

AGENDA

Finance Committee Meeting

April 24th, @ 6:30 PM

Finance Room

1. Call to Order

A. Attendance

2. General Business

A. Approve Minutes from April 10th meeting.

B. Credit Cards March 2023

C. 1st Quarter Financial Results

D. Donation request – Parks

E. Side Sewer program

F. Cemetery – Gravestone Preservation

3. Other Business

A. Next Meeting May 8th, 2023, at 6:30PM

B. Adjournment

Finance Committee Minutes

April 10th, 2023

Members: Corrie Koopman-Frazier (Chair), Chris Gruner, Bobby Martinez
Staff Liaison, Chris Anderson

Meeting began at 6:29PM In the Finance Room. All members were in attendance.

Committee members reviewed the vouchers. No additional information was requested.

Anderson went over the 2nd reading of the budget amendment. There were a few additional items that were needed to add. The committee had no issues with the additional items.

Anderson wanted to discuss senior low-income discounts and the EMC code regarding penalties. Anderson explained the city has not been following the code regarding the penalties if the city is not notified that the customer no longer meets the criteria or has passed away etc. After some discussion it was decided that Finance should start following the code.

Meeting adjourned at 6:45pm

First Name	Last Name	Transaction Date	Posting Date	Supplier - Name	Amount	Transaction - Business Purpose
Chris	Searcy	03/17/2023	03/20/2023	Association Of Washington	345.00	AWC Labor Relations Institute - May 3-5, Yakima for C Searcy
Community	Development	03/25/2023	03/27/2023	Wsp Background Checks	22.00	BACKGROUND CHECK ON BUSINESS LICENSES
Community	Development	03/25/2023	03/27/2023	Wsp Background Checks	11.00	BACKGROUND CHECK ON BUSINESS LICENSE
Community	Development	03/24/2023	03/27/2023	Hampton Inn & Suites	615.52	4 NIGHTS HOTEL STAY FOR ICC CONFERENCE MONDAY (3-20-2023)THROUGH THURSDAY (3-23-23)
Community	Development	03/17/2023	03/20/2023	Wsp Background Checks	22.00	BACKGROUND CHECK ON BUSINESS LICENSES
Community	Development	03/15/2023	03/16/2023	Wsp Background Checks	55.00	BACKGROUND CHECK ON BUSINESS LICENSES
Community	Development	03/11/2023	03/13/2023	Intl Code Council Inc	55.49	PDF DOWNLOAD ON ICC A117.1-2017 STANDARD AND COMMENTARY: ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES
Community	Development	03/09/2023	03/10/2023	Wsp Background Checks	77.00	BACKGROUND CHECK ON BUSINESS LICENSES
Community	Development	03/04/2023	03/06/2023	Wsp Background Checks	11.00	BACKGROUND CHECK ON BUSINESS LICENSE
Community	Development	03/04/2023	03/06/2023	Wsp Background Checks	33.00	BACKGROUND CHECK ON BUSINESS LICENSES
Community	Development	03/04/2023	03/06/2023	Wsp Background Checks	33.00	BACKGROUND CHECK ON BUSINESS LICENSES
Community	Development	02/28/2023	03/01/2023	Wsp Background Checks	11.00	BACKGROUND CHECK ON BUSINESS LICENSE
Daniel	Aaron	03/29/2023	03/30/2023	Amzn Mktp Us	34.76	iPhone SE case for myself
Daniel	Aaron	03/24/2023	03/27/2023	Alaska Air	407.80	Alaska Airlines ticket for Cisco Live!
Daniel	Aaron	03/19/2023	03/20/2023	Amazon.Com Amzn.Com/Bill	-77.06	Refund for Ergonomic Keyboard that was damaged
Daniel	Aaron	03/19/2023	03/20/2023	Amazon.Com Amzn.Com/Bill		Refund for Ergonomic Keyboard that was damaged
Daniel	Aaron	03/13/2023	03/14/2023	Disctech	209.19	Replacement Dell HDD for failing one in COEECTV01
Daniel	Aaron	03/12/2023	03/13/2023	Amazon.Com*hg4p21ga1 Amzn	22.83	Desktop switch for investigations laptop
Daniel	Aaron	03/09/2023	03/10/2023	Amazon.Com*hg9106v10 Amzn	67.93	Ergonomic keyboard for Chris P.
Daniel	Aaron	03/07/2023	03/08/2023	Rainfoc*ciscocl23	775.00	Cisco Live! Registration
Darci	Smith	03/07/2023	03/09/2023	Alaska Air	597.80	2023 Cartecon Conference in Texas.
Finance	Dept A	03/14/2023	03/16/2023	Enumclaw Stationers	247.40	OFFICE SUPPLIES
Finance	Dept A	03/01/2023	03/02/2023	Mountain Mist	21.70	WATER
Finance	Dept A	03/01/2023	03/02/2023	Mountain Mist	26.51	WATER
Finance	Dept A	03/01/2023	03/02/2023	Mountain Mist	26.52	WATER
Finance	Dept A	03/01/2023	03/02/2023	Trainhr	145.00	JESSICA - I-9 TRAINING
Gas	Dept	03/28/2023	03/30/2023	White River Family Care	130.00	NICK BURDEN CDL PHYSICAL

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Gas	Dept	03/27/2023	03/29/2023	Tractor Supply #1945	168.57	SUPPLIES - GAS
Gas	Dept	03/24/2023	03/27/2023	Tractor Supply #1945	150.08	SUPPLIES - GAS
Gas	Dept	03/09/2023	03/10/2023	Green River Comm College	742.15	CHUCK S - WELDING CLASS
Gas	Dept	03/09/2023	03/10/2023	Green River Comm College	821.70	GUNNER M - WELDING CLASS
Gas	Dept	03/09/2023	03/10/2023	In *viadata Lp	1515.00	GAS REGULATIONS WITH GTPC GUIDE - NICK/GAS
Jan	Molinaro	03/16/2023	03/17/2023	Sound Citie	55.00	Sound Cities Association Member City Event
Jessica	Rose	03/25/2023	03/27/2023	Fedex Offic18600018689	1.41	Two printed receipts for dropping off excess hand sanitizer at Mobile Hazardous Waste in Auburn.
Jessica	Rose	03/17/2023	03/20/2023	Skamania Lodge	353.18	Remaining Balance for hotel while attending the WMCA Annual Conference - Katy McKee.
Jessica	Rose	03/17/2023	03/20/2023	Skamania Lodge	353.18	Remaining Balance for hotel while attending the WMCA Annual Conference - Jessica Rose.
Jessica	Rose	03/17/2023	03/20/2023	Amzn Mktp Us	-108.79	Refund for a coffee machine that was never received.
Jessica	Rose	03/14/2023	03/16/2023	Enumclaw Stationers	8.16	Office Supplies
Jessica	Rose	03/13/2023	03/14/2023	Stickerapp	102.27	Stickers for second grade tours.
Jessica	Rose	03/08/2023	03/10/2023	Wal-Mart #5041	13.86	Coffee Supplies for Town Hall meeting and Coffee with the Mayor.
Jessica	Rose	03/10/2023	03/10/2023	Amzn Mktp Us	42.42	Airpot Coffee Dispenser to be used at larger meetings and events.
Jessica	Rose	03/08/2023	03/09/2023	Amzn Mktp Us	8.15	Coffee stirrers for Town Hall meeting and Coffee with the Mayor.
Jessica	Rose	03/08/2023	03/09/2023	Dollartree	12.24	Supplies for new Breakroom.
Jessica	Rose	03/08/2023	03/09/2023	Amzn Mktp Us	33.72	Coffee Cups for Town Hall Meeting and Coffee with the Mayor.
Jessica	Rose	03/06/2023	03/07/2023	Dollartree	13.68	Supplies for new breakroom.
Jessica	Rose	03/07/2023	03/07/2023	Wf Wayfair3870968076	-517.62	Refund for Microwave that would work with the changes made by contractor.
Jessica	Rose	03/03/2023	03/06/2023	Amazon.Com*h56cv2hu0 Amzn	125.11	Microwave for Admin breakroom.
Jessica	Rose	03/03/2023	03/03/2023	Amzn Mktp Us	108.79	Coffee Maker for Admin Breakroom.
Jessica	Rose	03/02/2023	03/03/2023	Amazon.Com*h58839mr0 Amzn	39.03	Cabinet and drawer hardware for Admin breakroom.
Joe	Nanavich	03/29/2023	03/31/2023	The Home Depot #8562	38.71	Crescent wrenches and plywood base for new metal detector
Joe	Nanavich	03/27/2023	03/28/2023	Solarwinds	1902.32	Solarwinds Security Event Manager service 2023
Joe	Nanavich	03/25/2023	03/27/2023	Screenconnect Software	2036.74	ScreenConnect remote access service for IT 2023
Joe	Nanavich	03/23/2023	03/24/2023	Currency Conversion Fee	1.31	Currency conversion fee for Active KillDisk purchase
Joe	Nanavich	03/23/2023	03/24/2023	Lsoft Technologies Inc	130.63	Active KillDisk used for wiping hard drives to meet CJIS requirements
Joe	Nanavich	03/22/2023	03/23/2023	Amazon.Com*h75up6qd0 Amzn	65.27	Roller casters for new metal detector

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Joe	Nanavich	03/21/2023	03/22/2023	Www.Mplc.Org	732.96	Motion Picture license for Aquatic Center
Joe	Nanavich	03/20/2023	03/21/2023	Totalpave	500.00	TotalPave maintenance 2023
Joe	Nanavich	03/20/2023	03/21/2023	Solarwinds	4559.15	Solarwinds maintenance 2023
Joe	Nanavich	03/20/2023	03/21/2023	Currency Conversion Fee	5.00	Currency conversion fee for TotalPave - a Canadian company
Joe	Nanavich	03/06/2023	03/07/2023	Web	1913.17	Domain renewals for city owned domains
Joe	Nanavich	03/03/2023	03/06/2023	Tyler User Conference	-1067.00	Refund from Tyler for Tyler Connect conference. Tyler will pick up the conference fee.
Joe	Nanavich	03/03/2023	03/06/2023	Tyler User Conference		Refund from Tyler for Tyler Connect conference. Tyler will pick up the conference fee.
Joe	Nanavich	03/01/2023	03/03/2023	Southern Computer Wareho	162.93	Microsoft Lifecam cameras
Joe	Nanavich	02/28/2023	03/01/2023	Solera Holdings, Llc Db	1428.00	Identifix Maintenance 2023 for ER
Joe	Nanavich	03/01/2023	03/01/2023	Eem Creative	1350.00	ACCIS Conference Spring 2023 Registration - Nanavich, Raum, Fuller
Joe	Nanavich	02/27/2023	03/01/2023	Southern Computer Wareho	82.04	Teams USB speaker laptop dock.
Nicholas	Fuller	03/29/2023	03/31/2023	Alaska Air	367.80	Travel Airfare for Upcoming Esri User Conference in July.
Nicholas	Fuller	03/12/2023	03/13/2023	Amzn Mktp Us	30.04	USB Flash Drives for me to use for IT purposes.
Nicholas	Fuller	03/11/2023	03/13/2023	Amzn Mktp Us	32.61	Wireless Ear Phones for Cathy Burbank to use for planning commission minutes and Tyler Chilman for use when redacting body cam videos. Got one extra set to keep on hand.
Nicholas	Fuller	03/05/2023	03/06/2023	Amzn Mktp Us	28.28	Longer HDMI cord for use for the pool projector for movie nights.
Nicholas	Fuller	03/04/2023	03/06/2023	Ebay O*19-09773-04107	38.91	USB sound bar mounts for new model monitors/stands.
Nicholas	Fuller	03/04/2023	03/06/2023	Amzn Mktp Us	81.38	USB sound bars to replace users' old sound bars that required separate power.
Parks Art	Division D	03/29/2023	03/31/2023	Enumclaw 787 Bm	20.00	EGG HUNT PRIZES - MOD PIZZA GIFT CARD
Parks Art	Division D	03/23/2023	03/24/2023	Wave - *mancraft Graphics	157.76	2023 EGG HUNT BANNER
Parks Art	Division D	03/20/2023	03/21/2023	Enumclaw Grocery Ou	24.03	EGG HUNT
Parks Art	Division D	03/08/2023	03/09/2023	Amzn Mktp Us	8.31	OFFICE SUPPLIES
Parks Art	Division D	03/08/2023	03/09/2023	Amzn Mktp Us	9.75	OFFICE SUPPLIES
Parks Art	Division D	03/08/2023	03/09/2023	Enumclaw Grocery Ou	280.12	EGG HUNT
Parks Art	Division D	03/05/2023	03/07/2023	Fred Meyer #0682	124.52	EGG HUNT
Parks Maint	Division A	03/16/2023	03/17/2023	C & D Topsoil & Excavatin	68.50	6 PLEX - CODY L
Parks Maint	Division A	03/13/2023	03/14/2023	Epic Sports	385.50	BALL FIELDS - CODY L
Parks Maint	Division A	03/09/2023	03/13/2023	Best Western Alderwood	597.03	TRAQ QUALIFICATIONS HOTEL STAY - CODY L.
Parks Maint	Division A	03/03/2023	03/06/2023	Pacific Nw Isa	735.33	TRAQ QUALIFICATIONS TRAINING - CODY L.
Parks Maint	Division A	03/03/2023	03/06/2023	The Home Depot 8562	103.34	SUPPLIES - PARKS & 6 PLEX
Parks Maint	Division A	03/03/2023	03/06/2023	The Home Depot 8562	103.33	SUPPLIES - PARKS & 6 PLEX
Parks Pool	Division B	03/29/2023	03/30/2023	Amazon.Com*h77e93rc2	36.44	Replacement laminator.
Parks Pool	Division B	03/23/2023	03/24/2023	Wwp*edge Pest Control	163.20	Pest control.
Parks Pool	Division B	03/16/2023	03/17/2023	American Red Cross	60.00	CPR lungs and one way valves.

First Name	Last Name	Transaction Date	Posting Date	Supplier - Name	Amount	Transaction - Business Purpose
Parks Pool	Division B	03/16/2023	03/17/2023	Amzn Mktp Us	61.86	Goggles for sale.
Parks Pool	Division B	03/16/2023	03/16/2023	Amzn Mktp Us	66.33	Goggles for sale.
Parks Pool	Division B	03/14/2023	03/15/2023	Amzn Mktp Us	110.98	Goggles for sale.
Parks Pool	Division B	03/14/2023	03/15/2023	Amazon.Com*hc4uf5180 Amzn	23.17	Replacement flashlights for movie night.
Parks Pool	Division B	03/09/2023	03/10/2023	Amazon.Com*hg8yy9v20 Amzn	27.41	Laminating sheets.
Parks Pool	Division B	03/09/2023	03/10/2023	The Lifeguard Store, Inc.	64.26	Floats for replacement lane lines.
Parks Pool	Division B	03/10/2023	03/10/2023	Amzn Mktp Us	31.44	Bungees for lane lines
Parks Pool	Division B	03/09/2023	03/10/2023	Dollartree	6.88	Toilet and dish cleaners.
Parks Pool	Division B	03/10/2023	03/10/2023	Amzn Mktp Us	11.32	Rubber foot covers for tot docks.
Parks Pool	Division B	03/06/2023	03/07/2023	Nuco2 Llc	259.23	Pool Chemicals
Parks Pool	Division B	03/03/2023	03/06/2023	American Red Cross	82.00	Staff Water Safety Instructor Course
Parks Pool	Division B	02/28/2023	03/01/2023	Amzn Mktp Us	26.21	Backflush degreaser.
Parks Rec	Division E	03/07/2023	03/08/2023	4te*facilitron, Inc	4272.48	YOUTH BASKETBALL FACILITY RENTAL FEE
Parks Rec	Division E	03/07/2023	03/08/2023	Washington Recreation And	360.00	2023 WRPA ANNUAL CONFERENCE & TRADE SHOW - ALINA HIBBS
Parks Recreation	Div C	03/22/2023	03/23/2023	Www.Peachjar.Com	100.00	FLAG FOOTBALL PEACHJAR ADVERTISING
Parks Recreation	Div C	03/16/2023	03/20/2023	City Of Renton Community	1088.00	CAMP COMMOTION RENTON WATER PARK FIELD TRIP
Parks Recreation	Div C	03/16/2023	03/17/2023	Qfc #5863	7.00	AFTER SCHOOL PROLGRAM SNACKS
Parks Recreation	Div C	03/14/2023	03/15/2023	Bsn Sports Llc	489.32	SPORTS EQUIPMENTS - BASKETBALLS P&R
Parks Recreation	Div C	03/14/2023	03/15/2023	Bsn Sports Llc	682.18	SPORTS EQUIPMENT - FLAG FOOTBALLS - P&R
Parks Recreation	Div C	03/13/2023	03/14/2023	Zsk*ce Big Air Auburn	100.00	DEPOSIT TO BIG AIR - CAMP COMMOTION FIELD TRIP
Parks Recreation	Div C	03/10/2023	03/13/2023	Costco Whse#1278	74.31	AFTER SCHOOL PROGRAM - SNACKS
Parks Recreation	Div C	03/01/2023	03/02/2023	Tacoma Rainiers Bb	100.00	CAMP COMMOTION FIELD TRIP
Police	Admin	03/27/2023	03/28/2023	Upwork -569190942ref	105.00	Job Fair Banner
Police	Admin	03/24/2023	03/27/2023	Calibre Press	-139.00	REFUND Brewer Training
Police	Admin	03/20/2023	03/22/2023	Epic Sports	23.58	T. Ryan Clothing Allowance
Police	Admin	03/20/2023	03/22/2023	Calibre Press	139.00	Brewer Training
Police	Admin	03/17/2023	03/20/2023	4imprint, Inc	974.62	Job Fair Merchandise
Police	Admin	03/15/2023	03/17/2023	Nena Online	550.00	R. Storment Training Conference
Police	Admin	03/15/2023	03/17/2023	Alaska Air	1337.80	R. Storment Training Conference Airfare
Police	Admin	03/08/2023	03/10/2023	Hilton Advpurch8002367113	192.36	M. Graddon Behind the Badge Training Hotel
Police	Admin	03/08/2023	03/10/2023	Epic Sports	22.41	T. Floyd Clothing Allowance
Police	Admin	03/08/2023	03/10/2023	Hilton Advpurch8002367113	192.36	T. Ryan Behind the Badge Training Hotel
Police	Admin	03/06/2023	03/07/2023	Upwork -562769538ref	26.25	Job Fair Brochure
Police	Admin	03/01/2023	03/02/2023	Dri*48hourprint	289.22	Job Fair Brochures
Police	Admin	02/28/2023	03/01/2023	Navigate360 Llc	749.00	Reeves ALICE Training
Police	Admin	02/28/2023	03/01/2023	Expedia 72501669301859	324.68	Reeves Hotel ALICE Training
Police Field	Division A	03/29/2023	03/31/2023	Calibre Press	518.00	Johnson and Brewer Training
Police Field	Division A	03/30/2023	03/31/2023	Crye Precision Llc	243.84	Brewer Clothing Allowance
Police Field	Division A	03/29/2023	03/30/2023	Wsu Prof Ed	131.25	T. Floyd FBI NA Training
Police Field	Division A	03/29/2023	03/30/2023	Smith Brothers Farms	59.00	Jail Weekly Milk Order
Police Field	Division A	03/29/2023	03/30/2023	Dollartree	1.36	Firearms Training

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Police Field	Division A	03/27/2023	03/28/2023	Dri*48hourprint	374.66	Job Fair Banner
Police Field	Division A	03/27/2023	03/28/2023	Amzn Mktp US Amzn.Com/Bil	-73.33	Admin Office Furniture REFUND
Police Field	Division A	03/27/2023	03/28/2023	Amazon.Com*h76e19y61	99.06	Inmate Food
Police Field	Division A	03/27/2023	03/28/2023	Amazon.Com*h756486s2 Amzn	18.26	Jail Medication
Police Field	Division A	03/27/2023	03/28/2023	Amazon.Com*hy41h1a10	49.53	Inmate Food
Police Field	Division A	03/27/2023	03/28/2023	Amzn Mktp Us	120.10	Jail Supplies
Police Field	Division A	03/26/2023	03/27/2023	Amzn Mktp Us	79.94	Inmate Food
Police Field	Division A	03/24/2023	03/27/2023	Amzn Mktp Us	31.56	Firearms Training
Police Field	Division A	03/24/2023	03/27/2023	Amzn Mktp Us	21.00	Inmate Food
Police Field	Division A	03/26/2023	03/27/2023	Amazon.Com*h76ur5v92	9.13	Inmate Food
Police Field	Division A	03/23/2023	03/24/2023	Amzn Mktp Us	215.87	T. Ryan Clothing Allowance
Police Field	Division A	03/23/2023	03/24/2023	Amazon.Com*h74qc7os2	14.92	Office Supplies
Police Field	Division A	03/22/2023	03/24/2023	Mail Express Business Ctr	198.80	Shipping
Police Field	Division A	03/23/2023	03/24/2023	On Inc	184.95	A. Reeves Clothing Allowance
Police Field	Division A	03/23/2023	03/24/2023	Amazon.Com*hc7vf6rx2	17.40	Office Supplies
Police Field	Division A	03/23/2023	03/24/2023	On Inc	184.95	M. Graddon Clothing Allowance
Police Field	Division A	03/22/2023	03/23/2023	Amzn Mktp Us	7.61	Dispatch Supplies
Police Field	Division A	03/22/2023	03/23/2023	Smith Brothers Farms	59.00	Jail Weekly Milk Order
Police Field	Division A	03/22/2023	03/23/2023	Amzn Mktp Us	72.32	Firearms Training
Police Field	Division A	03/22/2023	03/23/2023	Amzn Mktp Us	179.36	Hong Clothing Allowance
Police Field	Division A	03/22/2023	03/23/2023	Police Records Mgmt	259.00	S. Stottlemyre Training
Police Field	Division A	03/21/2023	03/22/2023	Shein	-100.45	N. Steffes Clothing Allowance REFUND
Police Field	Division A	03/21/2023	03/22/2023	Amzn Mktp Us	32.51	Records Supplies
Police Field	Division A	03/21/2023	03/22/2023	Amzn Mktp Us	23.77	Firearms Training
Police Field	Division A	03/20/2023	03/21/2023	Amzn Mktp Us	108.79	Jail Supplies
Police Field	Division A	03/20/2023	03/21/2023	Amzn Mktp Us	37.43	Inmate Food
Police Field	Division A	03/14/2023	03/16/2023	Enumclaw Stationers	664.22	Office Supplies
Police Field	Division A	03/15/2023	03/16/2023	Smith Brothers Farms	59.00	Jail Weekly Milk Order
Police Field	Division A	03/15/2023	03/16/2023	Amzn Mktp Us	263.83	Admin Office Furniture
Police Field	Division A	03/14/2023	03/15/2023	Opticsplanet, Inc.	61.31	Brewer Clothing Allowance
Police Field	Division A	03/14/2023	03/15/2023	Evergreen Safety Counc	139.00	Chilman Training
Police Field	Division A	03/11/2023	03/13/2023	Amzn Mktp Us	-13.03	Wilson Academy Clothing REFUND
Police Field	Division A	03/11/2023	03/13/2023	Amzn Mktp Us	-13.03	Wilson Academy Clothing REFUND
Police Field	Division A	03/13/2023	03/13/2023	Amzn Mktp Us	25.73	Inmate Food
Police Field	Division A	03/08/2023	03/09/2023	Smith Brothers Farms	59.00	Jail Weekly Milk Order
Police Field	Division A	03/08/2023	03/09/2023	Amzn Mktp Us	24.47	Job Fair Tote Bag
Police Field	Division A	03/07/2023	03/08/2023	Amazon.Com*h549p4vx2 Amzn	205.25	T. Ryan Clothing Allowance
Police Field	Division A	03/07/2023	03/08/2023	Amzn Mktp Us	32.19	Inmate Food
Police Field	Division A	03/07/2023	03/08/2023	Stickerapp	313.33	Job Fair Stickers
Police Field	Division A	03/07/2023	03/07/2023	Amzn Mktp Us	22.73	Inmate Food
Police Field	Division A	03/07/2023	03/07/2023	Reconyx	21.76	Investigations Camera
Police Field	Division A	03/06/2023	03/07/2023	Nj Criminal	225.00	Training
Police Field	Division A	03/06/2023	03/07/2023	Nj Criminal	225.00	Training
Police Field	Division A	03/05/2023	03/06/2023	Amzn Mktp Us	26.06	Wilson Academy Clothing
Police Field	Division A	03/06/2023	03/06/2023	Amazon.Com*h53z30rw0	9.98	Inmate Food

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Police Field	Division A	03/05/2023	03/06/2023	Amzn Mktp Us	46.73	Jail Supplies
Police Field	Division A	03/06/2023	03/06/2023	Amzn Mktp Us	26.06	Wilson Academy Clothing
Police Field	Division A	03/03/2023	03/06/2023	Walgreens #7136	43.50	Batteries
Police Field	Division A	03/05/2023	03/06/2023	Amzn Mktp Us	111.09	Jail Supplies
Police Field	Division A	03/03/2023	03/06/2023	Holiday Inn Portland - C	542.88	T. Floyd Training Hotel
Police Field	Division A	03/04/2023	03/06/2023	Amzn Mktp Us	55.48	Admin Office Furniture
Police Field	Division A	03/05/2023	03/06/2023	Amazon.Com*h543w3aa1	7.12	Inmate Food
Police Field	Division A	03/03/2023	03/03/2023	Shein	162.30	N. Steffes Clothing Allowance
Police Field	Division A	03/02/2023	03/03/2023	Wci*shred	125.00	Shredding
Police Field	Division A	03/01/2023	03/02/2023	Smith Brothers Farms	59.00	Jail Weekly Milk Order
Police Field	Division A	03/01/2023	03/02/2023	Amazon.Com*hd2a18b81	19.56	Jail Medication
Police Field	Division A	03/01/2023	03/02/2023	Amazon.Com*hd89d2641 Amzn	28.71	Firearms Training
Police Field	Division A	03/01/2023	03/02/2023	Tlo Transunion	121.42	Telephone Services
Police Field	Division A	03/01/2023	03/02/2023	Mountain Mist	152.80	Water Delivery
Police Field	Division A	02/28/2023	03/01/2023	Tk Custom, Llc	49.90	Firearms Training
Police Field	Division A	03/01/2023	03/01/2023	Amzn Mktp Us	21.16	Job Fair Table Cloth
Police Field	Division A	02/28/2023	03/01/2023	National Pen Co. Llc_us	508.04	Job Fair Pens
Police Inves	Division B	03/29/2023	03/30/2023	Costco Bus Center 767	585.11	Inmate Food
Police Inves	Division B	03/24/2023	03/27/2023	Bob Barker Company Inc	16.34	Jail Supplies
Police Inves	Division B	03/23/2023	03/27/2023	Safeway #0494	173.28	Inmate Food
Police Inves	Division B	03/21/2023	03/22/2023	Costco Bus Center 767	445.92	Inmate Food
Police Inves	Division B	03/16/2023	03/20/2023	Safeway #0494	225.46	Inmate Food
Police Inves	Division B	03/18/2023	03/20/2023	5.11, Inc.	178.27	Kelsey Corey Clothing Allowance
Police Inves	Division B	03/09/2023	03/13/2023	Safeway #0494	270.61	Inmate Food
Police Inves	Division B	03/02/2023	03/06/2023	Safeway #0494	298.76	Inmate Food
Police Inves	Division B	03/03/2023	03/06/2023	Paypal	2776.76	MOUD Program
Police Inves	Division B	03/02/2023	03/06/2023	Reynolds Trading Co	1635.01	Jail Washing Machine
Police Inves	Division B	03/02/2023	03/03/2023	Costco Bus Center 767	546.57	Inmate Food
Police Inves	Division B	02/28/2023	03/01/2023	Bob Barker Company Inc	92.28	Jail Supplies
Public Works	Dept A	03/27/2023	03/29/2023	City Of Auburn	16.95	STORM @ GAS REG STATION IN AUBURN
Public Works	Dept A	03/20/2023	03/21/2023	Lightning Clean Car Wash	11.00	CAR WASH
Public Works	Dept A	03/15/2023	03/16/2023	Diamondtraffic	143.07	FIGURE 8 GRIP - D WALKER
Public Works	Dept A	03/14/2023	03/16/2023	Enumclaw Stationers	6.46	OFFICE SUPPLIES
Public Works	Dept A	03/14/2023	03/16/2023	Enumclaw Stationers	19.39	OFFICE SUPPLIES
Public Works	Dept A	03/14/2023	03/16/2023	Enumclaw Stationers	25.86	OFFICE SUPPLIES
Public Works	Dept A	03/14/2023	03/16/2023	Enumclaw Stationers	25.86	OFFICE SUPPLIES
Public Works	Dept A	03/14/2023	03/16/2023	Enumclaw Stationers	12.93	OFFICE SUPPLIES
Public Works	Dept A	03/14/2023	03/16/2023	Enumclaw Stationers	12.93	OFFICE SUPPLIES
Public Works	Dept A	03/14/2023	03/16/2023	Enumclaw Stationers	12.93	OFFICE SUPPLIES
Public Works	Dept A	03/14/2023	03/16/2023	Enumclaw Stationers	12.93	OFFICE SUPPLIES
Public Works Shops	Dept B	03/30/2023	03/31/2023	Wsu Prof Ed	165.00	D CHROMEY STORM CONFERENCE
Public Works Shops	Dept B	03/30/2023	03/31/2023	Downtowninn4257800010	350.58	D CHROMEY - STORM CONFERENCE LODGING
Public Works Shops	Dept B	03/30/2023	03/31/2023	Amzn Mktp Us	97.80	DRY ERASE BOARD
Public Works Shops	Dept B	03/30/2023	03/31/2023	Wsu Prof Ed	-120.00	CANCELLED CLASS - D CHROMEY

First Name	Last Name	Transaction Date	Posting Date	Supplier - Name	Amount	Transaction - Business Purpose
Public Works Shops	Dept B	03/29/2023	03/30/2023	Wsu Prof Ed	120.00	D CHROMEY STORM CONFERENCE - THIS WILL BE REFUNDED
Public Works Shops	Dept B	03/29/2023	03/29/2023	Amazon.Com*hy58y8b70 Amzn	25.87	CALENDAR
Public Works Shops	Dept B	03/28/2023	03/29/2023	Amzn Mktp Us	75.06	DRY ERASE BOARD - MARK/GAS
Public Works Shops	Dept B	03/27/2023	03/28/2023	Amzn Mktp Us	195.84	WELDING NOZZLE NICK/GAS
Public Works Shops	Dept B	03/27/2023	03/28/2023	Amzn Mktp Us	81.55	SINGLE SCALE FACE DIAL KELLY/GAS
Public Works Shops	Dept B	03/26/2023	03/27/2023	Amzn Mktp Us	106.85	LED HEADLIGHTS - ER -325
Public Works Shops	Dept B	03/24/2023	03/27/2023	Sq *dp West Llc	604.06	GARBAGE TRUCK PART - DAVE/ER
Public Works Shops	Dept B	03/23/2023	03/24/2023	Amzn Mktp Us	50.02	PRESSURE GAUGE -KELLY/GAS
Public Works Shops	Dept B	03/22/2023	03/23/2023	Elkay Sales Inc	83.12	WATERSENTRY FLTR
Public Works Shops	Dept B	03/21/2023	03/23/2023	The Home Depot 8562	93.99	CITY HALL BREAKROOM DOOR
Public Works Shops	Dept B	03/20/2023	03/22/2023	The Home Depot #8562	18.17	SENIOR CENTER AC REMOVAL PATCH
Public Works Shops	Dept B	03/20/2023	03/21/2023	Pp*northcascad	325.00	CHAD/LM
Public Works Shops	Dept B	03/20/2023	03/21/2023	In *dj Coroporate Enterpr	28.29	PLASTIC MATERIAL- BRANDEN
Public Works Shops	Dept B	03/16/2023	03/20/2023	Sonsray Machinery Auburn	142.43	CARBURETOR - DAVE/ER
Public Works Shops	Dept B	03/16/2023	03/17/2023	Rons Auto Care Center	26.10	PROPANE - MARK
Public Works Shops	Dept B	03/17/2023	03/17/2023	Amzn Mktp Us	29.20	CHARGER CHAD/LM
Public Works Shops	Dept B	03/16/2023	03/17/2023	Sq *enumclaw Recyclers	30.00	SENIOR CENTER AIR CONDITIONER RECYCLE
Public Works Shops	Dept B	03/15/2023	03/16/2023	Amzn Mktp Us	134.82	PVC PIPE COUPLING ERIC/WWTP
Public Works Shops	Dept B	03/16/2023	03/16/2023	Amzn Mktp Us	47.86	PVC PEOP COUPLING ERIC/WWTP
Public Works Shops	Dept B	03/14/2023	03/15/2023	Costco Whse#1278	24.99	EDS RETIREMENT BBQ
Public Works Shops	Dept B	03/14/2023	03/15/2023	Costco Whse#1278	153.34	EDS RETIREMENT PARTY
Public Works Shops	Dept B	03/10/2023	03/13/2023	Ups	16.16	SHIPPING CHAD/LM
Public Works Shops	Dept B	03/11/2023	03/13/2023	Ups	8.00	SHIPPING CHAD/LM
Public Works Shops	Dept B	03/09/2023	03/10/2023	Country Green Turf Farm	1337.03	TURF - PARKS
Public Works Shops	Dept B	03/08/2023	03/09/2023	Ups	58.89	SHIPPING GAS/MARK
Public Works Shops	Dept B	03/08/2023	03/09/2023	Ups	13.00	SHIPPING GAS/MARK
Public Works Shops	Dept B	03/06/2023	03/08/2023	The Home Depot 8562	203.49	PARKS /6 PLEX - SUPPLIES
Public Works Shops	Dept B	03/06/2023	03/08/2023	The Home Depot 8562	203.48	PARKS /6 PLEX - SUPPLIES
Public Works Shops	Dept B	03/06/2023	03/07/2023	Amzn Mktp Us	48.09	SUPPLIES - CHICK AND ELIZABETH/GAS
Public Works Shops	Dept B	03/06/2023	03/07/2023	Amzn Mktp Us	41.33	CHRISTMAS LIGHT BULBS - RANDY
Public Works Shops	Dept B	03/03/2023	03/06/2023	Ups	8.00	SHIPPING CHARGES - GAS/AJ
Public Works Shops	Dept B	03/02/2023	03/03/2023	Amzn Mktp Us	38.34	OFFICE SUPPLIES
Public Works Shops	Dept B	03/02/2023	03/03/2023	Ups	16.53	SHIPPING CHARGES - GAS/AJ
Public Works Shops	Dept B	03/03/2023	03/03/2023	Www Costco Com	21.75	OFFICE SUPPLIES
Public Works Shops	Dept B	03/02/2023	03/03/2023	Amzn Mktp Us	97.91	SOCKET SET - RANDY/FAC
Public Works Shops	Dept B	03/02/2023	03/03/2023	Www Costco Com	155.51	OFFICE SUPPLIES
Public Works Shops	Dept B	02/28/2023	03/02/2023	The Home Depot #8562	404.45	DOOR REPLACEMENT
Public Works Shops	Dept B	03/02/2023	03/02/2023	Amzn Mktp Us	60.48	OFFICE SUPPLIES
Public Works Shops	Dept B	03/01/2023	03/02/2023	Amzn Mktp Us	59.72	SOCKET WRENCH SET - ERIC WWTP
Scott	Woodbury	03/20/2023	03/22/2023	A D S,lic	644.21	BATTERIES FOR SEWER FLOW MONITORS
Scott	Woodbury	03/21/2023	03/22/2023	Verizonwriss	28.08	WATER & SEWER SCADA
Scott	Woodbury	03/21/2023	03/22/2023	Verizonwriss	330.21	WATER & SEWER SCADA
Senior	Center	03/22/2023	03/23/2023	Amazon.Com*h78sc2lx1	421.30	KC Hub Grant-Evergreen Club Fitness Chairs

First Name	Last Name	Transaction Date	Posting Date	Supplier - Name	Amount	Transaction - Business Purpose
Senior	Center	03/20/2023	03/21/2023	Amazon.Com*hc6v67m22 Amzn	10.87	Office Supplies-Pens/Highlighters
Senior	Center	03/15/2023	03/16/2023	Amzn Mktp Us	13.05	KC Hub Grant/Evergreen Club-music adapter
Senior	Center	03/14/2023	03/15/2023	Enumclaw Stationers	388.98	KC Hub Grant. Copies, postcards, paper, flyers, supplies
Senior	Center	03/08/2023	03/08/2023	Sound Publishing	287.50	KC Hub Grant-Health & Wellness Ad
Senior	Center	03/01/2023	03/02/2023	Mountain Mist	14.65	KC Hub Grant/Water Cooler @ Evergreen Club
Senior	Center	02/28/2023	03/02/2023	Copiers Northwest	140.85	Senior Center copies/prints
Senior	Center	03/01/2023	03/02/2023	Mountain Mist	44.03	Water Cooler @ the Senior Center
Sewer	Treatment Plant	03/09/2023	03/10/2023	Amzn Mktp Us	27.18	HOSE CLAMP - WWTP
Sewer	Treatment Plant	03/08/2023	03/09/2023	Green River Comm College	240.00	2023 CEU CLASS FOR ERIC A
Sewer	Treatment Plant	03/06/2023	03/08/2023	Mail Express Business Ctr	19.10	SAMPLES
Sewer	Treatment Plant	03/07/2023	03/08/2023	C S Unitec	-1659.88	REFUND FOR RETURN
Sewer	Treatment Plant	03/03/2023	03/06/2023	C S Unitec	1601.54	HEAVY DUTY DRILL
Sewer	Treatment Plant	03/02/2023	03/06/2023	Mail Express Business Ctr	56.19	SAMPLES
Tana	Nissen	03/18/2023	03/20/2023	Association Of Washington	345.00	Labor Relations Conference
Tana	Nissen	03/15/2023	03/17/2023	Pipeline Testing Consort	340.00	random testing
Tana	Nissen	03/15/2023	03/17/2023	Pipeline Testing Consort	85.00	random testing
Tana	Nissen	03/07/2023	03/08/2023	Ntl Cntr For Safety	70.00	background check
Tana	Nissen	02/28/2023	03/02/2023	Pipeline Testing Consort	85.00	random testing
Water	Dept	03/27/2023	03/28/2023	Pollardwater.Com #3325	548.24	DE-CHLOR TABLETS - WATER
Water	Dept	03/15/2023	03/16/2023	Tacoma Utilities Online	1585.65	WATER @ 580 HWY 410E
Water	Dept	03/08/2023	03/10/2023	Tractor Supply #1945	15.38	PROPANE
	City Of Enumclaw	03/06/2023	03/06/2023	Scheduled Payment	-29624.99	

City of Enumclaw
Quarterly Report - First Quarter 2023 (25%)

Summary

U.S. employment increased by 311,000 jobs in February, the unemployment rate increased to 3.6%.
 In February, U.S. consumer prices increased by .4% compared to January and were up 6% over the year
 Newly revised unemployment data show an earlier increase in the Washington unemployment rate
 Seattle metropolitan area CPI continue to exceed the national average in the year ending February 2023.

(1) Economic and Revenue Forecast Council (ERFC).

"Washington State Economic and Revenue Forecast" March 14, 2023

GENERAL FUND #001

	Prior YTD	Current YTD	Percent Change	Amended Budget	Budget to Actual %
Beginning Cash Balance	\$ 5,848,495	\$ 6,527,130	12%	\$ 6,527,130	100%
Revenues					
Property Tax	119,233	148,288	24%	2,668,674	6%
Sales Tax	1,051,427	1,133,761	8%	4,324,000	26%
Utility Taxes	372,686	394,954	6%	1,429,000	28%
Other Taxes	330,820	372,128	12%	1,373,000	27%
License & Permits	89,948	154,388	72%	516,000	30%
Operating Grants, Revenue Sharing	159,471	210,597	32%	3,711,868	6%
Charges for Services	471,644	462,211	-2%	1,957,785	24%
Fines & Forfeitures	19,060	18,899	-1%	66,400	28%
Miscellaneous	28,487	156,792	450%	173,168	91%
Transfers, Loans & Capital	-	199,383	#DIV/0!	1,019,383	20%
Total Revenues	2,642,776	3,251,402	23%	17,239,278	19%
Expenditures					
City Council	13,631	12,252	-10%	50,400	24%
Municipal Court	104,211	120,167	15%	536,970	22%
Administrative	201,075	234,377	17%	852,672	27%
Finance	210,781	212,074	1%	910,613	23%
City Attorney	60,318	29,400	-51%	180,000	16%
Police	1,490,718	1,531,803	3%	6,542,068	23%
Comm. Development	382,273	420,379	10%	1,670,916	25%
Parks, Recreation & Arts	226,138	254,784	13%	1,437,440	18%
Senior & Youth	142,780	136,344	-5%	546,930	25%
Property Management	2,510	384	-85%	6,321	6%
Non-Departmental	26,731	77,547	190%	150,119	52%
Golf Course & Expo	24,068	67,234	179%	228,269	29%
Debt Service, Loans, Transfers	236,938	236,750	0%	1,222,100	19%
Total Operating Expenditures	3,122,172	3,333,495	7%	14,334,818	23%
Outside Agencies	152,462	36,676	-76%	46,085	80%
Project Expenditures	43,854	182,362	316%	4,291,614	4%
Total Project, Agencies, Capital Expenditures	196,316	219,038		4,337,699	
Total Expenditures	3,318,488	3,552,533		18,672,517	
Cash Balance	5,172,783	6,225,999		5,093,891	
Required Reserve 12%	374,661	400,019		1,720,178	

Overall GF is about where we expect to budget and slightly better than last year.

1) Property Tax is low because the first big distribution happens in April.

2) Paid beginning of the year invoices that are now completed. This will smooth itself out over the rest of the year.

City of Enumclaw
Quarterly Report - First Quarter 2023 (25%)

UTILITY FUNDS

WATER FUND #410	Prior YTD	Current YTD	Percent Change	Amended Budget	Budget to Actual %
Beginning Cash Balance	\$ 4,775,759	\$ 5,830,804	22%	\$ 5,830,804	100%
Revenues					
Charges for Services	795,440	746,986	-6	3,579,500	21
Miscellaneous	84,181	252,630	200	602,300	42
Other Increases, Financing Sources	-	-	#DIV/0!	-	#DIV/0!
Grants, Loans	-	-	-	-	-
Total Revenues	879,621	999,616	14	4,181,800	24
Expenditures					
Operating	610,024	625,841	3	2,753,746	23
Capital	5,775	202,503	3407	1,594,383	13
Debt Service, Loans, Transfers	-	-	#DIV/0!	617,223	0
Total Expenditures	615,799	828,344	35	4,965,352	17
Ending Cash Balance	5,039,581	6,002,076	19	5,047,252	119
Required Reserve				1,345,628	

WASTEWATER FUND #420	Prior YTD	Current YTD	Percent Change	Amended Budget	Budget to Actual %
Beginning Cash Balance	\$ 4,961,298	\$ 2,672,470	-46%	\$ 2,672,470	100%
Revenues					
Charges for Services	1,080,871	1,102,325	2	4,567,500	24
Miscellaneous	46,970	309,513	559	991,500	31
Other Increases, Financing Sources	-	-	#DIV/0!	4,020,000	0
Grants, Loans	-	-	-	-	-
Total Revenues	1,127,841	1,411,838	25	9,579,000	15
Expenditures					
Operating	669,962	738,697	10	3,141,539	24
Capital	68,181	68,464	0	4,324,932	2
Debt Service, Loans, Transfers	149,290	221,801	49	2,181,583	10
Total Expenditures	887,433	1,028,962	16	9,648,054	11
Ending Cash Balance	5,201,706.00	3,055,346.00	-41	2,603,416	117
Required Reserve				1,435,239	

City of Enumclaw
Quarterly Report - First Quarter 2023 (25%)

UTILITY FUNDS

	Prior YTD	Current YTD	Percent Change	Amended Budget	Budget to Actual %
NATURAL GAS FUND #430					
Beginning Cash Balance	\$ 1,909,996	\$ 2,061,526	8%	\$ 2,061,526	100%
Revenues					
Charges for Services	2,074,633	2,325,109	12	6,015,056	39
Miscellaneous	5,946	177,302	2882	820,949	22
Other Increases, Financing Sources	-	-	#DIV/0!	-	#DIV/0!
Grants, Loans	-	-		-	0
Total Revenues	2,080,579	2,502,411	20	6,836,005	37
Expenditures					
Operating	1,782,058	3,368,902	89	6,257,187	54
Capital	2,776	88	-97	120,000	0
Debt Service, Loans, Transfers	-	-		86,785	
Total Expenditures	1,784,834	3,368,990	89	6,463,969	52
Ending Cash Balance	2,205,741	1,194,947	-46	2,433,562	49
Required Reserve				1,241,040	

	Prior YTD	Current YTD	Percent Change	Amended Budget	Budget to Actual %
SOLID WASTE FUND #440					
Beginning Cash Balance	\$ 575,712	\$ 666,414	16%	\$ 666,414	100%
Revenues					
Charges for Services	854,217	947,892	11	3,706,030	26
Miscellaneous	9,928	12,870	30	31,900	40
Other Increases, Financing Sources	-	-	#DIV/0!	184,500	0
Grants, Loans	-	8,624	#DIV/0!	28,300	30
Total Revenues	864,145	969,386	12	3,950,730	25
Expenditures					
Operating	709,776	732,392	3	3,793,263	19
Capital	-	-	#DIV/0!	184,500	0
Debt Service, Loans, Transfers	-	-	0	81,503	0
Total Expenditures	709,776	732,392	3	4,059,266	18
Ending Cash Balance	730,081	903,408	24	557,878	162
Required Reserve				229,340	

	Prior YTD	Current YTD	Percent Change	Amended Budget	Budget to Actual %
STORMWATER FUND #450					
Beginning Cash Balance	\$ 262,154	\$ 387,432	48%	\$ 387,432	100%
Revenues					
Charges for Services	197,970	211,073	7	809,650	26
Miscellaneous	433	4,504	940	3,000	150
Other Increases, Financing Sources	-	-	#DIV/0!	68,668	0
Grants, Loans	10,662	-	-100	165,000	0
Total Revenues	209,065	215,577	3	1,046,318	21
Expenditures					
Operating	158,057	185,377	17	842,867	22
Capital	10,662	-	-100	208,668	0
Debt Service, Loans, Transfers	-	-	#DIV/0!	55,402	0
Total Expenditures	168,719	185,377	0	1,106,937	17
Ending Cash Balance	302,500	417,632	0	326,813	128
Required Reserve					

City of Enumclaw
Quarterly Report - First Quarter 2023 (25%)

NONMAJOR FUNDS

	Prior YTD	Current YTD	Percent Change	Amended Budget	Budget to Actual %
Contingency - Fund #101					
Revenues	414	105,564	25399%	406,500	26

Street - Fund #110

Revenues	211,861	166,793	-21%	2,038,237	8
Expenditures - Operating	136,650	208,606	53%	854,897	24
Expenditures - Capital/Debt	212	51,478	24182%	1,638,792	3

TBD - Fund #112

Revenues	179,225	201,003	12%	925,976	22
Expenditures	51,276	39,312	-23%	816,019	5

Lodging Tax - Fund #115

Revenues	5,443	5,687	4%	20,100	28
Expenditures	5,016	7,526	50%	30,100	25

REET FUNDS #130 & #131

Revenues	211,036	159,518	-24%	708,000	23
Expenditures	10,662	51,447	383%	2,768,611	2

Seized Asset Fund #150

Revenues	21	80,299	382276%	80,100	100
Expenditures	15	12	-20%	15,000	0

Drug Education Fund #156

Revenues	27	311	1052%	450	69
Expenditures	16	584	3550%	10,035	6

Impact Fees Fund #158

Revenues	31,985	149,055	366%	644,355	23
Expenditures	5,497	32,982	500%	1,469,235	2

Aquatics Ctr- Fund #170

Revenues	181,393	179,374	-1%	3,218,190	6
Expenditures	160,702	209,082	30%	3,408,440	6

City of Enumclaw
Quarterly Report - First Quarter 2023 (25%)

NONMAJOR FUNDS

	Prior YTD	Current YTD	Percent Change	Amended Budget	Budget to Actual %
LID- Fund #215					
Revenues	-	2,655	#DIV/0!	42,500	6
Expenditures	-	-	#DIV/0!	55,285	0
Debt Guaranty - Fund #230					
Revenues	213	2,061	868%	700	294
Expenditures	-	-		-	
Water/Sewer Revenue Bond - Fund #455					
Revenues	149,749	226,147	51%	667,350	34
Expenditures	57,885	46,276	-20%	665,552	7
ER&R Fund #520					
Revenues	395,879	455,181	15%	1,885,320	24
Expenditures	364,358	314,864	-14%	1,536,508	20
Data Processing Fund #530					
Revenues	373,944	374,050	0%	1,602,539	23
Expenditures	337,006	355,943	6%	1,653,816	22
Facilities Fund #535					
Revenues	227,014	317,463	40%	2,270,969	14
Expenditures	570,628	749,149	31%	2,212,126	34
Schlotfeldt Endowment- Fund #621					
Revenues	20	191	855%	100	191
Expenditures	5,006	-		-	
Cemetery Endowment- Fund #701					
Revenues	557	46,941	8327%	34,000	138
Expenditures	-	-		-	
Lafromboise- Fund #722					
Revenues	119	1,242	944%	500	248
Expenditures	3,500	-	-100%	3,500	0

**City of Enumclaw
Investments
March 2023**

Portfolio Summary Investments By Type	Market Value	YTM
Local Government Investment Pool	\$ 24,866,687	1.28
Federal Agency Callable Issues	6,137,904	1.58
Municipal Bonds	-	
Investments Total	\$ 31,004,590	

Investments by Issuer	
Federal Home LN Mtg Corp	3%
Local Government Investment Pool	80%
Federal Loan Home Bank	3%
Federal Loan Home Bank	1%
Federal Loan Home Bank	3%
Farmer Mac	3%
Federal Farm Credit Bank	3%
Federal Home Loan Mortgage Corporator	3%
Total	100%

Investments by Dealer	
Time Value Investments	20%
Local Government Investment Pool	80%
Total	100%



PARKS, RECREATION & COMMUNITY SERVICES

CITY OF ENUMCLAW DONATION REVIEW REQUEST

Date: 4/10/2023

Group Name: Plateau Community Church

501c3 Verification: _____

Purpose/Use of Donation: Community Carshow & Picnic

Requested Donation: use of wooden stage & canopy

Please clearly describe how the donation will benefit the health safety and welfare of the Citizens of Enumclaw:

8/26 - 8/27

Church will host a Community Carshow and picnic. Providing opportunity to interact w/ each other in a safe setting

Contact Information:

Name: Dave Cooper

Address: 920 Roosevelt Ave

Email: dave98022@yahoo.com

Phone number: 360-829-7292

DONATION REVIEW - STAFF

Date: 4/19/2023

Group Name: Plateau Community Church

Dollar Value of Donation: **\$200**

Criteria	Met	Not Met	Comment
The requested use is for the general benefit of the health, safety, and welfare of the Citizens of Enumclaw.	X		
Fees raised would be for a charitable cause as recognized under Section 501 (3)(c) of the Internal Revenue Code.	X		
The use of the donation is not discriminatory toward any citizen or group of citizens.	X		
No group or organization may dominate the distribution of donated services at the exclusion of other groups or organizations.	X		
Request does not go over annual maximum of \$2400	X		
The donation has the potential to generate additional and/or return customers to a City recreation facility	X		
The requested use does not conflict with a revenue generating activity/customer	X		

Manager Recommendation (circle one): **Approve** Deny

Amount of Annual Maximum Remaining after this donation: \$2,000

Department Head Signature:



City of Enumclaw
Environmental Services Department

Sewer Repair Loan Program
Application

1. Applicant Name: Click or tap here Co-Applicant: Click or tap
 Mailing Address: Click or tap here to enter text.
 City & State: Click or tap here to enter text. Zip: Click or tap
2. Social Security #: Click or tap here. Social Security #: Click or tap
3. Project Address (if different): Click or tap here to enter text.
4. Telephone (Home): Click or tap here to enter text. Work / Cell #: Click or tap here to enter text.
5. City of Enumclaw Utility Account#: Click or tap here to enter text.

For items 6-8, please attach a copy of recent pay records such as 2 or 3 recent paystubs, bank statements reflecting direct deposit of social security or pensions, etc.

6. Employer: Click or tap here. Start Date: Click or tap
 Annual Net Income: Click or tap here. Monthly Net Income: Click or tap
 Co-Applicant's
7. Employer: Click or tap here. Start Date: Click or tap
 Annual Net Income: Click or tap here. Monthly Net Income: Click or tap
8. Other Income (Pension, Social Security, Rental etc.)
 Source: Click or tap here. Annual Net Income: Click or tap.
 Source: Click or tap here. Annual Net Income: Click or tap.

9. Are you the legal owner of the property? Yes No
 Is the property currently listed as security collateral on any mortgage, deed of trust, real estate contract or other loan document? Yes No

11. If "yes", please list:

Lenders' Name:	Loan Type:	Loan Balance:	Monthly Pmt.:
<u>Click or tap</u>	<u>Click or tap</u>	<u>Click or tap here to enter text.</u>	<u>\$Click or tap</u>
<u>Click or tap here to enter text.</u>	<u>Click or tap</u>	<u>\$ Click or tap</u>	<u>\$ Click or tap</u>
<u>Click or tap</u>	<u>Click or tap</u>	<u>\$ Click or tap</u>	<u>\$ Click or tap</u>

Do any of the loans listed in #11 contain an escrow account for payment of taxes:

12. Yes No
13. Total of your outstanding debt, not including loans listed in item 11: \$
 (Include anything you may have a regular payment on such as auto & student loans or credit card payments, child support, etc.)

14. Total monthly payments of debt totaled on line item 13: \$ Click or tap

15. Have you ever filed bankruptcy? Yes No

16. Are there any judgment or liens not previously noted: Yes No
If "yes", please describe: Click or tap here to enter text.

17. Describe in detail how loan proceeds will be used: Click or tap here to enter text.

18. Total estimated cost of project: Click or tap here to enter text.

The Federal Equal Credit Opportunity Act prohibits creditors from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status, age (provided that the applicant has the capacity to enter into a binding contract); because all or a part of the applicant's income derives from any public assistance program, or because the applicant has in good faith exercised any right under the Consumer Credit Protection Act.

Borrower Certification and Acknowledgement of Loan Fees and Lien Agreement:

I certify that the information provided above is current and correct to the best of my knowledge. I understand that a non-refundable **fee of \$200.00** will be charged when the loan closes, to cover the cost of filing and releasing the lien when paid. I understand that this fee will be part of the loan amount. I further understand and agree that the City of Enumclaw will secure this loan with a lien, executed by all the property owners, on the property referenced in Item #3 and located at:

Click or tap here to enter text., Enumclaw Washington 98022.

Applicant Signature Date: _____

Co-Applicant Signature Date: _____

Please attach all required documents, including proof of income, credit release form, and a copy of the bid, and return this application to:

City of Enumclaw
Public Works Department
1309 Myrtle Ave
Enumclaw, WA 98022
Phone: (360) 825-3593

Environmental Services Conservation Loan Program

The mission of the City of Tacoma Environmental Services is: “to provide reliable low cost sewer services that protect the environment, satisfy regulatory criteria and meet customer needs.”

To support that mission, Environmental Services offers a loan program for Tacoma sewer customers to help purchase and install materials and equipment that will reduce pollutants and conserve conveyance and treatment capacity in the City’s storm and sanitary sewers, and reduce pollutants in discharges to waters of the State.

The Director of Environmental Services administers the Environmental Services Conservation Loan Fund. The program is operated by the Business Operations Division, with the assistance of the Finance Department.

Funding for Tacoma’s Environmental Services Conservation Loan program comes from the Wastewater or Surfacewater Management Funds, which are in turn funded by fees charged for providing sewer services. Loan Program Administrative costs are charged to the Wastewater Management Operating Fund. Filing fees, loan review fees, title insurance, and other expenses specific to each loan are covered by fees charged to the loan applicant.

Background:

Washington State law has long provided public utilities with the authority to loan money from funds collected from the sale of energy services for energy conservation projects. As a result of a suggestion made by Tacoma’s Sewer Utility Customer Advisory Committee, an amendment to that law, authorizing water and sewer utilities to make conservation loans, was drafted and put before the voters in November of 1997. The voters supported the issue. Authority for the City of Tacoma to provide sewer conservation loans was granted by the State of Washington in an amendment to Article VIII, Section 10 of the Washington Constitution, also codified in RCW 35.67.360, effective July 1, 1998. By ordinance dated December 8, 1998, the City Council authorized staff to proceed with detailed implementation of the conservation loan program, TMC 12.08.640.

Environmental Services Conservation Loan Program Policies and Procedures

I. Applicant Eligibility:

To be eligible for assistance under the Environmental Services Conservation Loan Program, an applicant must:

- A. Be a direct City of Tacoma Wastewater customer;
- B. Submit a complete Environmental Services Conservation Loan Application (including loan application fee for commercial loans);
- C. Prove credit worthiness and ability to repay the loan; and
- D. Use loaned funds to purchase and install materials or equipment that will help conserve conveyance or treatment capacity in the municipal sewer system, or reduce pollution in discharges to the sanitary sewer or waters of the state.
- E. Be a deed holder on the property

II. Project Eligibility:

Funds loaned through the Environmental Services Conservation Loan Program may be used for projects that will help to:

- A. conserve treatment capacity in the municipal sanitary sewage treatment system by reducing pollutant or flow levels in discharges to the sanitary sewer;
- B. remove pollution from the municipal storm drainage system;
- C. conserve hydraulic capacity in the storm or sanitary conveyance system; or
- D. reduce pollution in discharges to waters of the state.

Eligible projects may include, but are not limited to: industrial wastewater pretreatment equipment, stormwater pretreatment equipment, sanitary sewer connections where on-site systems have failed, and removal of significant stormwater infiltration and inflow to the sanitary sewer.

III. Financing:

The City of Tacoma Environmental Services has discretion to establish loan terms that meet project needs and the intentions of the program, under the direction of the Director of Environmental Services. The following conditions will guide the selection of loan commitments:

A. Loan Amount and Minimum Payment

1. Loans will be limited to 90% of the eligible project cost.
2. The maximum amount that will be loaned for projects on residential property will be \$25,000 unless approved by the Assistant Director. Multi-family properties will be considered residential property when the property is owned by an individual.
3. The maximum amount that will be loaned for projects on commercial property will be \$100,000. Multi-family properties will be considered commercial property when they do not meet the provisions of paragraph 2. above.
4. Unless otherwise specified in the Loan Agreement, the minimum payment on residential loans shall be \$50 per month, and the minimum payment on commercial loans shall be \$100 per month.

B. Loan Term:

1. The term of the loan will be based upon borrower's cash flow and the rate at which the Director determines it is reasonable to expect repayment. However, the maximum term for residential is 15 years and commercial loans is ten) years.

C. Loan Fees

1. Residential:
 - a. A fee of \$200 shall be added to the eligible loan amount to cover filing and release fees.
2. Commercial:
 - a. A non-refundable application fee of \$250 shall be submitted

to City of Tacoma with commercial loan applications that are processed as residential. All other commercial loans will be referred to the Community & Economic Development Department – Micro- Loan program or small business loan program,

- b. For approved loans, fees and expenses associated with the loan shall be charged to the applicant at the time of closing. Fees and expenses may include, but are not limited to: Title Insurance; Credit Report; Recording Fees; Flood Certification; and Appraisal costs.

D. Interest Rate:

1. The interest rate applied to both residential and commercial loans shall be equal to 200 basis points (2%) less than the Prime Rate of Interest as published on the New York Federal Reserve Bank website on the date the loan documents are signed and notarized, with a minimum annual interest rate of 4%.

E. Collateral

1. All loans shall be secured by a lien against the benefited real property and/or a security interest in the equipment benefited. Environmental Services will usually assume no less than second position.
2. When real property is not available and benefited equipment is offered as security, additional collateral may be required.

F. Late Payment Penalties

1. A fee equal to the greater of \$10.00 or 5% of the scheduled payment shall be charged for each 30 day period when a payment is more than ten (10) days past due. At the discretion of the City Treasurer's Office, one late payment fee may be waived.
2. If no payment is made for three consecutive months, the loan shall be deemed in default and appropriate action shall be taken. This action may include but is not limited to: termination of water service to secured property, or owner's residence if secured property is occupied by tenant; immediate demand of the outstanding balance; and/or a credit hold and service order lock on the utility account for the secured property.

G. Prepayment

1. There shall be no penalty for prepayment of the loan. Any amount paid in excess of the regular monthly payment will be applied first to any late fees, then to accrued interest, and then to the next loan payment unless the customer opts to apply it to the principal by request. All or part of the loan balance may be paid at any time.

H. Subordination

Subordination of the City's loan position may be permitted under the following conditions:

1. The Borrower must submit a letter requesting a subordination agreement and stating what the City's recorded lien position will be after it is granted.
2. For residential loans, a pay down of the loan is required on residential loans, in the amount of \$250, which is applied to the remaining loan balance. If the City's recorded lien is lowered below 2nd position by the subordination agreement, an additional \$100 pay down will be required. The City will not approve any request that lowers the City's position below a 3rd lien position.
3. Additional subordination requests will require 25% of the remaining balance to be paid at the time of subordination, with a minimum pay down of \$350.
4. For commercial loans, a non-refundable \$250 fee shall be submitted to City of Tacoma, LLC for reevaluation services. This fee will not be applied to the loan balance. Paydown of the balance may also be required.
5. A pay down is only for the subordination transaction and may not be used for future loan payments.

I. Credit Evaluation

1. For Residential loans, the applicant's utility payment history shall be evaluated. If utility account has 12 or more credit points, the application is declined. A credit report will be obtained by Business Operations staff. A minimum credit score of 625 will be required.

2. For Commercial loans, Environmental Services will evaluate if the loan meet residential clause or not. If they do not meet clause customer will be refered to Community & Economic Development Department – Micro- Loan program or small business loan program and meet their criteria. If they meet the clause High Environmental Services will evaluate credit worthiness based on nformation provided by applicant.

J. Signature Authority

1. The Business Operations Division Manager shall sign Loan Agreements on behalf of the City for loans of up to \$25,000.
2. The Assistant Director of Environmental Services shall sign Loan Agreements on behalf of the City for loans between \$50,000 and \$100,000.
3. or more. We will not be doing loans over 100k?

K. Delinquency and Collection Procedures

1. When a loan payment is 90 days late, the City Treasurer Department Customer Service Representative (CSR) will initiate collection, as per the Energy/Wastewater Conservation Loan Collections Procedures. Generate a letter, notifying the borrower that a late fee has been incurred. The CSR send a notice and follow up with a phone call to the owner. Additional steps will be taken to disconnect water services unless the loan payments up to date. At the discretion of the Environmental Services Department, one late payment fee may be waived.
2. When a loan payment is 100 days late, the City Treasurer Department Customer Service Representative will generate a letter, notifying the borrower that additional late fee(s) has been assessed. The letter will further state that the entire past due amount must be paid, or arrangements for payment must be made, within 30 days of the date of the letter. The borrower is notified that if payment, or payment arrangement, is not received within 30 days of the date of the second letter, a Credit Hold and Service Order Lock will be placed on the utility account. Additional steps will be taken to disconnect water services unless the loan payments up to date
3. If no payment is received after 120 days, the account will be referred to the Environmental Services Department. They will

review account to decide if a payment arrangement can be made and if it is appropriate to consider deferment. When the account is sent to the Environmental Services, a Credit Hold and Service Order Lock will be placed on the utility account for the property, to prevent the utility account from being transferred to another customer before the loan account is settled. The Credit Hold and Service Order Lock will remain in effect until the account is paid in full, or satisfactory payment arrangements have been made.

4. The Real Estate Lien will remain in effect until the loan is repaid or the property is sold, refinanced, or transferred to new ownership, at which time the outstanding balance is due in full.

IV. Special Circumstance Conversion to Deferred Payment Status

Under special circumstances, including death, disability, or other cause which reduces the customer's long term income to below 50% of the area median, Conservation Loans may be converted to Deferred Payment Status with suspended interest charges, upon approval by the Director. An application must be filed by the customer for such conversion, and the applicant must meet the criteria used to qualify applicants for the Tacoma Community Redevelopment Authority's Rehabilitation Loan Program.

- A. Application for Deferred Payment Status shall include:
 1. Letter explaining the special circumstances
 2. Completed Application for Modification of Housing Loan.
- B. When Deferred Payment Status is granted by the Director, a modification to loan agreement and promissory note shall be prepared and signed by the applicant