

# ENUMCLAW TRANSPORTATION BENEFIT DISTRICT

## AGENDA

**TBD Meeting**

**March 13, 2017 - Enumclaw City Hall**

(Immediately following the City Council meeting)

1. **CALL TO ORDER AND ATTENDANCE:**
  
2. **ADJUSTMENTS TO THE AGENDA:**
  
3. **MOTION TO APPROVE AGENDA:**
  
4. **MOTION TO APPROVE THE MINUTES:**
  - A. TBD Minutes – January 9, 2017 (page 3)
  
5. **GENERAL BUSINESS:**
  - A. 2016 Annual Report (page 6)
  
  - B. Pavement Preservation Program Update (page )
  
  - C. Kibler Avenue Discussion
  
6. **PUBLIC COMMENT:**
  
7. **ADJOURNMENT:**

TRANSPORTATION BENEFIT DISTRICT  
MEETING NOTES:  
March 13, 2017

**City of Enumclaw  
1339 Griffin Avenue  
Enumclaw, Washington 98022**

**Transportation Benefit District (TBD)  
City Hall Council Chambers  
January 9, 2017**

**1. CALL TO ORDER:**

President Chance LaFleur called the meeting to order at 10:01 p.m. and announced all Board Members present as Board Member Irwin resigned earlier during the regular City Council Meeting; the Board currently has six members.

**ATTENDANCE:**

TBD Board Members Mike Sando, Jan Molinaro, Juanita Carstens, Hoke Overland, Kimberly Lauk and Chance La Fleur were present. Also present were City Administrator Chris Searcy, City Attorney Mike Reynolds, Public Works Director Jeff Lincoln, City Clerk Maureen Burwell, and Information Services Technician Travis Rose.

**2. ADJUSTMENTS TO THE AGENDA:**

None.

**3. MOTION TO APPROVE AGENDA:**

**OVERLAND MOVED TO APPROVE THE AGENDA AS PUBLISHED. LAUK SECONDED. MOTION CARRIED 6-0.**

**4. MOTION TO APPROVE MINUTES:**

A. TBD Minutes – June 13, 2016

**MOLINARO MOVED TO APPROVE THE JUNE 13, 2016, MINUTES AS PUBLISHED. OVERLAND SECONDED. MOTION CARRIED 6-0.**

**5. GENERAL BUSINESS:**

A. 2017 Pavement Preservation Program

Lincoln gave a short PowerPoint presentation on the 2017 project. 50% design was completed in December 2016. The consultant has been evaluating the sixty-six original segments that were proposed for the TBD. During 2017, the scope will be limited and Portland Cement concrete will not be used this year. Those projects that require it will be done at a later date as they will not degrade at the rate other streets will.

He spoke briefly about the budget noting that the 2016 fund balance was \$189,740; 2017 projected to be \$411,000. \$2.75 million has been borrowed against future revenues to be derived from the TBD revenue sources. Also, there are two Transportation Improvement Board (TIB) grants: 1) Warner & 244th - \$452,680; and 2) McHugh - \$304,916. He noted that, when all funds available are totaled, \$4.1 million is allocated towards to program.

Lincoln detailed the approximate expenses:

- Engineering (which includes some construction management) - \$381,000

- Staff costs - \$35,000 +
- Total construction - \$3.7 million

He detailed the timeline of the project:

- 40-50 streets segments (of the 66) done in 2017
- 70-80 curb ramps in 2017
- Lincoln noted that Kibler Avenue is a distressed street and it will be addressed in 2018 due to the large amount of money that will need to be allocated to that one segment; it will require a detailed and unique plan.
- The original scope was for three years 2017, 2019 and 2021; Lincoln stated that he is optimistic that all projects will be completed by the end of 2019.

Lincoln noted that Transportation Engineer Rand Black has dedicated many hours of detail work to the project.

In response to an inquiry from Molinaro, Searcy confirmed that McDougall Avenue is privately owned by the Enumclaw School District.

Overland noted that Kibler Avenue from Harding to Clovercrest is in very bad shape and it has a high volume of traffic; as well as Marshall Avenue near the Post Office. Lincoln explained that Marshall is concrete and a major patch was done last year. He further explained that Kibler's repairs will be significant and very costly; the daily traffic is not large enough for a TIB grant. He recognizes the importance of Kibler, however, it will be a large undertaking to make it a maintainable and sustainable street.

Searcy stated that a discussion has been started regarding using REET funds for the Kibler Avenue project. The plan is to move forward in 2018. He wanted Council and the citizens to be aware of the reasons for deferring to 2018, as Garfield, Loraine and Gossard will all have new pavement by the end of 2017 and they tie into Kibler Avenue that will still be in very bad shape.

LaFleur asserted that concrete pavement that is inferior does not get worse very quickly; however, asphalt pavement deteriorates rapidly. The plan is to target street segments where a much costlier rebuild in the future can be avoided. Also, this will be the busiest construction season that the City has seen in many decades. Lincoln confirmed LaFleur's assertion.

There was some discussion on the WSDOT project Griffin & 410 to the White River Bridge. Earlier in the year, the portion done within the City, was basically preparing the subgrade.

In response to a question from Carstens, Lincoln confirmed that potholes will be patched on Kibler as needed.

Since Morgan Irwin was the Secretary of the TBD, a nomination for a new Secretary was needed.

**LA FLEUR MOVED TO NOMINATE HOKE OVERLAND AS VICE-PRESIDENT OF THE ENUMCLAW TRANSPORTATION BENEFIT DISTRICT. MOLINARO SECONDED. MOTION CARRIED 6-0.**

**6. PUBLIC COMMENTS:**

None.

**7. ADJOURNMENT:**

**OVERLAND MOVED TO ADJOURN. LAUK SECONDED. MOTION CARRIED 6-0.**

Meeting adjourned at 10:19 p.m.

Respectfully Submitted,

Kimberly Lauk, TBD Secretary  
By Maureen Burwell, Board Clerk

Date Minutes Approved: \_\_\_\_\_



## **Enumclaw Transportation Benefit District**

### **Official Notice of 2016 Annual Report**

The Enumclaw Transportation Benefit District (TBD) is publishing the results of its operations for the calendar year 2016. The TBD was formed on May 13, 2013, following procedures outlined in Revised Code of Washington 36.73 and in accordance with Enumclaw Municipal Code 3.22. Collection of a voter approved 0.1% sales tax began in April 2016 and will end in March 2026. The publishing of this report is in accordance with RCW 36.73.160(2).

During 2016 the TBD received a total of \$3,151,606 in revenue (including \$2,745,000 from a bond issue) and spent a total of \$151,781 resulting in a net increase of \$2,999,825 to carry forward into 2017. Expenses included administrative costs, insurance, and planning and design work for a City-wide pavement preservation project to be constructed in 2017.

The following link is provided for additional information regarding the Enumclaw TBD.

<http://cityofenumclaw.net/257/TBD>

**STAFF REPORT**

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**DEPARTMENT OF PUBLIC WORKS**

**TO:** Public Works Committee

**FROM:** Jeffrey A. Lincoln / Public Works Director

**DATE:** March 8, 2017

**SUBJECT:** Pavement Preservation Project 2017

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**Background:**

In the fall of 2016 staff received approval to begin design of the Pavement Preservation Project for 2017. Utilizing the fund balance available from the Transportation Benefit District (TBD) as well as \$2.75-million in bonds raised under the authority of the TBD, staff has contracted for the engineering plans and specifications for \$2.3-2.8-million in street preservation improvements for 2017. Assuming that our schedule is maintained, the construction contract is expected to be awarded in April and under way in May. The engineering is complete and the project as advertised for bid on Tuesday, March 7, 2017. Bids will be opened on March 30, and the award is planned to be provided to the council for award at the meeting of April 10, 2017.

**Analysis:**

Staff tasked the consultant to evaluate all street segments including in the original TBD analysis, and to select from those streets as many segments as could be accomplished with the budget shown in Attachment A. As can be seen in this budget summary (Attachment A), the TBD segments were bundled with two street projects funded by Transportation Improvement Board Grants totaling \$757,596 for McHugh to Porter and the 244<sup>th</sup> / Warner Avenue segments. Including the city matching requirements for the two grants and the \$2.75-million TBD bond proceeds, the city budgeted \$3,606,673 for these projects. The resultant plan shown in Attachment B includes all the street segments from the two grants as well as those other segments from the TBD program which resulted in the construction contract which has just been advertised. The package is bundled to separate out the two TIB grants (Schedules A and B). All other segments except the bid alternate street segments (Alternate A1 included as schedule D) were then bundled together in Schedule C. Schedules A and B are separated so they can be costed and accounted against the grants. The one bid alternate (A1) is separated so as to allow the maximum funds to be obligated and work completed if the city receives bid pricing that allows awarding the bid alternate (street segments listed under Schedule D).

**Conclusion:**

The engineering and design of the street improvements has proceeded satisfactorily and the bid package has been advertised. If the project proceeds on schedule, the construction contract should be awarded in April and the work should be completed before September 2017.

**Recommendation:**

No action is requested of the committee or council at this time. This staff report is informational only.

**City Wide Pavement Preservation Project #1701**  
**TBD Revenue / Expenses 2016-2017**

<b>Estimated Revenues</b>	<b>Amount</b>	<b>Remarks</b>
Source		
Bond	\$2,750,000	
TIB 2015 APP	452,680	1701 - 244th / Warner Avenue Segments / City Wide Pave. Pres
TIB 2015 APP - City Match	45,268	
** TIB 2017 APP	304,916	McHugh - Porter to Harding
** TIB 2017 APP - City Match	53,809	
<b>Total Revenue</b>	<b>3,606,673</b>	
<b>Estimated Expenditures</b>		<b>Remarks</b>
Consultant Agreement Exeltech (PS&E)	264,388	
Consultant Agreement Exeltech (CM)	116,898	
Estimated City Staff Time (PS&E)	13,000	
Estimated City Staff Time (CM)	14,000	
TIB 2015 APP - CE	4,500	
TIB 2015 APP - CE - City Match	500	
** TIB 2017 APP - PE	25,500	
** TIB 2017 APP - PE - City Match	4,500	
** TIB 2017 APP - CM	17,000	
** TIB 2017 APP - CM - City Match	3,000	
<b>Total Engineer Expenses</b>	<b>463,286</b>	
Estimated CN Award Amount Contract	2,829,048	
Estimated CN Award Amount - 10% Contingency	314,339	
<b>Total Construction</b>	<b>3,143,387</b>	
<b>Total Expenditures</b>	<b>\$3,606,673</b>	

Attachment A





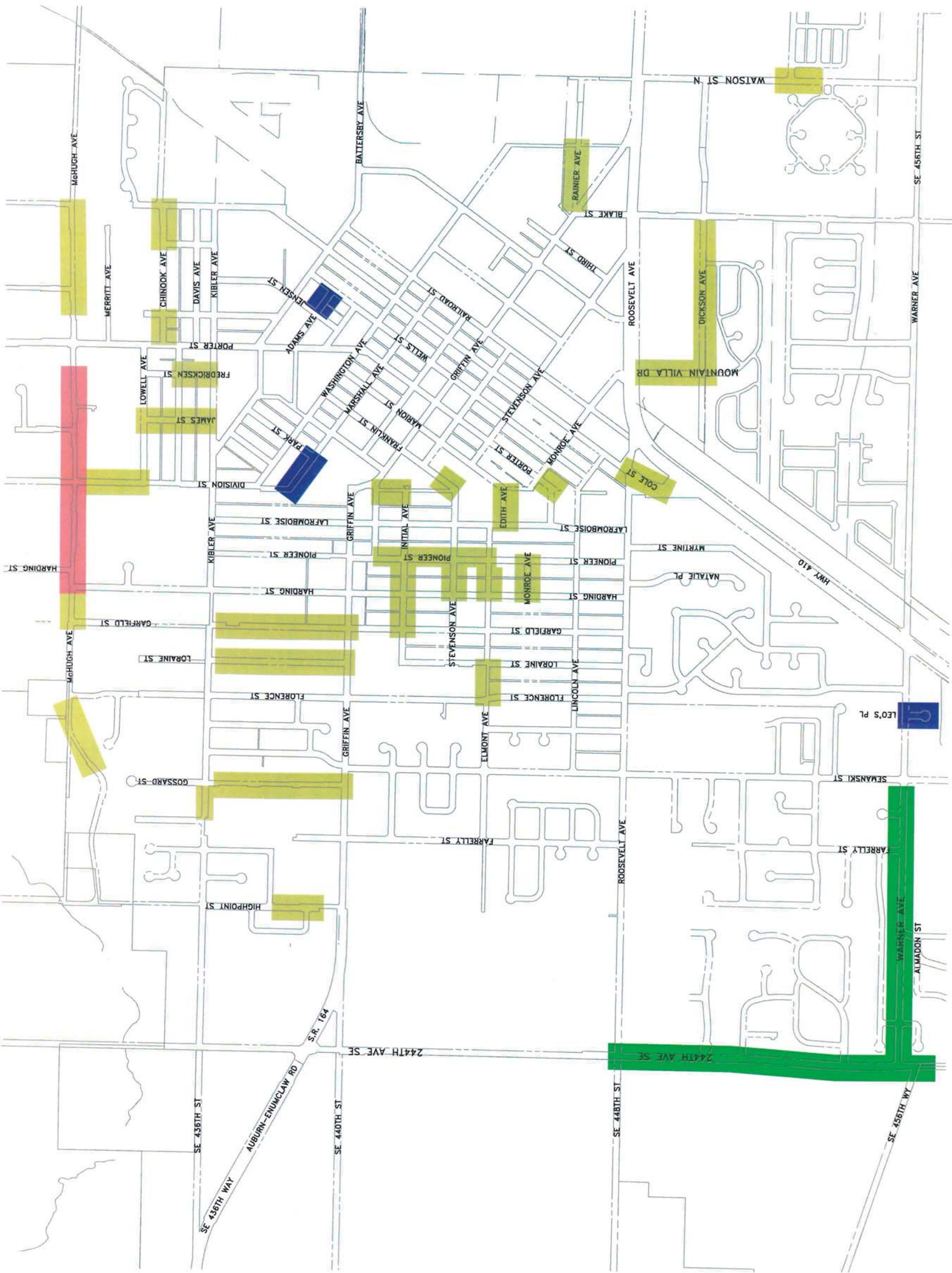
**BID SCHEDULE WORK LIMITS**



- SCHEDULE A (TIB PROJECT NO. 3-P-124(004))
- SCHEDULE B (TIB PROJECT NO. 3-P-124(005))
- SCHEDULE C
- SCHEDULE D - ALTERNATE A1

**NOTES:**

1. PLAN SHEET ORIGINAL IN COLOR, BLACK AND WHITE REPRODUCTION MAY REDUCE ITS EFFECTIVENESS AND LEAD TO INCORRECT INTERPRETATION.



PROJECT NO. <b>1623</b>	CITYWIDE PAVEMENT PRESERVATION PROJECT				PROJECT NO. 1623 SHEET NO. G-4 SHEET 4 OF 86		
SHEET NO. <b>G-4</b>	BID SCHEDULES						
exelitech 8729 Commerce Pl., Dr. NE Lacey, WA 98516 (360) 357-8289 www.xlitech.com							
DESIGNED: DVS	DATE: 03/2017	DRAWN: PAO	DATE: 03/2017	CHECKED: JMR	DATE: 03/2017	APPROVED:	
NO. DATE	REVISION	BY	APPROVED				