

# **AGENDA**

## **Finance Committee Meeting**

July 22, 2019 @ 6:30 PM

Finance Department, City Hall

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### **1. Call to Order**

- A. Attendance
- B. Minutes from 5/13
- C. Acceptance of Agenda

### **2. General Business**

- A. Donation of Service Request – Summit Church, stage and tent rental  
valued at \$400
- B. Voucher and Credit Card Review

### **3. Other Business**

- A. Future Agenda Items
- B. Next Meeting August 12, 2019
- C. Adjournment

Finance Committee Minutes

May 13, 2019 @ 6:30 pm

Finance Department, City Hall

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Members present: Councilman Wright and Councilman Johnson were in attendance.

Support Staff:

S. McKenzie, Finance Director

Councilman Wright called the meeting to order at 6:30 PM.

- 1) Call to Order
  - a. Councilman Wright took attendance, Councilman LaFluer was excused.
  - b. Acceptance of the Agenda –no changes
  - c. Minutes from April 22, 2019 were approved.
  
- 2) General Business
  - a. Stephanie discussed the highlights of the First Quarter Financial Report. Revenues and expenditures are in line with expectations and within budgeted amounts. Anthony asked if there had been any discussion of GF reserve levels for 2020 from the Mayor. Stephanie stated we are currently at 16% and there has been no discussion to increase this.
  
  - b. Vouchers and credit cards review- none
  
- 3) Other Business
  - b. Meeting adjourned at 6:40 PM, next meeting will be May 28<sup>th</sup>.

**DONATION REVIEW - STAFF**

Date: 7/11/19

Group Name: The Summit

Dollar Value of Donation: \$400

Criteria	Met	Not Met	Comment
The requested use is for the general benefit of the health, safety, and welfare of the Citizens of Enumclaw.	✓		
Fees raised would be for a charitable cause as recognized under Section 501 (3)(c) of the Internal Revenue Code.	✓		
The use of the donation is not discriminatory toward any citizen or group of citizens.	✓		
No group or organization may dominate the distribution of donated services at the exclusion of other groups or organizations.	✓		
Request does not go over annual maximum of \$2400	✓		
The donation has the potential to generate additional and/or return customers to a City recreation facility	✓		
The requested use does not conflict with a revenue generating activity/customer	✓		

Manager Recommendation (circle one): Approve Deny

Amount of Annual Maximum/Remaining after this donation: \$890

Manager Signature: [Signature] Date: 7/11/19

Department Head Signature: [Signature] Date: 7/11/19



PARKS, RECREATION & COMMUNITY SERVICES

**CITY OF ENUMCLAW DONATION REVIEW REQUEST**

Date: 7/10/2019

Group Name: The Summit EFC

501c3 Verification: 91-1464977

Purpose/Use of Donation: Stage & Tent - Connection Day

Requested Donation: Stage & Tent Rental

Please clearly describe how the donation will benefit the health safety and welfare of the Citizens of Enumclaw:

The Summit EFC is having our annual connection day August 25th. Connection Day is a free event to connect with families of need in our community. 300 people are planned to attend. The summit works with the Enumclaw school district to serve needy families by providing coats, meals, toys & fellowship every December during Celebration Day. Connection Day is key to connecting with these families.

**Contact Information:**

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