

# AGENDA

## Finance Committee Meeting

November 24th, @ 6:30 PM Finance  
Room

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1. Call to Order
  - A. Attendance
2. General Business
  - A. Approve minutes from November 10th
  - B. Purchasing Cards - October 2025
  - C. Ordinance 2825 - 2026 Property Tax Levy
  - D. Ordinance 2826 - 2026 Citywide Annual Operating Budget
  - E. Ordinance 2827 - 3rd Budget Amendment for 2025
  - F. Ordinance 2829 - Municipal Judge Appointment Timeline
  - G. Technology Update
3. Other Business
  - A. Next Meeting December 8th 2025 at 6:30pm
  - B. Adjournment

October 27th, 2025

November 10th, 2025

Members: Corrie Koopman-Frazier (Chair), and Jan Martinell and Staff Liaisons, Kristan Reed (Finance Director), Mike Longtime (GIS Administrator) and Sharmini Thamboo (Accountant).

The meeting began at 6:33 pm in the Finance Room.

The Committee approved minutes from October 27th.

Reviewed accounts payable payments from November 10<sup>th</sup> with no questions.

Discussed Ordinance 2823 which updated the title of Fund 635 from Clearing Fund to Custodial Fund. This was a recommendation from SAO from the 2023 financial audit.

Discussed Ordinance 2825 which sets the 2026 Property Tax Levy. This is the first reading and there will be updates for the second reading.

Discussed Ordinance 2826 to adopt the 2026 Citywide Annual Operating Budget. Reviewed ending fund balances in the funds.

Discussed Ordinance 2827 which is the third and last budget amendment for 2025. It includes items passed by Council since the last budget amendment and some administrative items that needed to be updated prior to year end.

Reviewed a sales tax revenue report that will be added to the council agenda packet going forward for Councils review.

Meeting adjourned at 6:55 pm.

<b>Cardholder - First Name</b>	<b>Cardholder - Last Name</b>	<b>Posting Date</b>	<b>Supplier - Name</b>	<b>Amount</b>	<b>Transaction-Business Purpose</b>
Police Field	Division A	10/17/2025	Sp Alien Gear Holsters	-234.13	PD-Holster REFUND
Public Works Shops	Dept B	10/30/2025	Amazon Mark* G874s7763	-130.89	Tablet Mount Returns SW
Police Field	Division A	10/20/2025	Amazon Mktplace Pmts	-50.57	PD-Jail Supplies REFUND
Parks Pool	Division B	10/09/2025	Dk Hardware Supply Llc	-36.72	CANCELLED ORDER - WATER TEST SUPPLIES
Police Inves	Division B	10/13/2025	Costco Bus Center 767	-17.59	PD-Inmate Food REFUND
Public Works Shops	Dept B	10/13/2025	Amazon Reta* Nv5u98l31	-16.31	Binder Return/Fac
Police Inves	Division B	10/13/2025	Costco Bus Center 767	-13.59	PD-Inmate Food REFUND
Police Inves	Division B	10/13/2025	Costco Bus Center 767	-13.59	PD-Inmate Food REFUND
Police Inves	Division B	10/22/2025	Costco Bus Center 767	-8.09	PD-Inmate Food REFUND
Police	Admin	10/16/2025	Red Lion Hotel Pasco	3.21	PD-K. Brewer Training Hotel
Police	Admin	10/16/2025	Red Lion Hotel Pasco	3.21	PD-A. Miller Training Hotel
Public Works Shops	Dept B	10/06/2025	Ups	3.52	GS700 Repair Additional Shipping Nick B/Gas
Senior	Center	10/13/2025	Imperials Garden	4.50	Produce
Police Field	Division A	10/02/2025	Amazon Reta* Nj78e5rc1	6.48	PD-Bergmann Int Issue
Police Inves	Division B	10/09/2025	Qfc #5863	6.52	PD-Jail Supplies
Kristan	Reed	10/24/2025	Online Collections	6.96	Credit Reporting
Parks Pool	Division B	10/30/2025	Dollartree	7.08	CLEANING SUPPLIES
Public Works Shops	Dept B	10/08/2025	Amazon Reta* Nf0py8o41	7.37	Rubber Bands Fac
Police Inves	Division B	10/20/2025	Qfc #5863	7.98	PD-Inmate Food
Jessica	Rose	10/23/2025	Amazon Mark* Nu06p8kx0	9.59	Office Supplies
Police Inves	Division B	10/27/2025	Wa Food Worker Card	10.00	PD-Jail Food Worker Card
Senior	Center	10/16/2025	Sound Publishing	10.00	Courier Subscription
Community	Development	10/27/2025	Wsp Background Checks	11.00	BUSINESS LICENSE BACKGROUND CHECK
Parks Pool	Division B	10/07/2025	Amazon.Com*nv51o6gk2	13.04	DISINFECTANT WIPES FOR OFFICE AND PARTY ROOM
Police Field	Division A	10/09/2025	Water Coffee Delivery	13.45	PD-Water Delivery
Tana	Nissen	10/10/2025	Lightning Clean Car Wash	14.00	washed White Escape after travel to Chelan
Senior	Center	10/29/2025	Amazon Mktpl	15.14	Office Supplies

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Public Works Shops	Dept B	10/02/2025	Amazon Mark* Nj0rk82e1	15.24	iPhone Charging Cables Fac
Brian	Spindor	10/16/2025	Qfc #5863	15.42	Safety Lunch
Police Field	Division A	10/02/2025	Amazon Reta* Nj5ek5xk2	16.17	PD- Jail Supplies
Public Works Shops	Dept B	10/03/2025	Amazon Reta* Nv5u98l31	16.31	Binders/Fac
Police Field	Division A	10/09/2025	Amazon Reta* Nv79w3s02	16.34	PD-Jail Supplies
Public Works Shops	Dept B	10/08/2025	Amazon Reta* Nv06t1qv2	17.95	Binders/Fac
Public Works	Dept A	10/23/2025	City Of Auburn	19.31	Stormwater @ gas reg station
Jessica	Rose	10/29/2025	Safeway #0494	19.44	Council snacks for Budget Workshop
Water	Dept	10/31/2025	Tractor Supply #1945	19.59	Straw Zac/Water
Senior	Center	10/15/2025	Amazon Reta* Nf1ha3y42	19.89	Book for Resource Library
Public Works Shops	Dept B	10/24/2025	Amazon Mark* N486v3zx0	21.33	Tablet Mount Jason/LM
Sewer	Treatment Plant	10/08/2025	Mail Express Business Ctr	21.92	Postage Eric/WWTP
Community	Development	10/13/2025	Wsp Background Checks	22.00	BUSINESS LICENSE BACKGROUND CHECK
Public Works Shops	Dept B	10/20/2025	Amazon Mark* Nf5823w02	22.51	Dry Erase Markers Aaron/Gas
Parks Pool	Division B	10/27/2025	Amazon Mktpl	22.59	REPLACEMENT THERMOMETERS
Public Works Shops	Dept B	10/20/2025	Ups	23.69	Postage Dave/ER
Public Works Shops	Dept B	10/23/2025	Amazon Mktpl	23.71	Hard Helmet Attachment Nick B/Gas
Jessica	Rose	10/08/2025	Safeway #0494	23.71	Council snacks for Budget Workshop.
Finance	Dept A	10/24/2025	Washington Finance Off	25.00	Webinar Registration for Sharmini
Parks Recreation	Div C	10/08/2025	Amazon Mktpl	25.25	ART SUPPLIES CAMP COMMOTION
Sewer	Treatment Plant	10/20/2025	Wa Ecology*service Fee	25.60	Wastewater Treatment Renewal Fee
Public Works Shops	Dept B	10/01/2025	Amazon Mark* Nv6q110g0	25.72	iPhone Case Blake/Water
Public Works Shops	Dept B	10/09/2025	Amazon Mktpl	26.06	Flourescent Light Bulb Randy/Fac
Police Field	Division A	10/15/2025	Mail Express Business Ctr	26.38	PD-Shipping
Police Field	Division A	10/02/2025	Amazon Mark* Nj80g9gz2	26.38	PD-Jail Supplies
Police Field	Division A	10/24/2025	Reconyx	27.23	PD-Investigations Camera
Senior	Center	10/29/2025	Copiers Northwest Seattle	29.45	Senior center copies
Senior	Center	10/20/2025	Qfc #5863	30.56	Food supplies
Parks Art	Division D	10/08/2025	Dollartree	31.12	Halloween Supplies
Public Works Shops	Dept B	10/09/2025	Amazon Reta* Nf7t09jd1	32.55	Magic Erasers Mark/Streets
Community	Development	10/27/2025	Wsp Background Checks	33.00	BUSINESS LICENSE BACKGROUND CHECK

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Community	Development	10/13/2025	Wsp Background Checks	33.00	BUSINESS LICENSE BACKGROUND CHECK
Community	Development	10/08/2025	Wsp Background Checks	33.00	BUSINESS LICENSE BACKGROUND CHECK
Jessica	Rose	10/15/2025	Safeway #0494	33.68	Council snacks for Budget Workshop.
Public Works Shops	Dept B	10/16/2025	Amazon Mark* Nm5xg9kk0	34.29	Memory Card & Grease Pens Lance/Sewer
Senior	Center	10/30/2025	Water Coffee Delivery	34.76	Water @ Evergreen Club
Public Works Shops	Dept B	10/07/2025	Amazon Mark* Nv9ho6sa1	34.80	Calenders Eric/WWTP
Parks Art	Division D	10/23/2025	Kc Solid Waste 08b	36.00	CLEAN OUT OF BOISE CREEK
Parks Pool	Division B	10/07/2025	Dk Hardware Supply Llc	36.72	WATER TEST SUPPLIES
Police Field	Division A	10/08/2025	Amazon Mark* Nf6ct7vq0	36.91	PD-Jail Supplies
Municipal Court	Dept A	10/01/2025	Amazon Mktpl	37.84	Office Supplies - File folders
Public Works Shops	Dept B	10/07/2025	Amazon Mktpl	37.92	Calenders Eric/WWTP
Public Works Shops	Dept B	10/16/2025	Amazon Mark* Nm76y5la2	38.41	Carabiners Travis/ER
Parks Art	Division D	10/21/2025	Timothy De* (1 Of 1 Pa	39.15	VETRANS BANNERS
Senior	Center	10/27/2025	Costco Whse#1278	39.65	Food Supplies
Public Works	Dept A	10/21/2025	Tm Hcc Surety Group	40.00	Dianna Notary Bond
Finance	Dept A	10/01/2025	Paypal	40.00	Puget Sound Finance Officers Association Membershi
Finance	Dept A	10/01/2025	Paypal	40.00	PSFOA Member Registration Fee for Sharmini
Public Works Shops	Dept B	10/22/2025	Amazon Mark* Nu16f6sd0	40.27	Light Bulbs Randy/Fac
Senior	Center	10/02/2025	Water Coffee Delivery	40.91	Water @ the Evergreen Club
Police Field	Division A	10/23/2025	Water Coffee Delivery	41.18	PD-Water Delivery
Public Works	Dept A	10/21/2025	Dol - Professional Licen	42.00	WDOL Dianna Notary Renewal
Senior	Center	10/06/2025	Olsons Meats And Smokehou	42.31	Food Supplies
Senior	Center	10/06/2025	Qfc #5863	43.25	Food Supplies
Community	Development	10/01/2025	Wsp Background Checks	44.00	BUSINESS LICENSE BACKGROUND CHECK.
Public Works Shops	Dept B	10/01/2025	Amazon Mark* Nj2ha3pw2	45.47	iPhone Charger & Cord AJ/Gas
Tana	Nissen	10/08/2025	Qfc Fuel #9863 Q	45.52	fuel for White Escape after traveling to Chelan an

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Jessica	Rose	10/08/2025	Spo*cascadiapizzaco-Enumc	47.35	Wellness Prize for Cornhole Tournament.
Police Field	Division A	10/06/2025	Amazon Reta* Nv7510220	47.44	PD-Jail Supplies
Police Field	Division A	10/09/2025	Amazon Reta* Nv4cl37z2	48.74	PD-Jail Supplies
Public Works Shops	Dept B	10/22/2025	Amazon Mark* Nu9jp9q11	48.95	iPhone Case Justin/SW
Police Field	Division A	10/09/2025	Amazon Mktpl	50.57	PD-Jail Supplies
Senior	Center	10/20/2025	Costco Whse#1278	51.14	Food items
Tana	Nissen	10/10/2025	Campbells Lodge	51.31	dinner at AWC Member Expo- T Nissen and K McKee
Water	Dept	10/10/2025	Hach Company	51.40	Filling Solution Kyte/Water
Police Field	Division A	10/27/2025	Amazon Reta* N48yh54r1	51.73	PD-Jail Supplies
Joe	Nanavich	10/06/2025	Wix.Com, Inc. Wix.Com 120	52.09	WIX Hosting for visitenumclaw.com
Joe	Nanavich	10/23/2025	Amazon Mktpl	52.24	4 Ea. Single outlet surge protectors.
Police Field	Division A	10/27/2025	Amazon Reta* Nu4px5ix2	52.98	PD-Hong Uniform Allowance
Senior	Center	10/29/2025	Amazon Mktpl	54.42	Storage bins
Police Field	Division A	10/06/2025	Amazon Mark* Nv49x4t62	54.44	PD-Jail Supplies
Tana	Nissen	10/10/2025	Qfc Fuel #9863 Q	54.60	fuel for white escape for trip to Chelan
Public Works Shops	Dept B	10/30/2025	Amazon Mark* Nk8sz1c60	56.86	Phone Charger Adapters
Public Works Shops	Dept B	10/17/2025	Amazon Mktpl	60.27	Fittings Eric/WWTP
Police	Admin	10/09/2025	Nena	62.00	PD-T. Cody Dues
Public Works Shops	Dept B	10/30/2025	Amazon Mark* Nk2j73ng0	62.06	USB Charger Block SW
Joe	Nanavich	10/28/2025	Starlink Internet	65.00	Starlink Failover Internet Service October
Public Works Shops	Dept B	10/10/2025	Amazon Mark* Nf7jj7vq1	65.33	Facility 3 Trailer ER/Dave
Community	Development	10/20/2025	Association Of Washington	65.34	TRAINING FOR PLANNING - PASSINETTI AND LARSEN
Joe	Nanavich	10/08/2025	Amazon Reta* Nf0p95fz1	66.92	Tourniquet Trainer for Kim-Xuan Brewer. PD used wr
Police Field	Division A	10/09/2025	Water Coffee Delivery	68.70	PD-Water Delivery
Senior	Center	10/21/2025	Olsons Meats And Smokehou	69.00	Food Supplies
Police Field	Division A	10/16/2025	Amazon Reta* Nm1jt2mf1	69.44	PD-Inmate Food

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Police Field	Division A	10/09/2025	Amazon Reta* Nv1q42d62	71.84	PD-Jail Supplies
Finance	Dept A	10/13/2025	Washington Finance Off	75.00	Membership dues for Sharmini
Finance	Dept A	10/09/2025	Washington Finance Off	75.00	Membership Dues for Kristan
Daniel	Aaron	10/21/2025	Fs *techsmith	75.90	Camtasia Maintenance agreement.
Parks Recreation	Div C	10/30/2025	Daffodil Bowl	77.20	SPEC REC BOWLING 10/28
Police Field	Division A	10/15/2025	Amazon Reta* Nm1iv1p01	78.41	PD-Jail Supplies
Police Field	Division A	10/27/2025	Amazon Mktpl	79.32	PD-Jail Supplies
Senior	Center	10/30/2025	Water Coffee Delivery	80.13	Water @ Senior Center
Parks Pool	Division B	10/23/2025	Py *saela Pest Control	81.68	PEST CONTROL
Public Works Shops	Dept B	10/30/2025	Amazon Mark* Nk7gx2cj1	82.31	Phone Chargers & Cords Fac
Parks Recreation	Div C	10/15/2025	Costco Whse #0061	82.62	SNACK AFTER SCHOOL PROGRAM
Parks Recreation	Div C	10/30/2025	Daffodil Bowl	85.26	SEPC REC BOWLING 10/28/25
Senior	Center	10/13/2025	Costco Whse#1278	86.11	Food Supplies
Joe	Nanavich	10/08/2025	Ring Llc	88.20	Replacement Ring Camera for Anderson Riverview
Parks Pool	Division B	10/24/2025	Amazon Mktpl	91.44	DEGREASER FOR FILTERS
Parks Pool	Division B	10/20/2025	Amazon Mktpl	91.78	WATER BOTTLE FILLER REPLACEMENT FILTER
Police Field	Division A	10/16/2025	Rt* Rushordertees.Com	95.22	PD-Williams Clothing
Police Field	Division A	10/16/2025	Amazon Mktpl	97.38	PD-Jail Supplies
Police	Admin	10/24/2025	Symbolarts Llc	100.00	PD-Digital Patch Design
Parks Recreation	Div C	10/08/2025	Amazon Mktpl	101.44	WRISTBANDS YOUTH BASKETBALL
Finance	Dept A	10/09/2025	Water Coffee Delivery	101.47	Water Delivery
Parks Pool	Division B	10/30/2025	Gateway True Value Hdwe	103.34	HOSES FOR CLEANING
Senior	Center	10/02/2025	Water Coffee Delivery	106.48	Water@ The Senior Center
Public Works Shops	Dept B	10/24/2025	Amazon Mark* Nu4wp8po2	108.78	Tablet Mounts SW
Senior	Center	10/03/2025	Costco Whse#1278	109.00	Food Supplies
Senior	Center	10/20/2025	Costco Whse #0767	110.11	Food items
Water	Dept	10/29/2025	Hach Company	110.16	Chlorine Tablets Kyte/Water
Police	Admin	10/20/2025	Flowers By Eva	110.93	PD-Sympathy Flowers (Bryan)
Police Field	Division A	10/06/2025	Amazon Mark* Nf0mq0410	111.21	PD-Jail Supplies

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Police Field	Division A	10/16/2025	Amazon Mark* Nm3fl49g0	112.06	PD-Jail Supplies
Tana	Nissen	10/17/2025	Pipeline Testing Consort	113.26	random testing
Police	Admin	10/03/2025	Grainger	116.62	PD-Jail Box
Public Works Shops	Dept B	10/08/2025	Grainger	119.90	HVAC Motor Stud Mount Cody/Parks
Parks Art	Division D	10/20/2025	Amazon Mktpl	120.05	Christamas supplies
Public Works Shops	Dept B	10/17/2025	Amazon Mktpl	120.08	Mounting Brackets Dave/ER
Police Field	Division A	10/23/2025	Amazon Mark* Nu6ls5o82	120.62	PD-Jail Supplies
Police Field	Division A	10/03/2025	Tlo Transunion	120.66	PD-Phone Service
Public Works Shops	Dept B	10/01/2025	Sp Battery Junction	123.00	AED Battery/Fac
Public Works Shops	Dept B	10/31/2025	Vzwrlls*ivr Vb	124.86	9/16-10/15/25 Gas phone charges
Jessica	Rose	10/22/2025	Foster Garvey Pc	125.00	Civil Service Training for Commissioner Willis
Public Works Shops	Dept B	10/24/2025	Amazon Mark* Nu73z83g2	126.41	Screen Case & Protectors SW
Police	Admin	10/03/2025	Red Lion Hotel Pasco	127.21	PD-K. Brewer Training Hotel
Police	Admin	10/03/2025	Red Lion Hotel Pasco	127.21	PD-A. Miller Training Hotel
Sewer	Treatment Plant	10/14/2025	Spex	131.78	WWTP Supplies/Eric
Finance	Dept A	10/08/2025	Amazon Reta* Nv7m42mm2	139.66	Office paper
Tana	Nissen	10/09/2025	Ntl Cntr For Safety	140.00	background checks
Police Field	Division A	10/03/2025	Wci*shred	140.32	PD-Shredding
Sewer	Treatment Plant	10/14/2025	Spex	149.00	WWTP Supplies/Eric
Parks Recreation	Div C	10/02/2025	Daffodil Bowl	150.54	tuesday bowling 9/30/25
Joe	Nanavich	10/28/2025	Amazon Mktpl	151.38	2 Ea. Linkzone 5G Modem for VFW and for spare stoc
Police	Admin	10/09/2025	Nena	152.00	PD-Dispatch Dues
Public Works Shops	Dept B	10/23/2025	Amazon Mark* Nu0rd8ih0	152.71	Tablet Mounts SW
Joe	Nanavich	10/23/2025	Amazon Mktpl	158.82	Audio Adapters and Port Replicators
Parks Recreation	Div C	10/16/2025	Daffodil Bowl	162.12	SPEC REC BOWLING 10/14/25
Brian	Spindor	10/17/2025	Jersey Mikes 18048	167.92	Safety Lunch
Public Works Shops	Dept B	10/06/2025	Ups	169.71	GS700 Repair Shipping Nick B/Gas
Parks Recreation	Div C	10/09/2025	Daffodil Bowl	169.84	SPEC REC BOWLING 10/7/25
Parks Recreation	Div C	10/23/2025	Daffodil Bowl	173.70	SPEC REC BOWLING 10/21/25

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Jessica	Rose	10/20/2025	Stickerapp	174.24	Stickers for student tours.
Tana	Nissen	10/02/2025	Pipeline Testing Consort	175.00	annual driver query for CDL
Parks Recreation	Div C	10/08/2025	Amazon Mktpl	175.19	ART SUPPLIES - CAMP COMMOTION
Finance	Dept A	10/13/2025	Amazon Mark* Nf36w2lo2	180.80	Office supplies
Parks Recreation	Div C	10/10/2025	Amazon Mktpl	181.91	CAMP COMMOTION GAMES
Alina	Hibbs	10/08/2025	Grainger	183.81	POOL SHOWER PARTS
Nicholas	Fuller	10/17/2025	Dmi* Dell Sales & Servic	185.11	Replacement Laptop Batteries for Patrol Officer MD
Police Field	Division A	10/29/2025	Amazon Reta* N45qq07i0	185.13	PD-R. Tison Clothing Allowance
Water	Dept	10/29/2025	Evergreen Rural Water	190.00	CEU Training Kyte/Water
Joe	Nanavich	10/01/2025	Amazon Mktpl	199.10	AA and AAA Batteries
Water	Dept	10/03/2025	Green River Comm College	210.00	Construction Inspection for Water Utilities Class
Public Works Shops	Dept B	10/03/2025	Green River Comm College	210.00	Construction Inspection for Water Utilities Class
Public Works Shops	Dept B	10/29/2025	Amazon Mark* N470e3kt1	211.12	Hard Hat & Tape Ian/Water
Senior	Center	10/16/2025	Tst*mazatlan Restaurant	217.60	Fiesta meal
Public Works Shops	Dept B	10/01/2025	Amazon Mark* Nj85s5dc1	221.23	Raingear Zac/Water
Community	Development	10/23/2025	Amazon Mktpl	265.43	OFFICE CHAIR
Alina	Hibbs	10/10/2025	Uline	266.22	LOST AND FOUND BOX - REC
Public Works Shops	Dept B	10/13/2025	Amazon Reta* Nf1ks6ze2	271.15	ER-243 Tool Box Dave/ER
Police Inves	Division B	10/29/2025	Costco Bus Center 767	304.63	PD-Inmate Food
Police Field	Division A	10/27/2025	Blauer Manufacturing	312.53	PD-C. Johnson Clothing Allowance
Scott	Woodbury	10/27/2025	Vzwr1ss*apocc Visb	334.63	Water Phone Charges
Parks Pool	Division B	10/23/2025	Nuco2 Llc	353.03	POOL CHEMS
Alina	Hibbs	10/07/2025	Wm.Com	356.07	VFW GARBAGE
Alina	Hibbs	10/07/2025	Cintas Corp	358.58	VFW PAPER PRODUCTS
Parks Art	Division D	10/03/2025	Amazon Mktpl	368.58	CHRISTMAS SUPPLIES
Police	Admin	10/27/2025	Costco Whse#1278	373.84	PD-Candy for Community Event
Police	Admin	10/13/2025	Apco International Inc	391.00	PD-Dispatch Dues
Joe	Nanavich	10/20/2025	Hampton Inns	406.26	Lodging NW CJIS Conference

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Parks Art	Division D	10/07/2025	Grocery Outlet Of E	419.40	Halloween Treats
Police	Admin	10/24/2025	Stickerapp	420.35	PD-Stickers
Police Inves	Division B	10/13/2025	Costco Bus Center 767	447.34	PD-Inmate Food
Joe	Nanavich	10/15/2025	Avenu Hrs Pro	450.00	HRS Pro Unclaimed Property Portal for Finance
Joe	Nanavich	10/07/2025	B&h Photo 800-606-6969	474.53	Cables and Microphones for ECTV Amplifier
Scott	Woodbury	10/20/2025	A D S,llc	501.01	Batteries Jason/LM
Police Inves	Division B	10/06/2025	Costco Bus Center 767	525.20	PD-Inmate Food
Public Works Shops	Dept B	10/14/2025	Heath Consultants Inc	559.06	GS700 Repair Nick B/Gas
Police	Admin	10/27/2025	Holiday Inn Express & Su	617.20	PD-H. Thomas Training Hotel
Joe	Nanavich	10/01/2025	Dmi* Dell Sales & Servic	620.72	Dell Laptop Dock
Public Works Shops	Dept B	10/27/2025	In *mr Truck Wash, Inc.	626.18	Pressure Washing Fac
Senior	Center	10/30/2025	Sq *new York Catering	700.00	Catered Meals
Police	Admin	10/27/2025	Nbf*natl Biz Furniture	710.16	PD-J. Hong Office Chair
Police Inves	Division B	10/22/2025	Costco Bus Center 767	719.86	PD-Inmate Food
Police Field	Division A	10/27/2025	Ammo Asap	796.05	PD-Ammo
Sewer	Treatment Plant	10/20/2025	Wa Department Of Ecology	800.00	Wastewater Treatment Renewal Fee
Sewer	Treatment Plant	10/23/2025	Ram Meter	1253.96	Ethernet Switch Eric/WWTP
Public Works Shops	Dept B	10/08/2025	Alliant Power	1482.52	ER-243
Water	Dept	10/14/2025	Tacoma Utilities Online	1844.05	Water @ HWY 410 E
Police Field	Division A	10/24/2025	Bulkammo Com 8007206035	4707.29	PD-Ammo



# City Council AGENDA BILL

**Meeting Date: 11/24/2025**

**Subject: 2026 Property Tax Levy**

**Category: ORDINANCE**

**BUDGET IMPACT:**

<b>Expenditure Budget:</b>	<b>\$</b>
<b>Revenue Budget:</b>	<b><u>\$3,226,224</u></b>
<b>Proposed Budget Amendment:</b>	<b>\$</b>

**Related Ordinance or Resolution No. 2825**

**Attachments: Staff Report, Ordinance 2825**

**Staff Contact: Kristan Reed, Finance Director**

***Summary/Background:***

RCW 84.55 requires the City to set a property tax levy by Ordinance for the subsequent fiscal year.

***Recommendations:***

**Date Sent to Committee: 11/24/2025 Date Returned:**

**Council Committee: Approval pending**

**Staff: Staff recommends approval**

(BELOW TO BE COMPLETED BY CITY CLERKS OFFICE)

COUNCIL ACTION:

- APPROVED
- DENIED
- TABLED / DEFERRED / NO ACTION
- MOVED TO SECOND READING (Ordinances only)

1ST reading \_\_\_\_\_

Enactment reading \_\_\_\_\_

ORDINANCE # \_\_\_\_\_

RESOLUTION # \_\_\_\_\_



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*Department of Administration*

**TO:** Mayor / City Council  
**FROM:** Kristan Reed, Finance Director  
**DATE:** November 24, 2025  
**SUBJECT:** 2026 Property Tax Levy Ordinance 2825

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**Background:**

RCW 84.52 allows the City of Enumclaw to levy property taxes for an amount that is lessor of:

1. Levy basis plus 1%
2. Levy basis plus Implicit Price Deflator (IPD) or
3. Statutory Rate Limit

The certified assessed valuations have been released by the King County Assessor and is currently \$3,021,549,063 based on the Preliminary Worksheet from November 13<sup>th</sup>, 2025.

The statutory rate limit is the City's maximum rate of \$3.60 plus unused capacity from KCFD #28 (\$1.50 max) and KCLS (\$.50). Current estimates from King County show KCFD #28 estimated rate at \$1.50 and KCLS estimated rate at \$0.23802. Therefore, the City's statutory rate limit is  $\$3.60 - \$1.50 - \$0.23802 = \$1.86198$ .

**Analysis:**

2025 City Property Tax Levy	\$3,119,194
1% increase calculation on Levy Basis (Levy Base=\$3,119,194)	\$31,192
Prior Year adjustment King County	\$15,864
New construction per King County	\$60,879

2026 Proposed City Property Tax Levy \$3,227,129  
\*\*(Assessed Value is \$3,021,549,063)

The tax rate for 2026 will be \$1.06803 per thousand. For a home valued at \$580,000, the City property tax would be \$619.46.

**Recommendation:**

Staff refers to Council for consideration the 2026 Property Tax Levy Ordinance at the amount allowed under RCW 84.55.010.

**ORDINANCE NO. 2825**

**AN ORDINANCE OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON LEVYING THE GENERAL TAXES FOR THE CITY FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2026, ON ALL REAL AND PERSONAL PROPERTY WITHIN THE CITY, WHICH IS SUBJECT TO TAXATION FOR THE PURPOSE OF PROVIDING SUFFICIENT REVENUE TO CARRY ON THE NORMAL ACTIVITIES OF THE CITY FOR THE ENSUING YEAR AS REQUIRED BY LAW.**

**Whereas**, the City Council of Enumclaw has considered the financial requirements of the City for 2026 as set forth in the Mayor’s Preliminary Budget; and

**Whereas**, the City Council of Enumclaw held public hearings on November 10<sup>th</sup> and November 24<sup>th</sup> 2025, and heard and duly considered relevant evidence and testimony regarding an increase in property tax revenues from January 1, 2026 to December 31, 2026; and

**Now, therefore, the City Council of the City of Enumclaw, King County, Washington does ordain as follows:**

**Section 1:** The property tax levy for collection in 2026 is \$3,227,129 which is an increase of 0.70417% or \$22,029 from the previous year, in addition to revenue resulting from new construction (\$60,879), improvements to property, any increase in the value of state-assessed property, any annexations that have occurred, and refunds (\$15,864) made in order to discharge the expected expenses and obligations of the city and in its best interest. This amount is not greater than the amount the City could levy under RCW 84.55.092.

**Section 2:** This ordinance shall be certified to the proper King County officials, as provided by law.

Metropolitan King County Council  
516 Third Avenue Room W-1039  
Seattle, WA 98104  
Fax: 206-205-8165  
Telephone: 206-296-1020

King County Dept of Assessments  
500 Fourth Avenue Room 709  
Seattle, WA 98104  
Fax: 206-296-0106  
Telephone 206-296-5145

**Section 3:** The taxes levied in this ordinance shall be collected and paid to the Finance Director of the City of Enumclaw at the time and in the manner provided by the laws of the State of Washington for collection of taxes for non-charter code cities.

**Section 4:** This ordinance shall take effect and be in force on and after five days from and after its passage, approval, and publication.

\_\_\_\_\_  
Mayor Jan Molinaro

Introduced: \_\_\_\_\_  
Passed: \_\_\_\_\_  
Approved: \_\_\_\_\_  
Published: \_\_\_\_\_

ATTESTED:

\_\_\_\_\_  
Jessica Rose  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Brett C. Vinson  
City Attorney



City Council  
**AGENDA BILL**

**Meeting Date: 11/24/2025**

**Subject:** Ordinance No. 2826 establishing the 2026 Annual Operating Budget

**Category:** ORDINANCE

**BUDGET IMPACT:**

**Expenditure Budget:** \$94,526,887

**Revenue Budget:** \$94,526,887

**Proposed Budget Amendment:** \$

**Related Ordinance or Resolution No.** 2826

**Attachments:** Staff Report, Ordinance No. 2826

**Staff Contact:** Kristan Reed, Finance Director

***Summary/Background:***

The annual budget process requirements are outlined in RCW 35.33 and require an ordinance to officially adopt the annual budget for the subsequent year.

***Recommendations:***

**Date Sent to Committee:** 11/10/2025 **Date Returned:** 11/10/2025

**Council Committee:** **Committee recommendation is not required for the annual budget ordinance.**

**Staff:** Staff recommends approval

(BELOW TO BE COMPLETED BY CITY CLERKS OFFICE)

COUNCIL ACTION:

APPROVED

DENIED

TABLED / DEFERRED / NO ACTION

MOVED TO SECOND READING (Ordinances only)

1ST reading 11/10/25

Enactment reading \_\_\_\_\_

ORDINANCE # 2826

RESOLUTION # \_\_\_\_\_



## *Staff Report*

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### *Department of Finance*

**TO:** Mayor / City Council  
**FROM:** Kristan Reed, Finance Director  
**DATE:** November 10, 2025  
**SUBJECT:** 2026 Budget Ordinance 2826

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#### **Background:**

The Mayor's preliminary budget for 2026 was presented to the City Council on October 2<sup>nd</sup>, 2025. The Council held budget workshops to review the budget on October 6<sup>th</sup>, 13<sup>th</sup> and 27<sup>th</sup>. Public Hearings for the budget are scheduled for November 10<sup>th</sup> and 24<sup>th</sup>.

#### **Analysis:**

The amounts in the attached budget ordinance are the amounts from the preliminary budget plus the following updates:

- Increase in property tax revenues as updates were received from the King County
- Increase in cost for judicial services in the General Fund
- Expo Center fieldhouse electrical work
- Cole Street gate project
- Additional street worker and adjustment to distribution of rovers which required an increase in the transfer from the General Fund to the Street Fund
- Updated non-union medical benefits
- Increased outside agency funding for Green River Community College, Enumclaw Plateau Farmers' Market, Plateau Kids Network, Rainier Foothills Wellness Foundation and 4H Junior Livestock.
- Reduced Natural Gas Fund rate increase from 7% to 5%
- Increased Solid Waste Fund rate increase from 3% to 4%

For the 2026 Annual Operating Budget, all funds meet the reserve requirements adopted in our reserve policy.

#### **Recommendation:**

Staff recommends that the City Council adopt Ordinance No. 2826, approving the Citywide Budget for Fiscal Year 2026.

**ORDINANCE NO. 2826**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ENUMCLAW, WASHINGTON, ADOPTING THE ANNUAL OPERATING BUDGET FOR THE YEAR 2026, SETTING FORTH ESTIMATED REVENUES AND APPROPRIATIONS.**

**WHEREAS**, a preliminary budget has been filed with the City Clerk as required by law; and

**WHEREAS**, public hearings were held by the Council on November 10<sup>th</sup> and November 24<sup>th</sup>, 2025, upon notice as prescribed by law, at which time comments for or against any part of the budget were heard; and

**WHEREAS**, the Council has made adjustments and changes as it deemed necessary and proper; and

**WHEREAS**, the establishment of separate accounts for every appropriation or fund of a municipality is required by the provisions of RCW 43.09.210;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ENUMCLAW, WASHINGTON DO ORDAIN AS FOLLOWS:**

**SECTION 1:** Establishing the 2026 Operating Budget. The annual operating budget of the City of Enumclaw, Washington, for the year 2026, same being by reference incorporated herein as if fully set forth, is hereby adopted.

**SECTION 2:** Establishing Appropriations and Estimated Resources. The totals of estimated resources and uses, including fund balances or working capital, for each separate fund of the City of Enumclaw, Washington, for the year 2026 as set forth herein, are:

## 2026 Budget

General Governmental Operating Funds	Beginning Reserves +	Revenues =	Funds Available -	Expenditure s =	Ending Reserve
<b>General (001)</b>	\$ 4,252,694	\$ 18,090,525	\$ 22,343,219	\$ 18,210,088	\$ 4,133,131
Contingency (001.101)	1,000,040	38,000	1,038,040	-	1,038,040
<b>Total General Fund</b>	<b>5,252,734</b>	<b>18,128,525</b>	<b>23,381,259</b>	<b>18,210,088</b>	<b>5,171,171</b>
<b>Special Revenue Funds</b>					
Street (110)	585,977	1,099,883	1,685,860	1,370,379	315,483
Transportation Benefit District (112)	713,687	808,000	1,521,687	968,744	552,941
Lodging Tax (115)	30,112	31,000	61,112	39,040	22,072
2nd 1/4% REET (130)	1,588,802	415,000	2,003,802	963,883	1,039,919
1st 1/4% REET (131)	552,664	390,000	942,664	25,000	917,664
Seized Assets (150)	47,139	2,000	49,139	34,000	15,139
Drug Ed & Enforcement (156)	17,917	600	18,517	2,000	16,517
Impact/Mitigation (158)	2,482,590	821,033	3,303,623	572,033	2,731,590
Pool (170)	98,654	1,687,600	1,786,254	1,704,444	81,810
Property Management (180)	<u>1,733,021</u>	<u>159,676</u>	<u>1,892,697</u>	<u>52,873</u>	<u>1,839,824</u>
<b>Total Special Revenue Funds</b>	<b>7,850,563</b>	<b>5,414,792</b>	<b>13,265,355</b>	<b>5,732,396</b>	<b>7,532,959</b>
<b>Debt &amp; Endowment Funds</b>					
LID Debt Cole & Warner (215)	66,205	13,000	79,205	53,545	25,660
LID Guaranty (230)	70,412	7,000	77,412	-	77,412
Schlotfeldt Endow ment (621)	-	-	-	-	-
Cemetery Endow ment (701)	841,803	57,000	898,803	-	898,803
Lafromboise Memorial Trust (722)	<u>141,686</u>	<u>5,000</u>	<u>146,686</u>	<u>4,600</u>	<u>142,086</u>
<b>Total Debt &amp; Endowment Funds</b>	<b>1,120,106</b>	<b>82,000</b>	<b>1,202,106</b>	<b>58,145</b>	<b>1,143,961</b>
<b>Enterprise Funds</b>					
Water (410)	5,794,998	5,266,856	11,061,854	6,381,749	4,680,105
Wastewater (420)	1,189,753	12,050,000	13,239,753	12,413,336	826,417
Natural Gas (430)	3,221,883	8,623,697	11,845,580	7,893,194	3,952,386
Solid Waste (440)	644,637	4,588,983	5,233,620	4,714,673	518,947
Stormwater Management (450)	636,873	1,517,376	2,154,249	1,407,832	746,417
Revenue Bond Fund (455)	<u>404,021</u>	<u>660,164</u>	<u>1,064,185</u>	<u>660,164</u>	<u>404,021</u>
<b>Total Enterprise Funds</b>	<b>11,892,166</b>	<b>32,707,076</b>	<b>44,599,242</b>	<b>33,470,948</b>	<b>11,128,294</b>
<b>Internal Service Funds</b>					
Equipment Rental (520)	5,130,982	2,342,506	7,473,488	1,881,808	5,591,680
Data Processing (530)	383,630	1,934,435	2,318,066	1,900,734	417,332
Facilities (535)	<u>853,438</u>	<u>1,433,933</u>	<u>2,287,371</u>	<u>1,370,799</u>	<u>916,572</u>
<b>Total Internal Service Funds</b>	<b>6,368,051</b>	<b>5,710,874</b>	<b>12,078,926</b>	<b>5,153,341</b>	<b>6,925,585</b>
<b>Total All City Funds</b>	<b>\$ 32,483,620</b>	<b>\$ 62,043,267</b>	<b>\$ 94,526,887</b>	<b>\$ 62,624,918</b>	<b>\$ 31,901,970</b>

**SECTION 3: Personnel Changes.** Additional Street Worker position including changing the distribution of rovers, and changed Swim Lesson Coordinator to full time benefited position.

**SECTION 4: Reserve Policy Waived.** All funds met the Reserve Policy established with Resolution No. 1164 for the fiscal year 2026.

**SECTION 5:** If any provision of this ordinance is determined to be invalid or unenforceable for any reason, the remaining provisions shall remain in force and effect.

**SECTION 6:** The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the Division of Municipal Corporations in the Office of the State Auditor and to the Association of Washington Cities.

**SECTION 7:** This ordinance shall be in force and take effect five (5) days after passage, approval and publication as required by law.

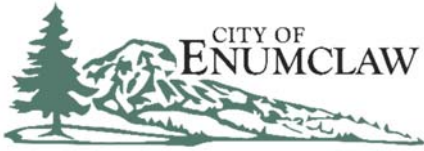
\_\_\_\_\_  
Mayor Jan Molinaro  
Introduced: \_\_\_\_\_  
Passed: \_\_\_\_\_  
Approved: \_\_\_\_\_  
Published: \_\_\_\_\_

ATTESTED:

APPROVED AS TO FORM:

\_\_\_\_\_  
Jessica Rose  
City Clerk

\_\_\_\_\_  
Brett C. Vinson  
City Attorney



City Council  
**AGENDA BILL**

**Meeting Date: 11/24/2025**

**Subject: 3rd Budget Amendment for 2025**

**Category: ORDINANCE**

**BUDGET IMPACT:**

**Expenditure Budget: \$1,838,993**

**Revenue Budget: \$579,219**

**Proposed Budget Amendment: (\$1,259,774)**

**Related Ordinance or Resolution No. 2827**

**Attachments: Staff Report, Ordinance 2827**

**Staff Contact: Kristan Reed, Finance Director**

**Summary/Background:**

This Ordinance includes changes in revenues and expenses that have been previously approved by the Council and some administrative changes that have been identified.

**Recommendations:**

**Date Sent to Committee: 11/24/2025 Date Returned: 11/24/2025**

**Council Committee: Recommendation Pending**

**Staff: Staff recommends approval**

(BELOW TO BE COMPLETED BY CITY CLERKS OFFICE)

COUNCIL ACTION:

- APPROVED
- DENIED
- TABLED / DEFERRED / NO ACTION
- MOVED TO SECOND READING (Ordinances only)

1ST reading	<u>11/10/25</u>
Enactment reading	<u>                    </u>
ORDINANCE #	<u>2827</u>
RESOLUTION #	<u>                    </u>



## *Staff Report*

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### *Department of Finance*

**TO:** Mayor / City Council  
**FROM:** Kristan Reed, Finance Director  
**DATE:** November 24, 2025  
**SUBJECT:** Ordinance 2827 – 2025 3rd Budget Amendment

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**Background:**

This is the third budget amendment for 2025 and reflects revenues and expenses that have previously been approved by Council such:

- Gamblin St. Stormwater Conveyance Proj. 2536
- Criminal Justice Training Center grant
- New Water Reservoir Design Proj 2410
- Senior Center improvements design Proj 2611
- Additional funding for the Jail Remodel Proj 2307
- Overwatch Monitors for PD Corrections

The original staff reports and agenda bills for these items have been included.

This Ordinance includes the following administrative changes:

- Refund of a Healthcare Authority Grant received in 2024
- Addition of bank fees in the Lodging Tax Fund
- Adjustments to several interfund transfers
- Updates to expenses in the Property Mgmt Fund, Solid Waste Fund, IT Fund and the Facilities Fund.
- Rollover of transfer for the Jail Remodel Proj 2307

There were a few changes between the first and second reading including:

- Additional funding of \$200,000 for Senior Center Structural Improvements Proj 2611
- Increased budget for School District Impact Fees
- Moving Aquatic Center Electrical/Mechanical Upgrades Proj 2613 expenses of \$50,000 from 2026 to 2025

**Analysis:**

Updating the budget to reflect these changes will ensure that the City's 2025 budget stays balanced and meets statutory requirements at year-end.

**Recommendation:**

Staff recommends approval

Line #	Fund	Rev/Expd	Amount	Item	Comments/Reference
<b>Committee Items</b>					
1	Stormwater Fund	Expenses	\$ 91,000	Gamblin St. Stormwater Conveyance Replacement Proj 2536	Staff Report A
2	Stormwater Fund	Revenues	\$ 91,000	King County Flood Control District funding for Proj 2536	Staff Report A
3	General Fund	Revenues	\$ 5,607	Criminal Justice Training Center grant	Staff Report B
4	Water Fund	Expenses	\$ 500,000	New Water Reservoir Design Phase Proj 2611	Staff Report C
5	General Fund	Expenses	\$ 20,000	Design phase for the Senior Center improvement proj 2611	Staff Report D
6	Street Fund	Expenses	\$ 20,000	Solar panel, warning beacon and rumble bar strips for Lafromboise St.	Staff Report E
7	Facilities Fund	Revenues	\$ 66,727	Additional funds for Jail Remodel Proj 2307	Staff Report F
8	Property Mgmt Fund	Expenses	\$ 66,727	Transfer for Jail Remodel Proj 2307	Staff Report F
9	Facilities Fund	Expenses	\$ 66,727	Additional funds for Jail Remodel Proj 2307	Staff Report F
10	General Fund	Expenses	\$ 15,422	Transfer for Overwatch Monitors for PD Corrections	Staff Report G
11	IT Fund	Revenues	\$ 15,422	Transfer for Overwatch Monitors for PD Corrections	Staff Report G
12	IT Fund	Expenses	\$ 15,422	Overwatch Monitors for PD Corrections	Staff Report G
<b>Administrative Items</b>					
1	General Fund	Revenues	\$ 200,000	Transfer in for Senior Center Structural Improvements Proj 2611	Staff Report H
2	General Fund	Expenses	\$ 200,000	Additional funds for the Senior Center Structural Improvements Proj 2611	Staff Report H
3	REET 130 Fund	Expenses	\$ 200,000	Transfer out for Senior Center Structural Improvements Proj 2611	Staff Report H
4	Pool Fund	Revenues	\$ 50,000	Transfer for Proj 2613 for Aquatic Center Electrical/Mechanical Upgrades	Staff Report I
5	Pool Fund	Expenses	\$ 50,000	Moving expenses for Proj 2613 from 2026 to 2025	Staff Report I
6	REET 130 Fund	Expenses	\$ 50,000	Transfer for Proj 2613 for Aquatic Center Electrical/Mechanical Upgrades	Staff Report I
7	General Fund	Expenses	\$ 100,000	Refund of Healthcare Authority Grant	
8	Lodging Tax	Expenses	\$ 50	Bank fees for Lodging Tax Fund	
9	General Fund	Revenues	\$ (15,000)	Reversal of transfer rolled over in error for the Senior Center roof proj 2456	
10	Stormwater Fund	Expenses	\$ 6,500	Transfer to Facilities Fund for City Shops Security Proj 2446	
11	REET 131 Fund	Expenses	\$ 8,082	Rollover to Stormwater Fund for the Expo Center Parking Lot Proj 2318	
12	Property Mgmt Fund	Expenses	\$ 6,600	EV charging station repairs	
13	Property Mgmt Fund	Expenses	\$ 19,000	ELM Landscaping costs & increased utility costs	
14	General Fund	Expenses	\$ 15,463	Rollover of transfer to Facilities Fund for Jail Remodel	
15	Facilities Fund	Revenues	\$ 15,463	Rollover of transfer from General Fund for Jail Remodel	
16	Solid Waste Fund	Expenses	\$ 133,000	Updated budget for organic tipping fees and credit card charges	
17	IT Fund	Expenses	\$ 80,000	Update budget for SBITA's and comcast capital expenses	
18	Facilities Fund	Expenses	\$ 25,000	Update budget for casualty insurance expense	
19	Impact Fees Fund	Expenses	\$ 150,000	Update budget for school district impact fees	



City Council
AGENDA BILL

Meeting Date: 10/13/2025

Subject: Budget Amendment and Bid Award - Gamblin St Stormwater Conveyance Replacement Project

Category: CONSENT

BUDGET IMPACT:

Expenditure Budget: \$91,000.00

Revenue Budget: \$91,000.00

Proposed Budget Amendment: \$

Related Ordinance or Resolution No.

Attachments: Staff Report

Staff Contact: Brian S. Spindor, P.E., Public Works Director

Summary/Background:

A portion of the Gamblin Street stormwater conveyance is significantly undersized and needs to be replaced to mitigate ongoing upstream flooding issues and provide appropriate maintenance access and structural integrity.

A budget amendment in the amount of \$91,000 is necessary for construction of the needed improvements in 2025. Funding for construction is planned to be provided through the City's available Opportunity Fund with the King County Flood Control District (pending Flood Control District approval).

The city received 4 bids for construction of the work. The low bidder for this project was Donn Hickle Construction in the amount of \$78,952.50. The low bid was responsive and the contractor is experienced and well qualified to perform this type of work.

Recommendations:

Date Sent to Committee: 10/13/2025 Date Returned: 10/13/2025

Council Committee: To be provided at the October 13th meeting

Staff: Approve

(BELOW TO BE COMPLETED BY CITY CLERKS OFFICE)

COUNCIL ACTION:

[X] APPROVED

[ ] DENIED

[ ] TABLED / DEFERRED / NO ACTION

[ ] MOVED TO SECOND READING (Ordinances only)

1ST reading 10/13/25

Enactment reading 10/13/25

ORDINANCE # N/A

RESOLUTION # N/A



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*Department of Public Works*

**TO:** Mayor / City Council  
**FROM:** Brian S. Spindor, P.E., Public Works Director  
**DATE:** October 13, 2025  
**SUBJECT:** Budget Amendment and Bid Award Gamblin St. Stormwater Replacement

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**Background:**

A 582lf section of existing city owned stormwater piping located in an easement across 2131 Gamblin Street is significantly undersized which leads to routine flooding of upstream roadway and commercial businesses during high intensity rain events. The existing storm pipe also lacks appropriate access to perform routine maintenance and is not constructed with appropriate material for the heavy loadings subjected to it from the commercial logging operation at the site making it susceptible to failure. Replacement of this conveyance system is necessary to eliminate current upstream flooding and risk of failure.

The commercial property has started construction of their own private onsite stormwater improvements and has relocated materials off of the easement area making this an opportune time for the city to replace the existing undersized public storm conveyance. This project is listed as a high priority in the City's current Stormwater Comprehensive Plan.

The 2025 budget does not include allocation for this project. As such, a budget amendment is necessary to commence construction of the needed improvements in conjunction with the ongoing private development work on the property. The City has available funds in our King County Flood Control District Opportunity Fund and has submitted an application for use of those funds on this flood reduction project. The King County Flood Control District has confirmed that reimbursement for work performed in October would be allowed even though the formal project approval will not be completed until early November when the board meets.

**Analysis:**

The city acquired 4 bids from our small works roster for completion of this work. Bid results are listed below:

<b>Bidder</b>	<b>Total Bid w Tax</b>
Donn Hickle Construction	\$78,952.50
Strata Construction	\$92,817.65
Stafford Construction	\$108,900.00
Bill Wheeler Construction	\$110,925.54
Engineer's Estimate	\$115,000.00



City Council  
**AGENDA BILL**

**Meeting Date: 07/28/2025**

**Subject:**

**Category: CONSENT**

**BUDGET IMPACT:**

**Expenditure Budget:** \$

**Revenue Budget:** \$5670

**Proposed Budget Amendment:** \$5670

**Related Ordinance or Resolution No.**

**Attachments:** Enumclaw award letter, TRX tactical gym photo

**Staff Contact:** Tim Floyd, Police Chief

**Summary/Background:**

Each year the Washington State Criminal Justice Training Commission (CJTC) sponsors a grant for law enforcement agencies to improve their wellness programs for police and corrections officers. EPD was awarded money through this grant in 2023 and provided each officer with an hour-long appointment with a certified nutritionist. This was well received by EPD staff.

This year, the CJTC had \$1.5 million available for the wellness grant, they received \$3.7 million in grant requests across 73 applications submitted. EPD submitted a grant application for \$8209.76 to purchase each officer a TRX tactical gym kit which is a portable workout equipment kit since EPD officers do not have access to an exercise area. EPD was awarded \$5670 in grant funds towards the purchase of these kits for officers.

Staff recommends the acceptance of the CJTC wellness grant funds in the amount of \$5607 to purchase TRX tactical gym kits for interested patrol and corrections officers.

**Recommendations:**

**Date Sent to Committee: 07/21/2025 Date Returned: 07/21/2025**

**Council Committee: Public Safety Committee**

**Staff:** Chief Tim Floyd

(BELOW TO BE COMPLETED BY CITY CLERKS OFFICE)

COUNCIL ACTION:

- APPROVED
- DENIED
- TABLED / DEFERRED / NO ACTION
- MOVED TO SECOND READING (Ordinances only)

1ST reading	<u>7/28/25</u>
Enactment reading	<u>7/28/25</u>
ORDINANCE #	<u>N/A</u>
RESOLUTION #	<u>N/A</u>



## *Staff Report*

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### *Department of Police*

**TO:** Mayor / City Council  
**FROM:** Tim Floyd, Police Chief  
**DATE:** July 3, 2025  
**SUBJECT:** CJTC Wellness Grant Acceptance

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#### **Background:**

Each year the Washington State Criminal Justice Training Commission (CJTC) sponsors a grant for law enforcement agencies to improve their wellness programs for police and corrections officers. EPD was awarded money through this grant in 2023 and provided each officer with an hour-long appointment with a certified nutritionist. This was well received by EPD staff.

#### **Analysis:**

This year, the CJTC had \$1.5 million available for the wellness grant, they received \$3.7 million in grant requests across 73 applications submitted. EPD submitted a grant application for \$8209.76 to purchase each officer a TRX tactical gym kit which is a portable workout equipment kit since EPD officers do not have access to an exercise area. EPD was awarded \$5670 in grant funds towards the purchase of these kits for officers.

#### **Recommendation:**

Staff recommends the acceptance of the CJTC wellness grant funds in the amount of \$5607 to purchase TRX tactical gym kits for interested patrol and corrections officers.



## City Council AGENDA BILL

**Meeting Date:** 07/28/2025

**Subject:** Professional Services Agreement with Consor for Reservoir Design

**Category:** CONSENT

**BUDGET IMPACT:**

**Expenditure Budget:** \$

**Revenue Budget:** \$

**Proposed Budget Amendment:** \$

**Related Ordinance or Resolution No.**

**Attachments:** Staff Report, Contract

**Staff Contact:** Brian S. Spindor, P.E., Public Works Director

***Summary/Background:***

The 2024 Water System Plan capital improvement plan calls for a new reservoir to replace the existing 1 MG reservoir. The consultant firm Consor has been selected to design the replacement reservoir and a contract negotiated for a total amount not to exceed \$461,242.

***Recommendations:***

**Date Sent to Committee:** 07/28/2025 **Date Returned:** 07/28/2025

**Council Committee:** To be provided at the July 28<sup>th</sup> meeting

**Staff:** Approve

(BELOW TO BE COMPLETED BY CITY CLERKS OFFICE)

COUNCIL ACTION:

APPROVED

DENIED

TABLED / DEFERRED / NO ACTION

MOVED TO SECOND READING (Ordinances only)

1ST reading 7/28/25

Enactment reading 7/28/25

ORDINANCE # N/A

RESOLUTION # N/A



## *Staff Report*

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### *Department of Public Works*

**TO:** Mayor / City Council  
**FROM:** Brian S. Spindor, P.E., Public Works Director  
**DATE:** July 23, 2025  
**SUBJECT:** Professional Services Agreement with Consor for Reservoir Design

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#### **Background:**

The 2024 Water System Plan (WSP) capital improvement plan calls for a new reservoir to replace the existing 1 MG reservoir that was taken offline in the fall of 2018 primarily due to vulnerability concerns of the reservoir's access, vents, and overflow. The 1 MG reservoir is also one of the City's oldest assets with the base of the reservoir having been constructed in 1926 and then roofed in 1977.

Following a qualifications-based selection process, Consor was selected as the project consultant in January 2024. Consor completed a predesign report in November 2024 to construct a new 3 MG reservoir where the 1 MG reservoir now sits at 1835 Roosevelt Ave E. The report was approved by the state Department of Health in March 2025. At the request of staff, Consor has submitted a proposal for the design phase of the project.

#### **Analysis:**

The predesign report recommended a 3 MG reservoir similar to the existing 3 MG reservoir that was completed in 2017. The 2017 reservoir was completed at a cost of \$5.4M. The new 3 MG reservoir is estimated in the predesign report to cost at least double that amount. Consor's design proposal is for a total amount not to exceed \$461,242 and includes subconsultants for geotechnical, electrical, survey, and structural. Moving the project ahead in priority is recommended due to ever escalating costs and the demonstrated value of sufficient storage for a community in an emergency.

Rather than wait for the 2026 budget process it is proposed that council approve moving ahead with the design phase now. This timing would enable an application for a construction loan to be submitted to state low-interest funding sources (Public Works Board and/or Dept of Health State Revolving Fund) in mid-2026. The estimated timeline for completing design of the project is approximately 12 months.

#### **Recommendation:**

Staff recommends Council authorize the Mayor to execute a consultant agreement with Consor for the reservoir design for a total amount not to exceed \$461,242. A total of \$500,000 would be allocated for the project from water fund reserves in a subsequent budget amendment.



## City Council AGENDA BILL

**Meeting Date: 07/28/2025**

**Subject: Budget Authorization- Senior Center Structural Upgrades and Other Improvements**

**Category: CONSENT**

**BUDGET IMPACT:**

**Expenditure Budget: \$20,000**

**Revenue Budget: \$**

**Proposed Budget Amendment: \$20,000**

**Related Ordinance or Resolution No.**

**Attachments: Staff Report, AHBL**

**Staff Contact: Alina Hibbs, Parks and Recreation Director**

***Summary/Background:***

Grant funds were awarded through the Department of Commerce to fund the build of a new community center. After the bond failed, grant funds were reappropriated by the Department of Commerce to the Enumclaw Senior Center. Contracting has not been completed at this time because Department of Commerce needs a more concise cost estimate and dedicated City funds if there is a budget overage. This budget authorization would allow us to move forward with Phase II design, construction documents, bid processes and provide Department of Commerce with the needed information. The \$20,000 approved would be reimbursable by the Commerce grant once contracting is completed.

***Recommendations:***

**Date Sent to Committee: 07/21/2025 Date Returned: 07/21/2025**

**Council Committee: Approved**

**Staff: Approved**

(BELOW TO BE COMPLETED BY CITY CLERKS OFFICE)

COUNCIL ACTION:

- APPROVED
- DENIED
- TABLED / DEFERRED / NO ACTION
- MOVED TO SECOND READING (Ordinances only)

1ST reading	<u>7/28/25</u>
Enactment reading	<u>7/28/25</u>
ORDINANCE #	<u>N/A</u>
RESOLUTION #	<u>N/A</u>



## *Staff Report*

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### *Department of Parks and Recreation*

**TO:** Mayor / City Council  
**FROM:** Alina Hibbs, Parks and Recreation Director  
**DATE:** July 21, 2025  
**SUBJECT:** Budget Authorization- Senior Center Structural Upgrades and Other Improvements

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#### **Background:**

Upon the fail of the Community Center Bond, staff immediately began to plan for the subsequent repairs and improvements that needed to be made to the existing Senior Center. In 2025, the windows were upgraded and replaced, the roof was replaced along with some HVAC upgrades, structural repairs were made, etc. Staff was able to reappropriate legislative funds from the potential Community Center to the Enumclaw Senior Center project in the amount of \$485,000.

#### **Analysis:**

The budget amendment request in the amount of \$20,000 is to contract with AHBL (same structural engineer on the re-roof project) to perform design for the Phase II structural improvements at the Senior Center (see attached scope). Phase I of the structural improvements already performed included all roof related work which was performed in conjunction with the re-roof project completed in 2025. Phase II structural improvements will include providing seismic upgrades to the existing unreinforced masonry walls of the building as outlined in the 2022 conditions assessment report of the building by Cornerstone Architectural Group. The seismic improvements to the unreinforced masonry walls will be internal to the building and require the city to contract with an architect to assist with architectural components of the project and for preparation of the bid package. As the extent of the architectural improvements will not be known until the structural design is completed, a future budget amendment will be required once that scope is identified.

#### **Recommendation:**

Staff recommends approval of the funds to contract with AHBL to design Phase II in the amount of \$20,000 which will be reimbursed through the Department of Commerce Grant once contracting has occurred.



# City Council AGENDA BILL

**Meeting Date:** 07/28/2025

**Subject:** Budget Amendment Lafromboise Speed Reduction Improvements

**Category:** CONSENT

**BUDGET IMPACT:**

**Expenditure Budget:** \$

**Revenue Budget:** \$

**Proposed Budget Amendment:** \$20,000

**Related Ordinance or Resolution No.**

**Attachments:** Draft plan of speed reduction improvements on Lafromboise

**Staff Contact:** Brian S. Spindor, P.E., Public Works Director

***Summary/Background:***

Public Works proposes to install a radar feedback sign with solar panel, warning beacon with solar panel, and rumble bar strips. Sight clearances will also be improved with the removal of a hedge at the corner of Lafromboise St. and Kibler Ave. Public Works is asking for a \$20,000 budget amendment to the Streets fund for the above-described speed controls.

***Recommendations:***

**Date Sent to Committee:** 07/28/2025 **Date Returned:** 07/28/2025

**Council Committee:** **Approved at the July 28, 2025 Meeting**

**Staff:** Approve

(BELOW TO BE COMPLETED BY CITY CLERKS OFFICE)

COUNCIL ACTION:

APPROVED

DENIED

TABLED / DEFERRED / NO ACTION

MOVED TO SECOND READING (Ordinances only)

1ST reading 7/28/25

Enactment reading 7/28/25

ORDINANCE # N/A

RESOLUTION # N/A



*Staff Report*

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*Department of Public Works*

**TO:** Mayor / City Council  
**FROM:** Brian S. Spindor, P.E., Public Works Director  
**DATE:** July 28, 2025  
**SUBJECT:** Budget Amendment – Speed controls on Lafromboise St.

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**Background:**

Lafromboise St. is a direct route between Griffin Ave. and Kibler Elementary School on Kibler Ave. This street experiences higher than normal traffic volumes in the morning and afternoon as parents drop off and pick up students from the school. Residents on Lafromboise have asked for additional measures to reduce speeding and increase safety on the street.

**Analysis:**

Public Works proposes to install a radar feedback sign with solar panel, warning beacon with solar panel, and rumble bar strips. Sight clearances will also be improved with the removal of a hedge at the corner of Lafromboise St. and Kibler Ave. Public Works is asking for a \$20,000 budget amendment to the Streets fund for the above-described speed controls.

**Recommendation:**

Approval of budget amendment for \$20,000.



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*Department of Public Works*

**TO: Mayor / City Council**  
**FROM: Brian S. Spindor, P.E., Public Works Director**  
**DATE: July 28, 2025**  
**SUBJECT: Budget Amendment and Project Acceptance 2023 Police Department Tenant Improvements**

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**Background:**

On January 8, 2024, the Council awarded a contract for the Police Department Tenant Improvements to Christensen Incorporated. This approval covered the construction costs to complete the remodel of the booking area to accommodate Medications for Opioid Use Disorder (MUOD) Requirements. This was the second bid on the project as the first contractor voluntarily withdrew their bid by paying a check equal to their bid bond amount.

The contract was awarded to Christensen Incorporated in the amount of \$372,982.50. Council approved the contract in total of \$428,929.88, which included tax and 15% contingency. Funding included a total of \$152,291.20 rollover funds, \$247,108.68 from the Property Management Fund, \$29,530 of MUOD Grant Funds awarded to the PD and \$20,944 from the first contractors withdrawal fee.

Total Project Funds

\$	152,291.20
\$	247,108.68
\$	29,530.00
\$	<u>20,944.00</u>
\$	449,873.88

To be completed in conjunction with the remodel, a series of IT upgrades had \$70,000 appropriated from decision packets.

**Analysis:**

Work started on the project on February 12<sup>th</sup>, 2025, and was substantially completed on May 12<sup>th</sup> 2025. A bid package, plans and construction support were supplied by Helix Architects. Helix was originally contracted in 2023 for a much smaller scope. A contract amendment was prepared before the project went in for a first bid. After the first contractor withdrew due to lack of electrical plans, another contract amendment was prepared to cover the electrical scope. Helix was also utilized for structural assessment and redesign with the discovery of the load bearing wall. The total Helix contract was \$76,405 with a final invoice of \$63,522.19.

Early in construction during the demolition phase it was discovered that a wall to be removed was a load bearing structure. This discovery required a redesign incurring a two-week delay in the project. Additionally, the electrical scope did not include a new lighting plan that had to be addressed during

construction. Lastly, due to the nature of remodel work within an old jail, a number of construction driven change orders were incurred. Credits and debits were applied where applicable due to the changes in the site plan. The change order total was: 18 Change Orders, an additional 10 working days added to the contract and a total sum of \$48,620.98 above the original contract amount for a revised contract total of \$425,930.75

Several items in the project were also furnished by the owner, outside the contractor's scope. This included new furnishings and miscellaneous security upgrades or modifications. The total amount of owner purchases was \$9,035.38

Permitting and advertising fees for the project totaled: \$7,245.96

IT upgrades incurred an additional change order of \$10,866.00.

Total Project Expenses.

Contract Total:	\$	425,930.75
Permitting/Advertising	\$	7,245.96
Owner Purchases:	\$	9,035.38
Helix Contract:	\$	63,522.19
<u>IT Change Order</u>	<u>\$</u>	<u>10,866.00</u>
	\$	516,600.28

The project has a total budget shortfall of \$66,726.41.

**Recommendation:**

Staff recommends Council authorizes the following:

- Provide a budget amendment in the amount \$66,726.41 from the Property Management Fund to cover the budget shortfall.
- Accept the 2023 Police Department Tenant Improvements as complete.



City Council
AGENDA BILL

Meeting Date: 08/25/2025

Subject: Q325 Budget Amendment Overwatch Monitors PD Corrections

Category: CONSENT

BUDGET IMPACT:

Expenditure Budget: \$15,422.11

Revenue Budget: \$15,422.11

Proposed Budget Amendment: \$15,422.11

Related Ordinance or Resolution No.

Attachments: Staff Report, Vendor Quote, Vendor Data Sheet

Staff Contact: Joe Nanavich, Information Services Director

Summary/Background:

In response to their role in fueling the opioid crisis, Washington State and local governments filed lawsuits against several companies that were involved in opioid manufacturing, distribution, and marketing. The lawsuits, filed in 2022, are being settled or finalized in bankruptcy court. As a result of the settlements and bankruptcies known as of April 2024, these funds will be shared by Washington State and its counties and cities with populations over 10,000 including Enumclaw. Funds may be directed to approved uses to address harms related to opioids in the community. Cities within King County receive and spend their own settlement allocations.

As the funds are directed to uses specifically related to addressing opioid harms, our Corrections Staff has proposed using some of our share to fund a product called Overwatch by 4Sight Labs. When an inmate is booked who may be under the influence of drugs, a wrist bracelet would be secured to their wrist. Overwatch monitors heart rate, skin temperature, blood oxygen, and motion. Corrections staff would receive notifications when detainees' vitals are outside wellness thresholds and could intervene before the medical condition becomes critical. The proposed purchase would include three monitors, charging dock, a wireless gateway, installation and training.

Staff recommends approving a transfer of \$15,422.11 from the Opioid Abatement fund to the Information Technology fund and approval for IT to purchase and implement the Overwatch system.

Recommendations:

Date Sent to Committee: 08/25/2025 Date Returned:

Council Committee: Finance Staff: Joe Nanavich, Information Services Director

(BELOW TO BE COMPLETED BY CITY CLERKS OFFICE)

COUNCIL ACTION:

APPROVED

DENIED

TABLED / DEFERRED / NO ACTION

MOVED TO SECOND READING (Ordinances only)

1ST reading 8/25/25

Enactment reading 8/25/25

ORDINANCE # N/A

RESOLUTION # N/A



## *Staff Report*

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### *Department of Information Services*

**TO:** Mayor / City Council  
**FROM:** Joe Nanavich, Information Services Director  
**DATE:** August 25, 2025  
**SUBJECT:** Q325 Budget Amendment Overwatch Monitors PD Corrections

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**Background:** In response to their role in fueling the opioid crisis, Washington State and local governments filed lawsuits against several companies that were involved in opioid manufacturing, distribution, and marketing. The lawsuits, filed in 2022, are being settled or finalized in bankruptcy court. As a result of the settlements and bankruptcies known as of April 2024, these funds will be shared by Washington State and its counties and cities with populations over 10,000 including Enumclaw. Funds may be directed to approved uses to address harms related to opioids in the community. Cities within King County receive and spend their own settlement allocations.

**Analysis:** As the funds are directed to uses specifically related to addressing opioid harms, our Corrections Staff has proposed using some of our share to fund a product called Overwatch by 4Sight Labs. When an inmate is booked who may be under the influence of drugs, a wrist bracelet would be secured to their wrist. Overwatch monitors heart rate, skin temperature, blood oxygen, and motion. Corrections staff would receive notifications when detainees' vitals are outside wellness thresholds and could intervene before the medical condition becomes critical. The proposed purchase would include three monitors, charging dock, a wireless gateway, installation and training.

Initial Project Cost:  
Implementation services: \$ 7,974.22  
Annual Maintenance: \$6,187.50  
Sales Tax: \$1,260.40  
Total: \$15,422.11

Ongoing (year 2 and beyond) Cost:  
\$6,187.50 + tax

**Recommendation:** Staff recommends approving a transfer of \$15,422.11 from the Opioid Abatement fund to the Information Technology fund and approval for IT to purchase and implement the Overwatch system.



City Council  
**AGENDA BILL**

**Meeting Date: 11/24/2025**

**Subject: Budget Authorization- Senior Center Structural Upgrades**

**Category: CONSENT**

**BUDGET IMPACT:**

**Expenditure Budget: \$200,000**

**Revenue Budget: \$**

**Proposed Budget Amendment: \$200,000**

**Related Ordinance or Resolution No.**

**Attachments:**

**Staff Contact: Alina Hibbs, Parks and Recreation Director**

***Summary/Background:***

The City has received \$485,000 in grant money from the Department of Commerce for the Senior Center Structural Upgrades project in 2026. During the 2026 budgeting process, staff dedicated an additional \$115,000 to the project. The City has contracted consulting services with AHBL and received updated cost estimates and recommended upgrades. Staff have determined that an additional \$200,000 is necessary to complete this phase of improvements. The additional funding will complete the structural upgrades, new flooring, drop ceiling repair/replacement and kitchen hood upgrades.

***Recommendations:***

**Date Sent to Committee: 11/17/2025 Date Returned: 11/17/2025**

**Council Committee: Approved**

**Staff: Approved**

(BELOW TO BE COMPLETED BY CITY CLERKS OFFICE)

COUNCIL ACTION:

- APPROVED
- DENIED
- TABLED / DEFERRED / NO ACTION
- MOVED TO SECOND READING (Ordinances only)

1ST reading	<u>11/24/25</u>
Enactment reading	<u>                    </u>
ORDINANCE #	<u>N/A</u>
RESOLUTION #	<u>N/A</u>



## *Staff Report*

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### *Department of Parks and Recreation*

**TO:** Mayor / City Council  
**FROM:** Alina Hibbs, Parks and Recreation Director  
**DATE:** November 17, 2025  
**SUBJECT:** Budget Authorization- Senior Center Structural Upgrades

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**Background:**

As part of the planning process for the potential community center the City was awarded \$485,000 in grant funds by the Department of Commerce. With the failure of the bond, administration and staff worked on changing the intent of the grant funds as well as updating costs estimates and fine tuning the scope of the project. During the 2026 budgeting process, staff dedicated an additional \$115,000 to the project to account for contingency. In 2025, council authorized funds to move forward with AHBL, a structural engineering consultant firm, to assist in the development of design, plans, bid support and construction support (part of the total project budget).

**Analysis:**

Upon receiving the recommended structural improvements and cost estimates staff determined that an additional \$200,000 is necessary to complete this phase of improvements. The additional funding will complete the structural upgrades, new flooring, drop ceiling repair/replacement and kitchen hood upgrades. This would be the last major upgrade to the Senior/Youth Center until if/when council decides to remodel the youth center.

**Recommendation:**

Staff recommends approval of \$200,000 in additional (REET) funds to the Senior Center Project.





*Staff Report*

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*Department of Parks and Recreation*

**TO:** Mayor / City Council  
**FROM:** Alina Hibbs, Parks and Recreation Director  
**DATE:** November 18, 2025  
**SUBJECT:** Budget Authorization- Aquatic Center Electrical/Mechanical Upgrades

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**Background:**

In 2025, the City was successful in obtaining another Aquatics Facilities Grant from the King County Levy Funds totaling \$400,000. The grant funds require a match thus, \$400,000 was budgeted for 2026 for a total of \$800,000 for the complete project budget. In August and September, staff coordinated with Parametrix to put together a proposal for consulting services (design, plans, bid support etc). The City has received a proposal totaling approximately \$50,000 from Parametrix (with City engineering approval) and the county has authorized the City to spend funds in 2025 rather than 2026.

**Analysis:**

This budget authorization would not change the total project budget of \$800,000, rather, it would allow us to begin the design and bid processes in a timelier manner.

**Recommendation:**

Staff recommends approval of a budget authorization in the amount of \$50,000 for consulting services with Parametrix for the Aquatic Center Electrical/Mechanical Upgrades.

**ORDINANCE NO. 2827**

**AN ORDINANCE OF THE CITY OF ENUMCLAW, WASHINGTON, AMENDING THE ANNUAL OPERATING BUDGET ORDINANCE 2814 FOR THE FISCAL YEAR 2025.**

**Whereas**, pursuant to RCW 35A.33.090 a need exists which could not have been reasonably foreseen at the time of the filing of the 2025 Budget which requires the receipt and expenditure of money not provided for in the annual budget and is not one of the emergencies specifically enumerated in RCW 35A.33.080; and

**Whereas**, Council desires to use the budget as a management tool; and

**Whereas**, some administrative changes have been identified; and

**Whereas**, budget estimates become clearer during the course of the year; and

**Whereas**, expenses and revenues occurred in 2025 that could not have been foreseen at the time of the preparation of the 2025 budget; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ENUMCLAW, WASHINGTON DOES ORDAIN AS FOLLOWS:**

FUND	Beg. Fund	Amended	Amended	Amended	Amended
	Balance	+ Revenues	= Total Resources	- Expenditures	= End. Fund Balance
General Fund - 001	2,858,875	18,622,022	21,480,897	18,215,173	3,265,725
Contingency - 101	960,040	38,000	998,040	-	998,040
Street - 110	360,066	2,385,812	2,745,878	2,729,107	16,771
TBD - 112	1,178,973	795,000	1,973,973	1,317,074	656,899
Lodging Tax - 115	37,940	29,200	67,140	39,050	28,090
REET 2 - 130	1,978,387	445,000	2,423,387	1,184,843	1,238,544
REET 1 - 131	363,008	445,000	808,008	305,691	502,317
Seized Assets - 150	45,139	2,000	47,139	34,000	13,139
Drug Enforcement - 156	19,317	600	19,917	7,000	12,917
Impact/Mitigation Fees - 158	2,083,590	760,455	2,844,045	426,719	2,417,326
Pool - 170	164,950	1,205,573	1,370,523	1,293,562	76,961
Property Mgmt - 180	2,064,964	148,700	2,213,664	522,722	1,690,942
LID Debt Service - 215	107,259	22,000	129,259	54,124	75,135
LID Guaranty - 230	63,412	7,000	70,412	-	70,412
Water - 410	6,092,681	4,998,856	11,091,537	7,294,498	3,797,038
Wastewater - 420	1,398,935	12,557,500	13,956,435	13,081,818	874,616
Natural Gas - 430	2,821,593	8,612,749	11,434,342	8,652,037	2,782,306
Solid Waste - 440	1,014,449	4,698,840	5,713,289	4,897,844	815,445
Stormwater - 450	498,037	1,538,454	2,036,491	1,634,182	402,308
Revenue Bond Fund - 455	404,021	662,895	1,066,916	662,895	404,021
Equipment Rental - 520	3,949,242	2,409,609	6,358,851	1,304,014	5,054,837
Information Services - 530	428,624	2,066,749	2,495,373	2,101,834	393,539
Facilities - 535	718,546	1,895,575	2,614,121	1,768,175	845,946
Schlotfeldt Library - 621	7,155	-	7,155	7,155	-
Cemetery Endowment - 701	778,587	67,000	845,587	-	845,587
Lafromboise Memorial - 722	137,286	4,900	142,186	600	141,586
<b>Totals</b>	<b>30,535,075</b>	<b>64,419,489</b>	<b>94,954,564</b>	<b>67,534,118</b>	<b>27,420,446</b>

**Section 1. Amended Budget:** Details of changes to individual funds are shown in the attached Exhibit A. The amended 2025 budget is as follows:

**Section 2:** That a need is declared to exist.

**Section 3:** If any provision of this ordinance is determined to be invalid or unenforceable for any reason, the remaining provisions shall remain in force and effect.

**Section 4:** This ordinance shall be in force and take effect five (5) days after passage, approval and publication as required by law.

\_\_\_\_\_  
Mayor Jan Molinaro

INTRODUCED: \_\_\_\_\_  
PASSED: \_\_\_\_\_  
APPROVED: \_\_\_\_\_  
PUBLISHED: \_\_\_\_\_

ATTESTED:

\_\_\_\_\_  
Jessica Rose  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Brett C. Vinson  
City Attorney

**ORDINANCE - EXHIBIT A**  
**2025 Third Budget Amendment, Ord 2827**

FUND	Beginning	Change	Actual	Budgeted	Change	Amended	Budgeted	Amended	Budgeted	Change	Amended	Budgeted	Amended
	Fund		Beg. Fund				Revenues	Total				Total	Expenditures
	Balance		Balance	Revenues		Revenues	Resources	Resources	Expenditures		Expenditures	Balance	Balance
General Fund - 001	2,858,875	-	2,858,875	18,431,415	190,607	18,622,022	21,290,290	21,480,897	17,864,288	350,885	18,215,173	3,426,003	3,265,725
Property Management 001.180&471	-	-	-	-	-	-	-	-	-	-	-	-	-
Contingency - 101	960,040	-	960,040	38,000	-	38,000	998,040	998,040	-	-	-	998,040	998,040
Street - 110	360,066	-	360,066	2,385,812	-	2,385,812	2,745,878	2,745,878	2,709,107	20,000	2,729,107	36,771	16,771
TBD - 112	1,178,973	-	1,178,973	795,000	-	795,000	1,973,973	1,973,973	1,317,074	-	1,317,074	656,899	656,899
Lodging Tax - 115	37,940	-	37,940	29,200	-	29,200	67,140	67,140	39,000	50	39,050	28,140	28,090
REET 2 - 130	1,978,387	-	1,978,387	445,000	-	445,000	2,423,387	2,423,387	934,843	250,000	1,184,843	1,488,544	1,238,544
REET 1 - 131	363,008	-	363,008	445,000	-	445,000	808,008	808,008	297,609	8,082	305,691	510,399	502,317
Seized Assets - 150	45,139	-	45,139	2,000	-	2,000	47,139	47,139	34,000	-	34,000	13,139	13,139
Drug Enforcement - 156	19,317	-	19,317	600	-	600	19,917	19,917	7,000	-	7,000	12,917	12,917
Impact/Mitigation Fees - 158	2,083,590	-	2,083,590	610,455	150,000	760,455	2,694,045	2,844,045	276,719	150,000	426,719	2,417,326	2,417,326
Pool - 170	164,950	-	164,950	1,155,573	50,000	1,205,573	1,320,523	1,370,523	1,243,562	50,000	1,293,562	76,961	76,961
Property Management - 180	2,064,964	-	2,064,964	148,700	-	148,700	2,213,664	2,213,664	430,395	92,327	522,722	1,783,269	1,690,942
LID Cole/Wamer/YBARS - 215	107,259	-	107,259	22,000	-	22,000	129,259	129,259	54,124	-	54,124	75,135	75,135
LID Guaranty - 230	63,412	-	63,412	7,000	-	7,000	70,412	70,412	-	-	-	70,412	70,412
Water - 410	6,092,681	-	6,092,681	4,998,856	-	4,998,856	11,091,537	11,091,537	6,794,498	500,000	7,294,498	4,297,038	3,797,038
Wastewater - 420	1,398,935	-	1,398,935	12,557,500	-	12,557,500	13,956,435	13,956,435	13,081,818	-	13,081,818	874,616	874,616
Natural Gas - 430	2,821,593	-	2,821,593	8,612,749	-	8,612,749	11,434,342	11,434,342	8,652,037	-	8,652,037	2,782,306	2,782,306
Solid Waste - 440	1,014,449	-	1,014,449	4,698,840	-	4,698,840	5,713,289	5,713,289	4,764,844	133,000	4,897,844	948,445	815,445
Storm Water - 450	498,037	-	498,037	1,447,454	91,000	1,538,454	1,945,491	2,036,491	1,536,682	97,500	1,634,182	408,808	402,308
Revenue Bond Fund - 455	404,021	-	404,021	662,895	-	662,895	1,066,916	1,066,916	662,895	-	662,895	404,021	404,021
Equipment Rental - 520	3,949,242	-	3,949,242	2,409,609	-	2,409,609	6,358,851	6,358,851	1,304,014	-	1,304,014	5,054,837	5,054,837
Information Services - 530	428,624	-	428,624	2,051,327	15,422	2,066,749	2,479,951	2,495,373	2,006,412	95,422	2,101,834	473,539	393,539
Facilities - 535	718,546	-	718,546	1,813,385	82,190	1,895,575	2,531,931	2,614,121	1,676,448	91,727	1,768,175	855,483	845,946
Schlotfeldt Library - 621	7,155	-	7,155	-	-	-	7,155	7,155	7,155	-	7,155	-	-
Cemetery Endowment - 701	778,587	-	778,587	67,000	-	67,000	845,587	845,586.87	-	-	-	845,587	845,587
Lafromboise Memorial - 722	137,286	-	137,286	4,900	-	4,900	142,186	142,186	600	-	600	141,586	141,586
<b>Totals</b>	<b>30,535,075</b>	<b>-</b>	<b>30,535,075</b>	<b>63,840,270</b>	<b>579,219</b>	<b>64,419,489</b>	<b>94,375,345</b>	<b>94,954,564</b>	<b>65,695,125</b>	<b>1,838,993</b>	<b>67,534,118</b>	<b>28,680,220</b>	<b>27,420,446</b>





*Staff Report*

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*Department of Administration*

**TO:** Mayor / City Council  
**FROM:** Brett Vinson, City Attorney  
**DATE:** November 24, 2025  
**SUBJECT:** Ordinance No. 2829, Amendment to EMC Allowing Flexibility in Municipal Judge Appointment Timeline

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**Background:**

The City Council recognizes that unforeseen or exigent circumstances could affect the ability of the City to appoint a municipal court judge by December 15, and allowed for flexibility in the appointment timeline in such circumstances.

**Analysis:**

This ordinance will promote the public interest by ensuring that the City will not be left without a duly appointed municipal court judge due to circumstances beyond the City's control. These adjustments are part of the City's effort to ensure continuity of judicial services and to preserve the orderly administration of justice.

**Recommendation:**

Approve the ordinance amending section 2.38.010 of the Enumclaw Municipal Code to allow the city necessary flexibility in the timeline for appointment of municipal judges.

**ORDINANCE NO. 2829**

**AN ORDINANCE OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON AMENDING ENUMCLAW MUNICIPAL CODE SECTION 2.38.010 RELATED TO THE APPOINTMENT OF MUNICIPAL COURT JUDGES PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, Section 2.38.010 of the Enumclaw Municipal Code establishes the municipal court of the City and provides for the appointment of a municipal court judge by December 15 preceding the commencement of each four-year term beginning January 15; and

**WHEREAS**, the City Council recognizes that unforeseen or exigent circumstances may occasionally prevent completion of the appointment process by December 15; and

**WHEREAS**, the City Council desires to provide reasonable flexibility in the appointment timeline to ensure continuity of judicial services and to preserve the orderly administration of justice; and

**WHEREAS**, the City Council further finds that allowing limited flexibility in the appointment date will promote the public interest by ensuring that the City is not left without a duly appointed municipal court judge due to circumstances beyond the City's control;

**Now, therefore, the City Council of the City of Enumclaw, King County, Washington do ordain as follows:**

**Section 1:** Section 2.38.010 Entitled Creation and jurisdiction is hereby amended as follows:

2.38.010 Creation and jurisdiction.

There is created and established an inferior court to be known and designated as a municipal court, entitled "the municipal court of the city," which court shall have exclusive original jurisdiction of all actions brought to enforce or recover license penalties or forfeitures declared or given by city ordinances or by any state statutes. The municipal court shall further have jurisdiction and shall exercise all powers granted by Chapter 6 of the "Justice Court and Other Inferior Court Reorganization Law" (Chapter 299, Laws of 1961), together with such other powers and jurisdictions as are generally conferred in this state by either common law or by express statute upon the municipal court.

The judge of the municipal court shall be appointed by the mayor, with the approval and concurrence of the city council. The appointment is to be for a term of four years, commencing on January 15, 1962. Succeeding appointments shall be made in like manner by the fifteenth day of December preceding the end of every such four-year term or as soon thereafter as practicable in the event of unforeseen or exigent circumstances. The person appointed as municipal judge shall be a citizen of the United States and of the state of Washington. The position of municipal judge is on a part-time basis. Additional part-time judges may be appointed by the mayor, subject to the approval and with the concurrence of the city council in the same manner as hereinabove set forth, whenever public interest and the administration of justice require the appointment of additional judge or judges.

**Section 2: Severability.** If any section, sentence, clause or phrase of this ordinance and/or the attached exhibit should be held invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance and/or the attached exhibit.

**Section 3: Effective Date.** This ordinance shall take effect and be in force five (5) days from and after its passage, approval and publication as required by law.

\_\_\_\_\_  
Mayor Jan Molinaro

INTRODUCED \_\_\_\_\_  
PASSED \_\_\_\_\_  
APPROVED \_\_\_\_\_  
PUBLISHED \_\_\_\_\_

Attested:

Approved as to form:

\_\_\_\_\_  
Jessica Rose  
City Clerk

\_\_\_\_\_  
Brett C. Vinson  
City Attorney