

**City of Enumclaw
1339 Griffin Avenue
Enumclaw, WA 98022**

**City Council Regular Session
City Hall Council Chambers
February 26, 2007, 7:30 P.M.**

CALL TO ORDER AND FLAG SALUTE:

Mayor Wise called the meeting to order at 7:30 p.m. Councilmember Coats led the Pledge of Allegiance.

Councilmember Jensen announced all Council will be present; Mahelona will be 10 minutes late.

ATTENDANCE:

Council Members Mahelona, Ennis, Coats, L. Reynolds, Jensen, Beckwith, and Hogan were present. Also present were Mayor Wise, City Clerk Hopkins, City Administrator Bauer, Public Works Director Searcy, City Attorney Reynolds, Media Services Director Funfar, Finance Director Smalling, Community Services Director Baer, Parks Director Fetter, Fire Chief Kolisch, and Police Chief Zoll.

ADJUSTMENTS TO THE AGENDA:

Mayor Wise announced that an Executive Session would be added and asked M. Reynolds to speak on the issues to be discussed in that session.

M. Reynolds stated that the Executive Session will be on the topic of Real Estate negotiations with an estimated time of 30 minutes.

Mayor Wise announced that the discussion of Resolution No. 1205 would be postponed until Councilmember Mahelona was present.

ANNOUNCEMENTS AND PRESENTATIONS:

A. ANNOUNCEMENTS

1. The City of Enumclaw's 2007 Re-Granting Applications For Local Arts Groups and Artists Available at the Enumclaw Expo Center

Fetter read the announcement.

2. Fire Chief Joe Kolisch Retirement
 - a. Last Working Day Wednesday, February 28, 2007
 - b. Open House Reception for the Public and Employees Friday, March 2, 2007, at the Fire Department, 11:00 a.m. – 2:00 p.m.
 - c. Retirement Party Saturday, March 10, 2007 at 6:00-10:00 p.m. at Pete's Pool – Contact Pam Wik at the Fire Department for Reservations 360-825-5545
 - d. March 12, 2007 Council Reception

Mayor Wise read the announcement.

Ennis thanked Kolisch for his dedicated service.

Mayor Wise Delayed the Presentation until Mahelona arrives.

B. PRESENTATIONS

1. Resolution No. 1205 – Branding Enumclaw as an Equestrian Community
Mayor Wise read Resolution in its entirety.

RESOLUTION NO. 1205 (Title only)

A RESOLUTION OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON OFFICIALLY BRANDING THE CITY AS AN EQUESTRIAN COMMUNITY AND ESTABLISHING AN EQUESTRIAN THEME FOR DIRECTIONAL SIGNS, CITY SIGNAGE, AND LOGOS OF THE CITY.

Staff Report:

City Administrator Bauer briefly discussed the history behind the branding of the City.

Council Comments:

Mahelona asked how many drafts the Resolution went through.

Bauer stated two.

Mahelona suggested changing the word “City” with “Enumclaw” and on the back page, section one, he suggested removing the first three words so it reads “Enumclaw shall be branded as an Equestrian City”.

L. Reynolds pointed out another area where “City” should be changed to “Enumclaw”.

Mahelona stated that although the City is not yet an Equestrian Community, steps are being taken to make that become a reality. Enumclaw is more than just the City, it is the whole Plateau Community.

Ennis wanted to verify that there were three changes.

Committee Report:

Ennis stated that the CED Committee has reviewed this Resolution and recommends approval.

Beckwith stated that the Community Services Committee has not formally reviewed this resolution but as a CS Member and Councilmember he fully supports the Resolution.

Jensen stated that he is a CS Committee member and he supports the equestrian branding.

L. Reynolds stated that she has heard from people both in favor and opposition of the equestrian branding. Because she is interested in economic growth, she whole heartedly supports the Resolution.

COATS MOVED TO APPROVE RESOLUTION NO. 1205. ENNIS SECONDED. MOTION CARRIED 7-0.

Mayor Wise thanked the Staff, Bauer, the Community and Councilmembers.

M. Reynolds stated that he will present a Draft 3 for signing.

MAYOR WISE RECESSED THE MEETING FOR 15 MINUTES AT 8:01 P.M.

MAYOR WISE RECONVENED THE MEETING AT 8:20 P.M.

C. RECESS MEETING FOR RECEPTION

D. PUBLIC HEARING AND MEETING ANNOUNCEMENTS

1. Monday, March 5, 2007, Council Goal Setting Study Session at 7:30 p.m. at City Hall

Smalling gave agenda details of the study session.

Bauer asked Council to review work objectives, to give staff direction, and review 2007 programs of work.

Hogan asked if the plan of the workshop is to go through each item and have discussions.

Smalling stated there would be Council discussion with as little staff presentation as possible.

Bauer stated that instead of item by item they would discuss them categorically and then have time to discuss new projects.

COMMENTS FROM THE AUDIENCE:

Cecila Bender, event coordinator for the Enumclaw Street Fair, stated the Enumclaw Rotary is sponsoring the event this year. She described the planned activities and how the Street Fair was going to tie in with the City's new branding.

Sandra Montgomery of Enumclaw inquired about the water bill charge that was added to her bill.

Smalling stated that there are two charges; base charge and volumetric charge. The base charge covers the system itself, water lines, equipment, ect. The volumetric charge is the consumption that the customer incurred.

Searcy stated that they would look into it.

PUBLIC HEARING:

None

TABLED BUSINESS:

None

COUNCIL COMMITTEE REPORTS:

A. Finance - Mahelona, Chair

L. Reynolds stated that the Committee last met on February 22, 2007, and discussed Ordinance Nos. 2333, 2334 and 2335, the revised Purchase Policy, the Utility Billing A/R status, and the Goals Agenda and Budget Calendar. The next meeting is April 9, 2007, at 6:30 p.m. at City Hall.

B. Community/Economic Development – Ennis, Chair

Ennis stated that the Committee has not met since the last Council meeting. The next meeting is on March 6, 2007, at 6:30 p.m. in the Stevenson/Yerxa building.

C. Community Services – Beckwith, Chair

Beckwith stated the Committee met on February 20, 2007, and discussed Resolution 1206. They met with Sally Zoll, chair of the Human Services Advisory Board, who is considering making a recommendation of adding a task force. Discussions on the Equestrian Center included the possibility of a Citizen Advisory committee and not having any more studies. The next meeting is March 6, 2007, at 4:00 p.m. at the Expo Center.

D. Public Safety – Jensen, Chair

Jensen stated the Committee has not met since the last Council meeting. The next meeting will be on March 12, 2007, at 6:30 p.m. at City Hall.

E. Public Works – Hogan, Chair

Hogan stated that the Committee last met on February 26, 2007, they discussed the Natural Gas supply and have decided not to buy until the prices decrease. They also discussed the WWTP and the sewer and drainage issues on Lorraine Street. They also received a Capital Projects update. The next meeting will be March 12, 2007, at 6:30 p.m. at City Hall.

Mayor announced that Mahelona had arrived (at 7:47 p.m.) and they would be returning to 3B, Presentations.

CONSENT AGENDA:.....Motion to Approve

A. MINUTES

- 1. City Council, 02/12/07

B. CLAIMS

- 1. Announced During the Finance Committee Report

C. SPECIAL EVENT

1. Stratocruisers Car Show, "Cruise Into Fall" September 8, 2007, on Cole Street, 6:30 a.m. – 4:00 p.m.

JENSEN MOVED TO APPROVE CONSENT AGENDA. BECKWITH SECONDED. MOTION CARRIED 7-0.

GENERAL BUSINESS:

A. ORDINANCES

1. Ordinance No. 2333 – Changing the Voucher Approval Process

L. REYNOLDS MOVED TO READ ORDINANCE NO. 2333 BY TITLE ONLY. MAHELONA SECONDED. MOTION CARRIED 7-0.

City Clerk Read by Title Only.

ORDINANCE NO. 2333

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ENUMCLAW, WASHINGTON, AMENDING THE PROCESS FOR VOUCHER CERTIFICATION AND APPROVAL.

Staff Report:

Finance Director Smalling stated that the only change on Draft 2 is section 5 number 1, they added the words "or equivalent insurance coverage". Staff recommends approval.

Council Comments:

None

Committee Report:

Mahelona stated that the Finance Committee has reviewed this Resolution and recommends approval.

MAHELONA MOVED TO APPROVE ORDINANCE NO. 2333. L. REYNOLDS SECONDED. MOTION CARRIED 7-0.

Bauer stated that the City has insurance coverage of up to 2 million dollars for all City employees; M. Reynolds is not covered under that as he is a contract employee.

2. Ordinance No. 2334 – Deleting Reference to Warrants

L. REYNOLDS MOVED TO READ ORDINANCE NO. 2334 BY TITLE ONLY. JENSEN SECONDED. MOTION CARRIED 7-0.

City Clerk Read by Title Only.

ORDINANCE NO. 2334

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ENUMCLAW, WASHINGTON, REPEALING MUNICIPAL CODE CHAPTER 2.54, WARRANTS.

Staff Report:

Finance Director Smalling stated that he had nothing to add to his prior report.

Council Comments:

None

Committee Report:

Mahelelona stated that the Finance Committee has reviewed this Resolution and recommends approval.

MAHELELONA MOVED TO APPROVE ORDINANCE NO. 2334. JENSEN SECONDED. MOTION CARRIED 7-0.

3. Ordinance No. 2335 – Updating Finance Director Duties

JENSEN MOVED TO READ ORDINANCE NO. 2335 BY TITLE ONLY. MAHELELONA SECONDED. MOTION CARRIED 7-0.

City Clerk Read by Title Only.

ORDINANCE NO. 2335

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ENUMCLAW, WASHINGTON, AMENDING MUNICIPAL CODE CHAPTER 2.10, SECTION 060 TO UPDATE THE DUTIES OF THE FINANCE DIRECTOR.

Staff Report:

Finance Director Smalling stated that he had nothing to add to his prior report.

Council Comments:

None

Committee Report:

Mahelelona stated that the Finance Committee has reviewed this Resolution and recommends approval.

MAHELONA MOVED TO APPROVE ORDINANCE NO. 2335. JENSEN SECONDED. MOTION CARRIED 7-0.

B. RESOLUTIONS

1. Resolution No. 1196 – Revising Policy for Purchasing
City Clerk Read by Title Only.

RESOLUTION NO. 1196

**A RESOLUTION OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON
REVISING POLICY FOR PUCHASING.**

Staff Report:

Finance Director Smalling stated that there is no change to the Resolution; however, there is a change to the policy. The 5th item was changed to read “approves exceptions to policy” and on the 4th page there was a change in regards to the small works roster. It now reads “City allows use of the small works rooster for projects less than \$200,000, bids for projects exceeding \$45,000 shall be awarded by the City Council, bids for budgeted projects less than \$45,000 may be awarded by the Mayor”.

Council Comments:

None

Committee Report:

Mahelona stated that the Finance Committee has reviewed this resolution and recommends approval.

**MAHELONA MOVED TO APPROVE RESOLUTION NO. 1196. L. REYNOLDS
SECONDED. MOTION CARRIED 7-0.**

2. Resolution No. 1206 – Fee Resolution Amendment
City Clerk Read by Title Only.

RESOLUTION NO. 1206

**A RESOLUTION OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON
AMENDING RESOLUTION NO. 1178 AS TO ADD FEES FOR THE ENUMCLAW EXPO
CENTER.**

Staff Report:

Parks, Recreation and Cultural Services Director Fetter stated that the Tourism, Branding and Market Development Plan accepted by Council in 2006 outlined 25 recommendations to advance the City’s tourism and economic development goals. After public review and discussion with the

County, the City took possession of the King County Fairgrounds on January 2, 2007. Similar to the transfer of the Enumclaw Aquatic Center from King County, there was an existing fee schedule that was approved by the County. At the time of transfer, no fees were changed from the former management by King County until such time that a recommendation could be made to adjust the fees. The strategy for determining fee changes is that time and experience is needed to manage the facility and develop a better understanding of the cost associated with the programs and the market to support the fees. Staff recommends approval of Resolution No. 1206.

Council Comments:

Coats asked for the current rental fee of the field house.

Fetter stated that the rate is currently the same as the King County rate.

Committee Report:

Beckwith stated that the Community Services Committee has reviewed this Resolution and recommends approval.

Coats asked if a rate study has been done.

Fetter stated that they are looking into it now but they are still in need of experience in running the facility.

BECKWITH MOVED TO APPROVE RESOLUTION NO. 1206. JENSEN SECONDED. MOTION CARRIED 7-0.

3. Resolution No. 1207 – Contract with the Washington State Department of Corrections for Jail Space

City Clerk Read by Title Only.

RESOLUTION NO. 1207

A RESOLUTION OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH THE WASHINGTON STATE DEPARTMENT OF CORRECTIONS FOR JAIL SPACE.

Staff Report:

Police Chief Zoll stated that the Police Department and the Washington State Department of Corrections have enjoyed a long history of providing a positive and proactive working relationship within our community. To further these goals and to enhance overall efficiency, the Department of Corrections (DOC) has agreed to enter into a formal agreement for jail services. In October 2006, the Police Department and the Washington State Department of Corrections engaged in a series of discussions focused on the ability of providing an alternative for jail space through a formal jail services agreement. The City Attorney has reviewed the Memorandum of

Understanding and has approved the language and intent included therein. Staff recommends approval of Resolution No. 1207.

Council Comments:

Beckwith stated that the agreement from the DOC is not included.

M. Reynolds stated that the difference in the agreement from normal contracts is the protocol with preference to medical services.

Committee Report:

Jensen stated that the Public Safety Committee has reviewed this resolution and recommends approval; however they did not review the agreement.

JENSEN MOVED TO APPROVE RESOLUTION NO. 1207. L. REYNOLDS SECONDED. MOTION CARRIED 7-0.

C. GENERAL ITEMS

1. Action Item

2. Informational Reports

a. Welcome Center by Mike Thomas, Community Dev. Director

Bauer stated that the consultant is under contract and they are reviewing alternative sites.

D. Waste Water Treatment Plant by Chris Searcy, Public Works Director

Searcy stated that the phase one earthworks bid documents are being worked on by Cosmopolitan Engineering Group. There is a meeting on March 5, 2007, to coordinate and settle on the scope of work and who is involved with doing what during the construction phase. The boundary line adjustment with the Villa Vista Apartments is complete and recorded. An updated schedule will be announced at the next Council meeting.

1. Monthly Reports

a. Parks: Aquatics; Cultural Programs; Cemetery; Parks; Recreation; Golf Course

b. Public Works: Bldg. Maint.; Equipment Rental; Solid Waste; Gas; Line Maint.; Streets; Wastewater; Water

Bauer noted Monthly Reports.

L. Reynolds asked the status of the Logger Legacy Artwork.

Bauer stated that Gary Laturner is being updated on that project. One ox is completed, although still in pieces, while the second ox and logger are being worked on. The current time frame estimates completion by August or September.

Beckwith asked how the utility billing was going.

Smalling stated that it is getting better and starting to level off some. The City has had a meeting with the billing company who will get the bills out earlier this month. They also have most billing errors corrected.

Jensen asked when the Logging Legacy site plan would be done.

Bauer stated that the site plan has been through the Design Review Board and the results from that meeting have been relayed back to the Logging Legacy Committee.

Coats asked for the status of the automated meter readings.

Searcy stated that the schedule start date is this week. He will bring a more detailed update at the next meeting.

COMMENTS FROM THE AUDIENCE:

None

UNFINISHED BUSINESS:

Mahelona had a follow up to Resolution No. 1205. He questioned when the current sign on Hwy 169, directing travelers the King County Fairgrounds, will be changed.

Mayor Wise stated that changing the highway signs is part of the new signage project.

Beckwith asked if the City was going to wait until the next feasibility study to decide if the Expo Center should be turned into an Equestrian Center.

Bauer stated that the next step is for Staff to work with the CED Committee to develop the scope of the next feasibility study for the consultants.

Hogan stated that in the first study the consultant looked at the large complex. He questioned whether the City actually needs a consultant for the next round or rather to have someone come in and interview local groups to see what is needed and what would be most used.

Coats agreed that there is a need to speak with the local groups to see what will be needed and used.

L. Reynolds stated that the City can not move too slowly, they need to attract investors to start the development.

Jensen stated that an outside consultant and expert in equestrian could do a better job than the City, they need to stay competitive.

Bauer stated that from Council's discussion, he is hearing their leaning towards an in-house scoping study and implementation plan, rather than an outside consultant to do the 2nd phase feasibility study. He commented that staff needs clearer direction. He stated that he is hearing the need to move forward to stay competitive and also going forward with the Equestrian Center although they have not received direction from Council as to what they really want. He then requested that Council keep them informed of what direction they want to take.

Hogan stated that the new Expo Center Manager needs to be focused on renting out the facilities that are available now and not get involved in focusing on equestrian events, at least not at this time. He then stated that it will probably be 5 or 10 years, if they even decide to go that path, before they are really an equestrian center.

Bauer stated that the Expo Center Manager is to operate the facility and to build that business as it is now. In order to get funding or private investment the City needs to have a project defined in order to promote.

Jensen stated that the Expo Center Manager will run the facility and bring in revenue. That position's work load does not allow for developing the equestrian center as well.

Fetter stated that the focus of the Expo Center Manager, for the next 3 to 5 years, is to develop a program that is diverse. At the same time the City would be exploring how to create an equestrian market.

L. Reynolds stated that the Community Services Committee discussed the possibility of an advisory board of the top equestrian people in the Plateau area to help develop the equestrian center. She then stated the City's need to develop a vision.

Coats asked if the Expo Center Manager could run meetings with interested groups in order to draw together data.

Mahelona asked if Destination Development had interested groups develop the plan.

Bauer stated that the vision that was presented in the tourism plan is what spurred the interest in all the groups. The City needs to scope that vision and figure out what facilities are necessary to support the vision.

Mayor Wise stated that Destination Development recommended forming discussion groups.

Beckwith stated that the City needs to obtain a direction so they can move forward and possibly get State help.

Coats recommended that the Committee keeps working on this.

Mayor Wise asked if the Council wanted to bring a resolution forward or to wait for the Council's discussion.

Ennis asked what the resolution would be for.

Mayor Wise stated that the resolution would be for future direction of the use of the Expo Center.

Bauer stated that the resolution would be the Council supporting the development of an equestrian facility on the Expo Center grounds so the City can pursue funding.

Ennis asked if that resolution would be contingent on the result of the 2nd phase of the feasibility study of the business plan.

Beckwith stated that it would just be supporting the idea of the concept, but the City would still need to do a business plan. The plan could be stopped at a later date if it does not work out.

L. Reynolds stated that the Council needs a primary vision for an equestrian center.

Coats stated that the City has a facility and a plan to bring forth for funding; now a resolution is needed to set forth the intention.

Jensen stated that the City needs to get competitive for funding.

Mahelona stated that the City has taken the first step by setting a resolution that brands the City as equestrian. He then stated that he felt another resolution is not needed at this time.

Ennis agreed with Mahelona and stated that he is ready to have the 2nd phase of the feasibility study done.

Mayor Wise stated that he is hearing a consensus within the Council to move forward with looking for support for the facility.

Fetter asked if the Council wanted a steering committee formed soon.

Mayor Wise stated that the Council agrees they would be recommending a committee.

Hogan stated that the horse community is very diverse and there is a lot of competing interest. He then cautioned the Council to be careful to select members that are team builders.

NEW BUSINESS:

None

EXECUTIVE SESSION:

City Attorney Reynolds stated that the executive session is on two matters of Real Estate per RCW 42.30.110 for an estimated time of 20 minutes.

MAYOR RECESSED MEETING AT 9:25 p.m.

MAYOR RECONVENED MEETING AT 9:46 p.m.

ADJOURNMENT:

**JENSEN MOVED TO ADJOURN THE MEETING. L. REYNOLDS SECONDED.
MOTION CARRIED 7-0.**

Meeting adjourned at 9:47 p.m.

Respectfully Submitted,

Marcia Hopkins
City Clerk