCEMENTS**

- 1. City Offices will be closed on Monday, January 16, 2023, to commemorate the Martin Luther King Jr. Holiday.
- 2. Enumclaw High School Football Team Recognition
- 3. Spirit of Enumclaw Award – Liz Clark

REMOVED

Mayor noted the office closure and presented the Spirit of Enumclaw Award to Liz Clark.

**B. PRESENTATIONS**

- 1. Sound Cities Association Certificates

Mayor handed out certificates to Pasinetti, Koopman Frazier, and La Fleur for their participation with SCA in 2022.

**2. COMMENTS FROM THE AUDIENCE:**

Eric Wooldridge (in-City resident) and Bruce DeJong (outside City resident) wanted to show their support for a community center.

**3. PUBLIC HEARING:**

None.

**4. TABLED BUSINESS:**

None.

**5. COUNCIL COMMITTEE REPORTS:**

**A. COMMUNITY AND ECONOMIC DEVELOPMENT – Councilmembers Wright, Chair; LaFleur, Chevassus**

Chevassus stated the Committee last met on January 9. They discussed Resolution No. 1769, renewing the EPR Plan software, and Title 15 amendments. The next meeting is scheduled for Monday, January 23, 4:30 p.m. at Stevenson-Yerxa.

**B. COMMUNITY SERVICES – Councilmembers Sauvageau, Chair; Koopman Frazier, Gruner**

Sauvageau stated the Committee has not met since the last Council meeting. The next meeting is scheduled for Tuesday, January 17, at 5:00 p.m. via Teams.

**C. FINANCE – Councilmembers Koopman Frazier, Chair; Martinez, Gruner**

Koopman Frazier stated the Committee last met on January 9. They discussed routine voucher reviews and purchase policy updates. The next meeting is scheduled Monday, January 23, 6:30 p.m. at City Hall.

**D. PUBLIC SAFETY – Councilmembers Chevassus, Chair; Sauvageau, Martinez**

Chevassus stated the Committee has not met since the last meeting. The next meeting is scheduled for Tuesday, January 17, 6:00 p.m. at the Police Department.

**E. PUBLIC WORKS – Councilmembers LaFleur, Chair; Wright, Gruner**

LaFleur stated the Committee has not met since the last meeting. The next meeting is scheduled for Monday, January 23, 5:30 p.m. at Stevenson-Yerxa.

**F. CHAMBER OF COMMERCE – Councilmembers Sauvageau, Liaison; Chevassus, Alternate**

Sauvageau stated the Chamber Board last met on December 14. They voted on new Board positions, 2023 budget approval, Wine Walk and Christmas Parade were successful. The next meeting is scheduled for Wednesday, January 11, 8:00 a.m. at Key Bank.

**G. SOUND CITIES ASSOCIATION (SCA) - Councilmembers LaFleur, Liaison; Koopman Frazier, Alternate**

LaFleur stated that SCA has not met since the last meeting. The next meeting is scheduled for Wednesday, January 11, at 7:00 p.m. via Zoom.

**H. TOURISM ADVISORY BOARD (TAB) - Councilmember Chevassus, Liaison**

Chevassus stated that TAB last met on January 3. They are currently looking for a replacement for a retail representative and discussed the bistro lights and wayfinding signs. The next meeting is scheduled for Tuesday, February 7, 9:00 a.m., at The Local.

**I. ENUMCLAW EXPO AND EVENTS ASSOCIATION (EEEE) BOARD - Councilmember Wright, Liaison**

No report was given.

J. STUDENTS ON COUNCIL – Harris; Bauer  
Harris had nothing further to report at this time.  
Bauer stated concerns regarding potential bonds and increased taxes.

**6. CONSENT AGENDA:**

**A. VOUCHER AND PAYROLL CERTIFICATION**

1. Accounts Payable Vouchers #196941 - 197157 - \$946,614.92; Void Check #s 196937, 196600 – (\$224.45)
2. November 2022 Payroll Voucher #29008 - 29010 - \$2,768.92; Payroll Direct Deposits - \$666,175.99; Payroll Tax and Benefits - \$638596.52
3. ACH & Wire Transactions - \$411,158.75

**B. APPOINTMENTS**

1. Arts Commission Position No. 7, Rachael Brooks; Term expires 12/31/2025

**C. PROJECT ACCEPTANCE**

1. Asher Construction - Stevenson Yerxa Remodel Project

**D. PROFESSIONAL SERVICE AGREEMENT**

1. State Transportation Board Fuel Tax Grant – 2023 Projects
2. ePlanSoft - Multi-Year Service Agreement
3. FCS Group Consultant Agreement - Water-Sewer Capital Facilities Charge Update

**LA FLEUR MOVED TO APPROVE THE CONSENT AGENDA. SAUVAGEAU SECONDED. MOTION CARRIED 5-0.**

**7. GENERAL BUSINESS:**

**A. RESOLUTIONS**

1. Resolution No. 1769 – Fee Schedule Amendment

City Clerk Read by Title Only

**RESOLUTION NO. 1769**

**A RESOLUTION OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON AMENDING RESOLUTION NO. 1766 TO AMEND FEES.**

***Staff Report:***

Pasinetti stated Resolution No. 1769 would amend the City’s fees regarding right-of-way use and sidewalk café permits. Department of Revenue has determined that an excise leasehold tax has to be paid on public areas that are being used by businesses. The cost is roughly \$13,000 per year that is currently being paid by the City. The necessity of increasing the annual permit fees is to recoup those costs. The fees scale depending on the square footage of the area that is being utilized.

***Council Committee Report:***

Chevassus stated Community and Economic Development has reviewed and approved.

***Council Comments:***

In a response to a question by Sauvageau, Molinaro confirmed that the excise leasehold tax imposed by the state on right of ways has already been in effect and the City has been paying these fees.

***Council Action:***

**CHEVASSUS MOVED TO APPROVE RESOLUTION NO. 1769, FEE SCHEDULE AMENDMENT. LA FLEUR SECONDED. MOTION CARRIED 5-0.**

2. Resolution No. 1770 – Authorizing Outside Agency Agreements

City Clerk Read by Title Only

RESOLUTION NO. 1770

A RESOLUTION OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON AUTHORIZING THE MAYOR TO ENTER INTO AGREEMENTS WITH THE FOLLOWING OUTSIDE AGENCIES PURSUANT TO THE 2023 BUDGET: VISIT RAINIER, ENUMCLAW EXPO AND EVENTS ASSOCIATION, GREEN RIVER COLLEGE, 4H JUNIOR LIVESTOCK SHOW, PLATEAU KIDS NETWORK, ENUMCLAW PLATEAU FARMERS MARKET, RAINIER FOOTHILLS WELLNESS FOUNDATION, PLATEAU OUTREACH MINISTRIES, AND ENUMCLAW CHAMBER OF COMMERCE.

***Staff Report:***

Searcy stated each year the Council appropriates funding for human service agencies and economic development purposes through the budget. Funding agreements are created to establish the services to be provided by those agencies in exchange for public funding.

***Council Comments:***

None

***Council Action:***

**LA FLEUR MOVED TO APPROVE RESOLUTION NO. 1770, AUTHORIZING OUTSIDE AGENCY AGREEMENTS. MARTINEZ SECONDED. MOTION CARRIED 5-0.**

3. Resolution No. 1771 – Authorizing Outside Agency Leases

City Clerk Read by Title Only

RESOLUTION NO. 1771

A RESOLUTION OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON AUTHORIZING THE MAYOR TO ENTER INTO COMMERCIAL LEASE AGREEMENTS WITH THE ENUMCLAW CHAMBER OF COMMERCE, ARTS ALIVE!, YMCA AND ENUMCLAW FOOD BANK.

***Staff Report:***

Searcy stated the City has annual leases with the Enumclaw Area Chamber of Commerce, Arts Alive!, YMCA, and Enumclaw Food Bank. This Resolution authorizes the Mayor to execute agreements for 2023 with said agencies under the same provisions as in previous years.

***Council Comments:***

In a response to a question by Sauvageau, Searcy confirmed that it is in the agreements that the outside agencies with lease agreements are required to present to Council once per year.

***Council Action:***

**SAUVAGEAU MOVED TO APPROVE RESOLUTION NO. 1771, AUTHORIZING OUTSIDE AGENCY LEASES. KOOPMAN FRAZIER SECONDED. MOTION CARRIED 5-0.**

4. Resolution No. 1772 – LOCAL Funding Agreement for Solid Waste Containers

City Clerk Read by Title Only

RESOLUTION NO. 1772

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON AUTHORIZING THE ACQUISITION OF PERSONAL PROPERTY AND EXECUTION OF FINANCING CONTRACTS AND RELATED DOCUMENTATION RELATING TO THE ACQUISITION OF SAID PERSONAL PROPERTY.

***Staff Report:***

Woodbury stated that the solid waste utility is converting to front load equipment that needs to be more efficient, which means different solid waste containers need to be purchased. Local government agencies of all types can finance equipment or real estate needs through the State Treasurer’s Office Local Option Capital Asset Lending (LOCAL) program. Resolution No. 1772 proposes financing the acquisition of needed garbage containers through the LOCAL program.

***Council Committee Report:***

La Fleur stated the Community and Economic Development Committee did not specifically discuss the funding for waste containers due to their meeting being cancelled but have been discussing the front loader upgrades and feels the Committee would be in support for this Resolution.

***Council Comments:***

None

***Council Action:***

**LA FLEUR MOVED TO APPROVE RESOLUTION NO. 1772, LOCAL FUNDING AGREEMENT FOR SOLID WASTE CONTAINERS. MARTINEZ SECONDED. MOTION CARRIED 5-0.**

**B. GENERAL ITEMS**

**1. Routine Reports**

- a. Green River College: 2022 3<sup>rd</sup> Quarter Report
- b. Parks: Aquatics; Cultural Programs; Parks; Recreation
- c. Public Works: Facilities; Equipment Rental; Solid Waste; Gas; Line Maintenance, Streets; Wastewater; Water

Mayor noted the routine reports.

**8. UNFINISHED BUSINESS:**

**A. Community Center**

Mark Jenevsky from Cornerstone was also present at the meeting to answer any questions from Council. The following discussion took place:

- A Citizen Advisory Committee is needed to help with the bond process by being an advocate for the Community Center as the City can only provide factual information.
- A presentation will be given at the next meeting from a Bond Marketing Consultant.
- New cost estimates for the Community Center are roughly \$24 - \$25 million depending on when the bond goes onto the ballot.
- Cost estimates include a 10% design contingency and an additional 15% contingency for

any possible issues that may arise prior to construction.

- Cornerstone would be willing to work with the Citizen Advisory Committee once it has been formed. They can assist with the graphics and story boards, but unable to assist with the bond process.
- The estimate includes multiple fees that may be adjusted since this is a City project, while other fees are non-negotiable.
- The City needs to create their own timeline that will include holding two town hall meetings, and creating and working with the Citizen Advisory Committee.
- Upkeep estimates will be needed, as well as public safety input.
- Silver Leadership in Energy Environmental Design (LEED) certification ratings are required by the State for governmental buildings, which could provide 20% - 30% energy savings.
- Grant funding up to 25% can be acquired and have a deadline by February to complete the application.

**KOOPMAN FRAZIER MOVED TO GO FORWARD WITH THE DESIGN WORK ON THE LEED TO OBTAIN THE STATE GRANT. MARTINEZ SECONDED. MOTION CARRIES 5-0.**

**9. NEW BUSINESS:**

None.

**10. EXECUTIVE SESSION:**

- A. Potential Litigation per RCW 42.30.110(1)(i) – Estimated time 5 minutes

**MAYOR RECESSED THE MEETING AT 8:38 P.M.**

**11. EXEMPT SESSION:**

- A. Collective Bargaining per RCW 42.30.140(4)(a) – Estimated time 5 minutes

**SEARCY EXTENDED THE SESSION FOR AN ADDITIONAL FIVE MINUTES.**

**MAYOR RE-CONVENED THE MEETING AT 8:54 P.M.**

**12. ADJOURNMENT:**

**MARTINEZ MOVED TO ADJOURN THE MEETING. CHEVASSUS SECONDED. MOTION CARRIED 5-0.**

Meeting adjourned at 8:55 p.m.

Respectfully Submitted,

Jessica Rose  
City Clerk

Date Minutes Approved: \_\_\_\_\_

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Date Minutes Approved: 1-23-23