

**City of Enumclaw  
1339 Griffin Avenue  
Enumclaw, WA 98022**

**City Council Regular Session  
City Hall Council Chambers  
July 10, 2006, 7:30 P.M.**

**CALL TO ORDER AND FLAG SALUTE:**

Mayor Pro-Tem Mahelona called the meeting to order at 7:32 p.m. He then stated that Mayor Wise was excused as he is out of town.

Attorney M. Reynolds explained the duties of the Mayor Pro-Tem.

City Council Member Coats led the Pledge of Allegiance.

Jensen announced all Council Members present.

**ATTENDANCE:**

Council Members Reynolds, Jensen, Mahelona, Beckwith, Ennis, Hogan and Coats were present. Also present were City Administrator Bauer, City Attorney Reynolds, City Clerk Hopkins, Media Services Director Funfar, Public Works Director Searcy, Parks Director Fetter, Fire Chief Kolisch, Community Development Director Thomas and Police Chief Zoll.

**ADJUSTMENTS TO THE AGENDA:**

Mayor Pro-Tem Mahelona announced the following additions to the Agenda: 3. Presentations - B.1., Plateau Outreach Ministry Quarterly Report and introduction of new Executive Director Kim Fish; to 3. Presentations - B.2., Enumclaw Youth and Family Services Quarterly Report; to 3. Presentations - D.6., Artist in Heat Art Show. He then stated that there would be an Executive Session of approximately 10 minutes to discuss a Real Estate issue.

**ANNOUNCEMENTS AND PRESENTATIONS:**

**A. ANNOUNCEMENTS**

None.

**B. PRESENTATIONS**

1. Plateau Outreach Ministries quarterly report and introduction of new Executive Director Kim Fish

Heather Lofgren, former Interim Director, introduced Kim Fish as the new Executive Director.

Kim Fish gave a brief summary of her background, including that she had formally served as POM director from 1998-2002. She is glad to be back in the position and thanked the City for their support.

Lofgren announced that the upstairs construction is underway and should be completed by Fall 2006. The “Pretty on Me” program will start when the upstairs construction is done. The Food Bank is thriving and serves an average of 367 households per month. The Samaritan Project is also running smoothly and is averaging about 27 households per month. More Pennies From Heaven, the Thrift Store, is bringing in an average of \$4,150 per month. She also thanked the community and the City Council for their support.

***Council Comments:***

Coats said that the report noted that the food bank does not ask for identification or an address. He asked if that was true of the other programs.

Lofgren stated that the food bank is available to anyone; the other programs are for Enumclaw residences only.

2. Enumclaw Youth and Family Services Quarterly Report

Gary Hemminger stated their program is doing well and they have developed a great relationship with POM. He noted some of the activities that were being held this summer. There are 109 youth using the center, 105 of which reside in the City limits. Attendance has dropped during the summer months which is typical.

***Council Comments:***

None,

C. PUBLIC HEARING AND MEETING ANNOUNCEMENTS

1. Council Workshop on Projects and Goals, Tuesday, July 11, 2006, at 7:00 p.m. at City Hall
2. Park, Recreation, and Community Services Master Plan Update, Monday, July 10 and 24, 2006, at 7:30 p.m. at City Hall.
3. Study Session With Fire Commissioners, Monday, August 7, 2006, at 7:30 p.m. at City Hall

Mayor Pro-Tem Mahelona read the announcements.

D. COMMUNITY EVENTS

1. King County Fair, July 19-23, 2006, at the Fairgrounds
2. Arts Alive!’s “Art In The Garden” Arts Fair, Saturday, July 22, 2006, at 1903 Gossard Street, 9:00 a.m.- 6:00 p.m.
3. Enumclaw Sidewalk Fest, July 27-29, 2006, from 10:00 a.m.-6:00 p.m. on Cole Street, Featuring Reily and Maloney Folk Music on July 29, from 1:00-2:00 p.m.

4. Scottish Highland Games, July 29-30, 2006, at the King County Fairgrounds
5. Relay For Life, American Cancer Society Signature Fundraising Event, August 11-12, 2006, Enumclaw Library
6. Artist in Heat – Sculpture and Garden exhibition will be July 14-16, 2006, at 46709 284<sup>th</sup> Ave SE, Enumclaw from 10:00 a.m. – 4:00 p.m.

L. Reynolds announced the Artist in Heat exhibit was an outside garden show which includes different sculptures and unique craftsman style works.

Mayor Pro-Tem Mahelona read the announcements.

#### E. CITY EVENTS

1. Basecamp Juried Art Exhibit at King County Fair, Wednesday, July 19-23, 2006, at the King County Fairgrounds
2. Enumclaw's Art Walk 2006, August 5, 2006, Downtown Enumclaw, 6:00-9:00 p.m. With Artwork on display and Ebe Naylor & the Rumble Rockers' Blues at Rotary Centennial Park
3. New Artist at Gallery 2006 – Ellen Ito, Artist, "Head Spaces: Works on Paper", July 5 – August 1, 2006

Mayor Pro-Tem Mahelona read the announcements

#### **COMMENTS FROM THE AUDIENCE:**

Gary Hemminger added to his report that they now involved in a transitional housing program. They currently have two families in the program, and are working with several more families to house.

#### **PUBLIC HEARING:**

- A. Park, Recreation, and Community Services Master Plan

Mayor Pro-Tem Mahelona read the Public Hearing Procedures.

#### **MAYOR PRO-TEM MAHELONA OPENED THE PUBLIC HEARING ON THE PARK, RECREATION AND COMMUNITY SERVICES MASTER PLAN AT 7:50 P.M.**

Mayor Pro-Tem Mahelona asked the City Clerk and Council if they have received any correspondence on this issue.

City Clerk and Council stated none.

***Staff Report:***

Parks Director Fetter stated that there are two hearings scheduled, possibly a third, and they will be asking Council to adopt the plan in September. Fetter then read the Mission Statement of the Park, Recreation and Community Services Master Plan.

Stan Osborne, Park Board Member, presented the planning process segments of the plan.

Fetter went over the contents of the Park plan and read the Mission Statement. Stan Osborne, Park Board Member, presented the planning process segments of the plan. Fetter outlined the seven factors of excellence, the recommendations, and explained the organization of the Parks, Recreation and Cultural Services Department. Fetter next gave a history, background and current conditions of the Enumclaw Parks Department as it relates to the Community Center operation. He went over the new construction costs and funding of the Community Center. Fetter discussed the pros and cons of the use of the vacated JJ Smith Elementary School as a Community Center and the process of further investigating the use. He went over potential funding and then gave a three-year pilot operation timeline. At the next Public Hearing session, he will be going over the three final recommendations of the plan.

***Council Comments:***

Hogan asked if there would be a transfer of property or would any improvements made be to the school districts facility.

Fetter stated the School District has not been engaged in a transfer of property at this time.

***Public Comments:***

Hemminger, Director of Enumclaw Youth and Family Services, stated the reasons he believes the JJ Smith facility would be a good choice for the youth programs.

**MAYOR PRO-TEM MAHELONA CONTINUED THE PUBLIC HEARING ON THE PARK, RECREATION AND COMMUNITY SERVICES MASTER PLAN TO THE JULY, 24, 2006, CITY COUNCIL MEETING.**

B. 2007-2012 Transportation Improvement Plan – Resolution #1156

**MAYOR PRO-TEM MAHELONA OPENED THE PUBLIC HEARING ON THE 2007-2012 TRANSPORTATION IMPROVEMENT PLAN – RESOLUTION NO. 1156 AT 8:28 P.M.**

Mayor Pro-Tem Mahelona asked City Clerk and Council if they have received any correspondence on this issue.

City Clerk and Council stated none.

City Clerk Hopkins read Resolution No. 1156.

***Staff Report:***

Public Works Director Searcy stated that RCW 35.77.010 requires the City to prepare, on an annual basis, a revised and extended Comprehensive Transportation Program, referred to as a Six-Year Transportation Improvement Program (TIP). The TIP is a list of projects identifying the current and future needs of the city as well as those of regional significance. The time period covers January 1, 2007, through December 31, 2012. A total of \$5,140,574 of available City transportation capital funding is projected for this period. Including non-city funding, the estimated revenue is \$13,084,955. Assumptions have been made regarding Federal and State funding and given these realistic assumptions, a total of \$5,405,219 of City funds would be required to complete the \$13,084,955 program. Some contribution of the General Fund would be required in 2012 to complete the entire TIP. The Six-Year TIP is consistent with the Comprehensive Plan. Adequate City transportation capital funding is projected during the TIP period. Several identified projects are dependent upon Federal or State Grants and without them, may not be completed as programmed. Staff recommends Council consider any testimony provided at the Public Hearing and ultimately adopt Resolution No. 1156.

***Council Comments:***

None.

***Public Comments:***

None.

**MAYOR PRO-TEM MAHELONA CLOSED THE PUBLIC HEARING ON THE 2007-2012 TRANSPORTATION IMPROVEMENT PLAN – RESOLUTION NO 1156 AT 8:39 P.M.**

**TABLED BUSINESS:**

None

**COUNCIL COMMITTEE REPORTS:**

A. Finance - Mahelona, Chair

L. Reynolds stated the Committee met on July, 6, 2006, and reviewed claims and the Washington State Audit Exit Review. The City received three audit exceptions. The exceptions are actually recommendations and are as follows: 1. Checks are not being restrictively endorsed upon receipt. 2. Journal Entries lack adequate support. 3. City missing statements of intent and affidavits of wages paid. The City has implemented procedures to address all three issues. The next meeting is July 19, 2006, at 5:30 p.m. at City Hall.

B. Community/Economic Development – Ennis, Chair

Ennis stated that the CED Committee had not met since the last Council Meeting. The next meeting is on July 18, 2006, at 6:30 p.m. in the Stevenson/Yerxa Building.

C. Community Services – Beckwith, Chair

Beckwith stated the Committee met on June 24, 2006, and reviewed Enumclaw Clubhouse’s request for funding or utility adjustments. The committee felt this did not warrant an adjustment to the budget this year but it could be included in the 2007 budget. They also discussed the Park Plan, the Human Services Plan, and the Trail Extension bid opening. The next meeting is July 18, 2006, at 4:00 p.m. in the Parks Office.

D. Public Safety – Jensen, Chair

Jensen stated the Committee met on July 10, 2006, and discussed Ordinance No. 2317 and will have the recommendation at the appropriate time. They also discussed the use of illegal fireworks and addressing calls to the Fire and Police Department. Both departments will be coming forward with ordinances to address these issues. The next meeting will be on August 14, 2006, at 6:30 p.m. at City Hall.

E. Public Works – Hogan, Chair

Hogan stated that the Committee met July 10, 2006, and discussed the bid award for the Library roof repair. They also discussed the Transportation Improvement Plan and will make a recommendation at the appropriate time. They received their regular updates on projects. The next meeting will be July 24, 2006, at 7:00 p.m. at City Hall.

F. Ad Hoc on Natural Gas Utility – Coats, Chair

Coats stated they last met on June 27, 2006. They discussed RCW 35.94.020 and the super majority issue. It was determined that since a unanimous vote is unlikely, it is not necessary for the committee to continue. The Ad Hoc on Natural Gas Utility Committee recommends dissolving the committee and possibly looking at this issue in the future when two members do not have to recuse themselves.

**COATS MOVED TO DISSOLVE THE GAS AD HOC COMMITTEE, ENNIS SECONDED. MOTION CARRIED 3-1 JENSEN OPPOSED – HOGAN AND BECKWITH RECUSED FOR CONFLICT OF INTERST, MAYOR PRO-TEM MAHELONA RECUSED HIMSELF.**

**CONSENT AGENDA:.....Motion to Approve**

A. MINUTES

- 1. City Council, 6/26/06; Council Workshop, 6/17/06

B. CLAIMS

- 1. Announced During the Finance Committee Report

C. PAYROLL

- 1. June 2006 Payroll Checks #7621 - #7748 and #25460 in the amount of \$289,184.60 plus 197 Direct Deposits in the amount of \$275,964.50 plus Bank Wire ICMA and 941 Taxes in the amount of \$150,840.88 for a Grand Total Amount of \$715,989.98

D. BID AWARD

1. Library Roof Replacement

E. SPECIAL EVENTS

1. Enumclaw Art Walk 2006

**HOGAN MOVED TO APPROVE CONSENT AGENDA AS PUBLISHED. JENSEN SECONDED. MOTION CARRIED 6-0.**

GENERAL BUSINESS:

A. ORDINANCES

1. Ordinance No. 2317 – Griffin Avenue Parking Restrictions

**BECKWITH MOVED TO READ ORDINANCE NO. 2317 BY TITLE ONLY FOR THE FIRST READING. JENSEN SECONDED. MOTION CARRIED 6-0.**

City Clerk read by title only.

ORDINANCE NO. 2317

AN ORDINANCE OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON, ESTABLISHING NO PARKING ZONES ALONG GRIFFIN AVENUE (SR 164) FROM MARION STREET TO BLAKE STREET.

***Staff Report:***

Public Works Director Searcy stated that Griffin Avenue (SR 164) has undergone two major capital improvement projects since 2003. Since the completion of the projects, numerous accidents have occurred at the Griffin/Railroad intersection. Staff has completed a sight distance analysis of this intersection and has recommended, at a minimum, that a 50 foot no-parking zone be established west of Railroad on the north side and a 90 foot no-parking zone be established west of Railroad on the south side. WSDOT traffic engineers have reviewed this proposal and concur. WSDOT has also requested the City adopt an Ordinance to restrict parking between Railroad and Blake consistent with the approved channelization plan for the Garrett Street signal project. Staff recommends Council adopt Ordinance No. 2317.

***Council Comments:***

None.

B. RESOLUTIONS

1. Resolution No. 1156 – 2007-2012 Transportation Improvement Plan

City Clerk read by title only.

RESOLUTION NO. 1156

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON, ADOPTING THE 2007-2012 SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM.

**Staff Report:**

Public Works Director Searcy added to his previous staff report that Council review and focus on the funding sources of the projects.

**Council Comments:**

None.

**Council Committee Report:**

Hogan stated that the Committee reviewed and recommended the approval of Resolution 1156.

**HOGAN MOVED TO APPROVE RESOLUTION NO. 1156. COATS SECONDED. MOTION CARRIED 6-0.**

B. GENERAL ITEMS

- 1. Action Items.....Council Action
- 2. Informational Reports
  - a. Tourism/Marketing Plan by Mike Thomas, Community Development Director

Thomas stated that it is taking longer than expected to schedule the interviews with the consultants. The interview panel will be meeting on Friday July 14, 2006, to do another evaluation of the written submittals from the consultants and then possibly conduct a phone interview with the preferred consultants.

Coats asked if there was a problem involving the marketing plan and that's why people are not coming forward with an interview date.

Thomas replied that some of the consultants are out of state and it's difficult for many firms to work interviews around their existing workload.

Hogan stated that he had some concern in just considering the top consultant. If some of the consultants are not showing eagerness in discussing the possibility of working with us, maybe we should look for other consultants.

Smalling reminded the Council that the profit margin on a \$20,000 project is low and the interview costs could easily eat up a consultant's profits.

Coats asked if \$20,000 was really going to be enough.

Thomas stated that firms are excited; it's just difficult to get the firms that we want to interview all here on the same day, or at least the same week.

Coats asked if there were other ways of interviewing such as phone or computer interviews.

Thomas said that they certainly could look at doing phone interviews however you lack the interactive aspect of a regular interview.

Bauer stated that the importance of the project warrants interviewing out-of-state consultants. If there is concern with the process, we might want to seek additional interest from local consultant to see if there are other firms that are closer to the community. He also agreed that phone interviews work, but it is much more difficult to get a feel for the consultant team. It sounds like they have one local firm that seems better than the others, but they would like to meet others to get a good comparison.

Hogan questioned if \$20,000 was adequate funding for this project. He suggested the possibility of re-evaluating the funding, considering the financial decisions that will be made based on the outcome of the study.

Coats added that the City has had to increase other budgets due to travel expenses in the past. He suggested to consider local firms for the long term.

Thomas stated he felt \$20,000 is adequate and that is part of the reason they are going to review the proposals from the local firms.

b. Welcome Center by Mike Thomas, Community Development Director

Thomas stated that the interview panel met with all five candidates and that Fletcher Farr Ayotte Architect was the highest scoring firm and was selected. He highlighted some of the projects that the firm has done. The next goal is draft a contract, which includes first doing the scope of the work and the costing. They are hiring this consultant team to revise the feasibility study and to design a Welcome Center and Site.

c. Waste Water Treatment Plant by Chris Searcy, Public Works Director

Searcy stated that the most recent milestone was submitting the addendum report to the biological assessment to the Corp of Engineers, Muckleshoot, and the Federal Services last week. The meeting for July 20, 2006, with those agencies is the next milestone.

3. Monthly Staff Reports
  - a. Fire Run Count
  - b. Police

Bauer noted the reports

Bauer stated that the only significant events on the 4<sup>th</sup> of July were an exploded cement garbage container and a window at the High School.

**COMMENTS FROM THE AUDIENCE:**

None.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

Beckwith brought up the occurrence of several accidents at the intersection of Semanski and Warner. He proposed that either Staff or the Public Safety Committee look at that parking situation.

**BECKWITH MOVED TO SEND SEMANSKI AND WARNER INTERSECTION PARKING TO THE PUBLIC SAFETY COMMITTEE. L. REYNOLDS SECONDED. MOTION CARRIED 6-0.**

**EXECUTIVE SESSION:**

City Attorney Reynolds read the Executive items:

- A. Real Estate Per RCW 42.30.110 (b) for 10 minutes.
- B. Personnel Per RCW 42.30.110 – for 15 minutes

**M. REYNOLDS RECESSED THE COUNCIL MEETING AT 9:15 P.M.**

**MAYOR PRO-TEM MAHELONA RECONVENED THE COUNCIL MEETING AT 9:48 P.M.**

Bauer announced that Staff is requesting a professional services agreement to contract with a professional negotiator to be the Administrative Team's lead negotiator for the upcoming negotiations with the Unions. The negotiator's name is Chris Burton and his fee is \$100 per hour with a maximum of \$12,000 for all three contracts.

**L.REYNOLDS MOVED TO APPROVE HIRING A NEGOTIATOR FOR THE UNION CONTRACTS. COATS SECONDED. MOTION CARRIED 6-0.**

**ADJOURNMENT:**

**BECKWITH MOVED TO ADJOURN THE MEETING. COATS SECONDED.  
MOTION CARRIED 6-0.**

Meeting adjourned at 9:50 p.m.

Respectfully Submitted,

Marcia Hopkins  
City Clerk