

AGENDA

Finance Committee Meeting

August 26, 2019 @ 6:30 PM

Finance Department, City Hall

1. Call to Order

- A. Attendance
- B. Minutes from 8/12
- C. Acceptance of Agenda

2. General Business

- A. Ordinance #2661 – 2019 2nd Quarter Budget Amendment (Council Agenda Packet Pg. 17, 2nd reading)
- B. Donation of Service Request – Black Diamond Community Center (Pool Rental with Wibit \$170).
- C. Voucher and Credit Card Review

3. Other Business

- A. Future Agenda Items
- B. Next Meeting September 9, 2019
- C. Adjournment

Finance Committee Minutes

August 12, 2019 @ 6:30 pm

Finance Department, City Hall

Members present: Councilman LaFleur, Councilman Wright and Councilman Johnson attended.

Support Staff:

S. McKenzie, Finance Director

Councilman LaFleur called the meeting to order at 6:30 PM.

- 1) Call to Order
 - a. Councilman LaFleur took attendance
 - b. Acceptance of the Agenda –no changes
 - c. Minutes from July 22, 2019 approved.

- 2) General Business
 - a. Ordinance #2661 – 2019 2nd Quarter Budget Amendment, Stephanie reviewed the budget changes with committee. Majority of items had been reviewed prior in various committees. Finance Committee was in favor of the ordinance.

 - b. Voucher and credit card review- Chance reviewed supporting documentation for one voucher from Cascade Engineering. No concerns noted.

 - c. Second quarter financial report – Stephanie provided an overview of the City's financial status as of the end of 2nd quarter. The City is in a strong financial position and revenues and expenditures are as expected for this time of the year.

- 3) Other Business
 - b. Meeting adjourned at 6:37 PM, next meeting will be August 26th.

DONATION REVIEW - STAFF

Date: 8.15.19

Group Name: BLACK DIAMOND COMMUNITY CENTER

Dollar Value of Donation: \$170 - ONE HOUR WIRE RENTAL SPECIAL

Criteria	Met	Not Met	Comment
The requested use is for the general benefit of the health, safety, and welfare of the Citizens of Enumclaw.	✓		
Fees raised would be for a charitable cause as recognized under Section 501 (3)(c) of the Internal Revenue Code.	✓		
The use of the donation is not discriminatory toward any citizen or group of citizens.	✓		
No group or organization may dominate the distribution of donated services at the exclusion of other groups or organizations.	✓		
* Request does not go over annual maximum of \$2400	✓		
The donation has the potential to generate additional and/or return customers to a City recreation facility	✓		
The requested use does not conflict with a revenue generating activity/customer	✓		

Manager Recommendation (circle one):

Approve Deny

Amount of Annual Maximum Remaining after this donation:

\$720.00

Manager Signature: _____

[Handwritten Signature]

Date: 8.15.19

Department Head Signature _____

[Handwritten Signature]

Date: 8/19/19



PARKS, RECREATION & COMMUNITY SERVICES

CITY OF ENUMCLAW DONATION REVIEW REQUEST

Date: 8-15-19

Group Name: Black Diamond Community Center

501c3 Verification: Federal TIN 91-1111686

Purpose/Use of Donation: Harvest Moon Dinner Auction

Requested Donation: Pool Party

Please clearly describe how the donation will benefit the health safety and welfare of the Citizens of Enumclaw:

We provide services for the greater Blk. Diamond Area including Enumclaw, Ravensdale, Auburn Covington, Kent + Maple Valley. Focus is on Seniors and children with support for families as well through emergency food + clothing, dairy vouchers, senior meals x2 weekly, Christmas gifts every year for low income children, back to school supplies, weekend food for BD students, etc.

Contact Information:

Name: Tanie Valison

Address: 28920 327th Way SE, Ravensdale, WA

Email: tvalison@gmail.com

Phone number: 425-830-1432

Thank you for your consideration!

Black Diamond Community Center

31605 Third Avenue ◊ PO Box 480 ◊ Black Diamond, Washington ◊ 98010-0480

Phone (360) 886-1011 ◊ Fax (360) 886-8947

BlackDiamondCommCenter@yahoo.com ◊ www.BlackDiamondCommCenter.org

Board

President:

Keith

Watson

July 24, 2019

*Enumclaw Pool
Kristin Munnell*

Dear Community Supporter,

Vice

President:

Jude Irish

The Black Diamond Community Center (BDCC) is seeking items for our 28th Annual Harvest Moon Dinner Auction that will be held on Saturday, October 12th, 2019.

Treasurer:

Elsie Parkin

We are a non-profit 501c3 organization, our ability to continue to operate is due in large part to the generous support of community stakeholders and donors such as yourself who believe in our mission.

Secretary:

Rebecca

Olness

For 35 years, the Black Diamond Community Center has been dedicated to supporting those in need in our surrounding communities. It is our mission to recognize needs of the community, and provide services ranging from: emergency food and clothing assistance; gas vouchers for medical appointments; dairy vouchers to families with children; rental vouchers and motel vouchers; bi-weekly senior meals and activities. We are a gathering place for various community events, and a cooling and warming center during hot and cold weather.

Director:

Dave

Ambur

If you are interested in making a donation, you can do so by using the donor form listed on the reverse side of this letter.

A heartfelt thank you for your support!

Director:

Tamie

Deady

Sincerely,

Tamie Valison

Tamie Valison, Board of Directors
Black Diamond Community Center

425-830-1432

Director:

Brenda

Evenson

Below is a sampling of the services we provide to the communities of Auburn, Black Diamond, Covington, Enumclaw, Kent, Maple Valley, and Ravensdale.

Director:

Marsha

Tetzlaff

Director:

Tamie

Valison

Director:

Judy

Watson

Executive

Director:

Cheryl

Hanson

Seniors	Youth	Families
Meals	Share the Joy	Community Holiday Tree Lighting & Evening with Santa
We partner with Catholic Community Services and a certified dietician to provide fresh and nutritious meals every Tuesday & Thursday.	This program ensures all low-income families & seniors will receive holiday gifts to celebrate the season.	We kick-off the magic of the holiday season by hosting an evening with Santa for the entire community; Cookies, cocoa and pictures with Santa included!
Wellness & Social Programs	Back-to-School Supplies	Salvation Army Assistance
Our goal is to engage seniors in healthy activities such as preventative wellness education; diabetic foot care exams; various social activities such as Bingo, ping-pong, walking & weight loss groups; state-wide health insurance overviews & traffic education.	Our mission is to ensure that every child is prepared to learn & succeed in the classroom by providing free school supplies to those students eligible for free or reduced lunch.	We work closely with the Salvation Army to offer assistance to Puget Sound Energy customers; rental assistance for families facing eviction; motel vouchers for displaced families or women/children fleeing domestic violence & gas vouchers for seniors needing to attend medical appointments
		Emergency Food & Clothing
		We provide low-income seniors & families access to food, warm coats, blankets, clothing, hygiene products, dairy vouchers & assistance with prescription medication. We also offer a Red Cross disaster center for displaced citizens in the event of an emergency.

Est. 1988

Black Diamond Community Center

31605 Third Avenue ♦ PO Box 480 ♦ Black Diamond, Washington ♦ 98010-0480
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BlackDiamondCommCenter@yahoo.com ♦ www.BlackDiamondCommCenter.org

2019 Black Diamond Community Center Dinner Auction Donation Form

Business Name: ENUMCLAW AQUATIC CENTER

Contact Name: KRISTIN MANNEN

Mailing Address: 1339 GRIFFIN AVENUE

City, State, Zip: ENUMCLAW WA 98022

Phone Number: 360.615.5681

Items or Services to be Donated: ONE HOUR WIGIT RENTAL SPECIAL

We are a non-profit 501c3 organization (Federal TIN 91-1111686). Please note that any gift certificates donated must be valid for the 2019-2020 calendar year.

I am interested in donating to the 2019 Black Diamond Community Center's Harvest Moon Dinner Auction on Saturday, October 12th, 2019.

Value of items: \$170

I prefer to make a cash donation in the amount of _____ . Please make checks payable to BDCC.

I would like to attend the event at a cost of \$50.00 per person. Enclosed please find my payment for a total of _____ tickets.