

**City of Enumclaw
1339 Griffin Avenue
Enumclaw, WA 98022**

**City Council Regular Session
City Hall Council Chambers
August 9, 2004 7:30 P.M.**

CALL TO ORDER AND FLAG SALUTE:

Mayor Wise called the meeting to order at 7:32 p.m. Mayor Wise led the Pledge of Allegiance.

Jensen announced that Council Members S. Krebs and J. Krebs have requested to be excused from the August 9, 2004 Council Meeting.

JENSEN MOVED TO EXCUSE COUNCIL MEMBERS S. KREBS AND J. KREBS FROM THE AUGUST 9, 2004 COUNCIL MEETING. MAHELONA SECONDED. MOTION CARRIED 5-0.

ATTENDANCE:

Council Members Beckwith, Jensen, Ennis, Hogan, and Mahelona were present. Also present were Mayor Wise, City Administrator Bauer, City Attorney Reynolds, City Clerk Hopkins, Fire Chief Kolisch, Interim Finance Director Scott, Library/Community Services Director Baer, Public Works Director Searcy, Community Development Director Johnson, Parks/Cultural Services Director Keates, and Communications Coordinator Funfar.

ADJUSTMENTS TO THE AGENDA:

Mayor Wise announced the following adjustments to tonight's agenda: Pull 9.C.1.a. Lead Street Worker Upgrade; Correct Public Hearing date on 8.D.1. to September 13, 2004.

ANNOUNCEMENTS AND PRESENTATIONS:

Mayor Wise read Announcements A – E.

- A. City of Enumclaw Employee Recognition Luncheon, Wednesday, August 11, 2004, 11:30 am - 1:00 pm at the City Hall Park
- B. Workshop on 911 Battersby Building, Monday, August 16, 2004, 7:30 p.m. at City Hall
- C. Business Recycling Collection Event, Wednesday, August 18, 2004, 11:00 a.m. - 4:00 p.m. at the Enumclaw Library
- D. Joint Planning Commission/City Council Workshop on Comprehensive Plan Update, Monday, August 30, 2004, at 7:30 p.m. at City Hall
- E. Gallery 2004 August Artist Lisa Parson, Showing August 5-31, 2004 at City Hall by John Keates, Parks/Rec/Cultural Services Director

Parks/Rec/Cultural Services Director Keates announced that the Gallery 2004 August artist is Lisa Parsons, Enumclaw photographer and Executive Director of the Middle Green River Coalition. Keates stated that Lisa has spent the last two years photographing the beauty and

diversity of the Green River Gorge and its uplands. Keates invited all to attend the artist's reception on August 6, 2004, from 7:00 p.m. – 9:00 p.m. at City Hall in Gallery 2004.

F. Recognition of Susan Lang for Gift of Street Banners to Enumclaw
Mayor Wise introduced Susan Lang and her parents and thanked them for the Spring Street Banners that Susan gifted to the City and for all of her support in the community. Mayor Wise presented Susan with a Certificate of Appreciation and wished her well with her move to Arizona.

Susan thanked the City.

G. Water Conservation Presentation by Chris Searcy, Public Works Director
Public Works Director Searcy stated that he would like to remind everyone that there are three to four weeks of warm weather left which puts a demand on the water supply. He asked everyone to please conserve as much water as possible.

COMMENTS FROM THE AUDIENCE:

Julie Weinbrecht, 24207 S.E. 384th Enumclaw, WA, stated that she is an Arts Commission member and wanted to thank the City for supporting the Arts. She invited everyone to participate in the Arts Commission activities.

PUBLIC HEARING:

A. 2005 CDBG Applications

Mayor Wise read the Public Hearing Procedures.

MAYOR WISE OPENED THE PUBLIC HEARING ON THE 2005 CDBG APPLICATIONS AT 7:42 P.M.

Mayor Wise asked the City Clerk and the City Council if any correspondence had been received.

City Clerk and City Council stated no correspondence had been received.

Staff Report:

Community Development Director Johnson stated that since completing the staff report for the 2005 CDBG applications, the King County Joint Recommendation Committee (JRC) took action to raise the minimum amount of grant funds to \$10,000.00 for public service funds, and \$50,000.00 for capital funds. The intent of the of the new minimum funding levels is to encourage larger projects that often make more efficient use of the CDBG funds as there is less overhead involved. Johnson distributed a memo that expanded on the capital projects and replaces the first proposal. Johnson stated that the Human Services Advisory Board has made some recommendations on the funding distributions for Public Service applications. Nine applications have been received, and seven have been approved for consideration. The current

available funds for 2005 is Public Service - \$15,922.00, Planning and Administration - \$10,489.00, and Capital - \$122,245.00 which totals \$148,665.00. He noted that the Capital funds included \$32,000.00 from recaptured Capital funding dollars due do to the cancellation of previous capital projects. Johnson stated that another Public Hearing is scheduled for September 13, 2004, so that the public may make comments on the decisions of the funding. Johnson went over the applicants applying and their requests.

Mayor Wise wanted clarification on the total amount for Public Service of \$15,922.00 and if the Administration money will be used to back fill the Capital fund. He asked if a motion would be needed to move the money.

Community Development Director Johnson stated yes, that would be preferred.

Council Comments:

Mahelona stated that he is fine with moving the money.

Ennis stated that the CED Committee recommends moving the Administrative Funds to Capital Projects.

ENNIS MOTIONED TO MOVE THE ADMINISTRATION FUNDS OF \$10,498.00 TO THE CAPITAL IMPROVEMENT FUND. BECKWITH SECONDED. MOTION CARRIED 5-0.

PUBLIC SERVICE CATEGORY:

Mayor Wise asked the Public Service applicants to come forward.

ENUMCLW YOUTH AND FAMILY RESOURCES (EYFR)

Pat Peterson, 1356 Cole Street, Enumclaw, WA, Enumclaw Youth & Family Resources, stated that she has applied for funding before and is here to answer any questions the Council may have.

Ennis asked how much has she requested in the previous years.

Pat stated that they have requested around \$15,000.00 to \$16,000.00 each year for 3 years and they have received \$8,000.00, \$5,000.00 and \$12,000.00.

Ennis asked if their request has ever been fully funded.

Pat stated no.

Ennis asked if they hired the part-time employee that they wanted.

Pat stated yes, but they barely squeak by.

Ennis asked if Council fully funded her \$15,000.00, would she be able to run their counseling programs.

Beckwith wanted to clarify that even though the request is from Auburn Youth & Family, which is the parent company, the money will all be spent in Enumclaw.

Pat stated yes, it would all be spent in Enumclaw

Hogan asked is the half-time person being funded works in Enumclaw.

Pat stated that the position is only partially funded by the City and that position is in Enumclaw.

Mahelona asked how much of their total funds are funded by the City of Enumclaw.

Pat stated that they have a \$450,000.00 budget for Enumclaw. The City provides by in-kind and cash just under \$100,000, and whatever they can get from the CBDG funding. There are also a couple of contracts, one with the Enumclaw School District that totals about \$15,000.00, and one with the Plateau Outreach Ministries which covers about \$6,000.00.

Mahelona asked if half of their funding comes from outside Enumclaw.

YWCA

Linda Rassmusen, Regional Director of YWCA, stated that they requesting \$8,341.00 for domestic violence victims.

Ennis asked how many clients are being served in Enumclaw.

Linda stated that this year there have been four to date. Last year they served nine.

Mahelona asked Johnson how the adjusted funding amount effects this application.

Community Development Director Johnson stated that if another pass-thru City in King County is funding them, there might be a potential to combine funding requests with them.

Linda noted Enumclaw's Domestic Task Force work.

Beckwith asked if Domestic Violence is increasing.

Linda stated that it is going up, but they can only count what is reported to the police.

Mayor Wise asked if anyone in the audience would like to speak towards the YMCA or Domestic Violence requests.

Nancy Baer, 600 Harmony Lane, Enumclaw, WA, Human Services Advisory Board Chair, went over their recommendations for the Public Service funding request.

Beckwith thanked the Human Services Advisory Board Chair for all of their hard work

Jensen asked if other cities are having trouble with distributions of CBDG funds under the new requirements.

Community Development Director Johnson stated that all South County are struggling with the funding.

Mahelona stated that he suggests bundling funds with other cities to fully fund the YMCA.

Hogan stated that he would also like to know if bundling the funds is possible, and if Council has time to make changes under the new rules.

Trip Hart, 1224 Griffin Avenue, Enumclaw, WA, Attorney, stated that domestic violence requests should be able to join with another city to meet their King County minimum fund amount.

Capital Improvement Category:

GRCC SMALL BUSINESS DEVELOPMENT

Deanna Burnet Keener, Small Business Director from Green River Community College, stated that they worked with 20 Enumclaw businesses this year for a total of 253 hours. She stated that they have expanded their services to help guide the local businesses.

Beckwith asked what businesses, outside of the City, have they served.

Deanna stated that they do not turn any of the businesses away, so the numbers include them.

Mahelona asked if they have applied for the CDBG with other communities.

Deanna stated yes.

Community Development Director Johnson stated that an option for GRCC is multi-year funding.

Mahelona asked about the 2006 funding.

Community Development Director Johnson stated that it would be similar to the 2005 budget.

Hogan asked Deanna if they are working with the City of Covington.

Deanna stated yes, but they don't have a CDBG Grant.

Public Comments:

Janice Hammerstrum, 40709 264th Ave S.E., Enumclaw, WA, stated that she and her husband own Country Farmers Market and has used the GRCC Program and she supports funding the program.

Aaron Brenner, 1442 Cole Street, bakery owner, stated that Deanna's program is priceless. The services provided for small businesses are greatly needed. Deanna convinced him to come to Enumclaw from Auburn where he was able to expand his business with her help. He spoke of the services that they provide.

Roberta Arehart, Owner of AAA Recycling, stated that Deanna has greatly assisted her with getting her business started. She has helped him write a couple of grants and went over the services that Deanna has provided.

ENUMCLAW PARKS DEPARTMENT

Parks/Rec & Cultural Services Director Keates stated that he would like to withdraw the application for the Martin Johnson Park playground equipment due to the new funding level.

ENUMCLAW SIDEWALK REPLACEMENT PROJECT

Public Works Director Searcy stated that their request is for the ongoing sidewalk replacement project and noted they have requested two year's worth of funding.

Beckwith asked if we could go backwards to combine funds.

Community Development Director Johnson yes.

PEDIATRIC INTERIM CARE CENTER

Elaine Purchase, 44705 S.E. 161st PL, North Bend, WA, Pediatric Interim Care Center, stated that their center is in Kent and that they are the only provider in the county that provides services for newborns addicted to drugs. She stated that they have outgrown their current building and are asking the surrounding cities to help with the funding. She noted that they generally provide services for two babies a year from Enumclaw. She stated that if the funding could be bundled together with Federal Way and SeaTac, then they would meet the funding requirements.

Beckwith asked how many babies could be serviced if they had a new facility.

Elaine stated that they would be able to double the capacity. At present, they have a maximum capacity of fifteen babies. She noted that last year they cared for 161 babies, and she believes they will possibly be at 300 by next year.

Community Development Director Johnson noted that in the packet, there is mention of the other cities that are considering funding them.

KING COUNTY MULTI-FAMILY HOUSING REHABILITATION

Allison Haseman, 2541 Griffin Avenue, Enumclaw, WA, King County Housing Authority Chair, stated that she is here to answer any questions that Council may have on the Multi-Family Rehabilitation.

Ennis asked if King County is buying the property.

Allison stated that they are in the process of buying the property.

Ennis asked if the King County Housing Authority does not receive the \$80,000 from CDBG funding, would they still go forward with purchase.

Allison stated yes, because the funding request is for rehabilitation.

Ennis asked if the King County Housing Authority does not receive the funding would they do the rehabilitation on their own.

Allison stated that she does not know for sure.

Beckwith clarified that this is a new project for King County and there is no guarantee King County can fund the project.

Hogan asked if the purchase has gone through.

Allison stated they only have a contract at this time. King County can only buy at the appraised value and the owner is contesting the appraisal.

Allison stated that she has brought in two signed petitions supporting the housing, and also a recommendation from the Rotary.

Beckwith clarified that this is just for transitional emergency housing, not just for low income.

Linda Rassmussen, Regional Director of YWCA, stated that she supports the King County Housing Authority program and believes this is a great program.

Kathy Heddick, 553 Roosevelt Avenue # 201, Enumclaw, WA, President of Board of Directors for the Plateau Outreach Ministries, stated that this is a great opportunity for Enumclaw to help the families that are in need of these services. The number of homeless is growing and the community needs housing to help them.

Nancy Baer, Human Services Advisory Committee Chair, stated that they also recommend the King County Housing Authority project.

Vicky Stratton, Interim Director from Plateau Outreach Ministries, stated that Enumclaw greatly needs this housing project because at this time, there is a two-year waiting list for housing.

Laura Curnun, 1777 High Point Street, Enumclaw, WA, High Point Village Assisted Living Community Manager and on the Housing Task Force, stated that Enumclaw needs this housing component along with the case management component for success.

Larry Schafer, 39811 226th Avenue S.E., stated that he is a concerned citizen and a member of the Enumclaw Rotary Club. He stated that he believes the City needs to step up to the rehabilitation portion of the King County Housing Authority's purchasing of the housing units.

Pat Peterson, 1356 Cole Street, Enumclaw, WA, Youth & Family Center Director, stated that she would like to thank the Human Advisory Services Board for all of their hard work and realizes that there is not enough money for everyone. She stated that she believes the City needs complete services in order for families in crisis to succeed and encourages Council to consider the application.

Jerry Metcalf, 3623 Lois Lane, Enumclaw, WA, member of the Housing Task Force, stated that this is a large project and King County has stepped forward to facilitate the project. He believes the City needs to take the opportunity to participate in this huge opportunity to help its homeless.

Trip Hart, Attorney, stated that the citizens are behind this project and wants to know why the community is not taking care of their homeless. Trip stated that at this time we have a chance to address the issue and should do so.

Larry Schafer stated that he would also like to support Deanna's small business funding request and noted that banks also use her services for their clients.

MAYOR WISE CLOSED THE PUBLIC HEARING ON THE 2005 CDBG APPLICATIONS AT 9:10 P.M.

TABLED BUSINESS:

None

COUNCIL COMMITTEE REPORTS:

A. Finance - Mahelona, Chair

Mahelona stated that the Committee has not met. The next meeting will be August 10, 2004, at 5:30 p.m. at City Hall.

B. Community/Economic Development - Ennis, Chair

Ennis stated that the Committee met August 2, 2004, and discussed the tourism plan, professional services agreement, and CDBG applications. They will have a recommendation later in the meeting. The next meeting will be August 19, 2004, at 6:00 p.m. at Stevenson/Yerxa Building.

C. Community Services - Beckwith, Chair

Beckwith stated that the Committee has not met, but they do have recommendations for Resolution No. 1047 and No. 1048. The next meeting will be scheduled at a later time.

D. Legislative Action Committee – S. Krebs, Chair

No Report at this time.

E. Public Safety - Jensen, Chair

Jensen stated that the Committee met August 9, 2004, and discussed the status of the Police Chief. The next meeting will be September 13, 2004, at 6:30 p.m. at City Hall.

F. Public Works – J. Krebs, Chair

Hogan stated that the Committee met August 9, 2004, and discussed a bid award, and a project acceptance and approval. The next meeting will be August 23, 2004, at 7:00 p.m. at City Hall.

CONSENT AGENDA:.....Motion to Approve

A. MINUTES

1. City Council, 7/26/04

B. CLAIMS

1. Announced During the Finance Committee Report

C. PAYROLL

1. July 2004 Payroll Checks #5174 - #5314 in the amount of \$243,689.71 plus 169 Direct Deposits in the amount of \$235,588.82 plus Bank Wire ICMA and 941 Taxes in the amount of \$144,087.65 for a Grand Total Amount of \$623,366.18

D. SET PUBLIC HEARING

1. 2005 CDBG Funding, Monday, September 13, 2004, 7:30 p.m. at City Hall

E. BID AWARD

1. Caustic Soda Supply by Chris Searcy, Public Works Director

F. PROJECT ACCEPTANCE

1. Second Street Phase 2 by Chris Searcy, Public Works Director

Mayor Wise announced the Public Hearing on September 13, 2004.

MAHELONA MOVED TO APPROVE THE CONSENT AGENDA AS PUBLISHED. JENSEN SECONDED. MOTION CARRIED 5-0.

GENERAL BUSINESS:

A. ORDINANCES

1. Ordinance No. 2222 - Multi-Year Budget Ordinance Amendment
 - a. City Clerk Read Ordinance by Title Only for First Reading

MAHELONA MOVED TO READ ORDINANCE NO. 2222 FOR FIRST READING BY TITLE ONLY. BECKWITH SECONDED. MOTION CARRIED 5-0.

City Clerks Read by Title Only

ORDINANCE NO. 2222

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ENUMCLAW, WASHINGTON, ESTABLISHING PROJECTS WITHIN EXISTING MULTIYEAR BUDGETED FUNDS AND DEFINING THEIR RELATED PROJECT EXPENDITURE AND REVENUE BUDGETS; AND AMENDING PROJECT BUDGETS PREVIOUSLY AUTHORIZED IN ORDINANCES 1813, 1817, 1835, 1840, 1846, 1874, 1887, 1919, 1954, 1999, 2005, 2020, 2051, 2052, 2053, 2054, 2062, 2075, 2095, 2126, 2163, and 2201.

Staff Report:

Interim Finance Director Scott stated that this Ordinance deals with establishing new projects, amending existing projects, and restoring prior budgets. Scott went over all of the categories and explained each. Staff recommends approval of Ordinance No. 2222.

Council Comments:

Ennis asked for an explanation of a project being removed.

Interim Finance Director Scott stated that when projects are established they can be amended as needed. He stated that at the end of the project the budget must have a balanced budget with revenues and expenditures reconciled before closing.

Beckwith asked if it affects the ending fund balances.

Interim Finance Director Scott stated yes, and he has made corrections to beginning fund balances for 2004.

Interim Finance Director Scott stated that the multi-year budgets had transaction approvals that had not been done yet.

Mahelona stated that he appreciates all of Scott's work on making these corrections and would like to know how this issue can be avoided in the future. He also stated that the Finance Committee would review this tomorrow.

City Administrator Bauer stated that he and Scott have discussed this. He stated once a Finance Director is hired, this would not happen again.

B. RESOLUTIONS

1. Resolution No. No. 1045 - Tourism Plan
 - a. City Clerk Read Resolution by Title Only

City Clerk Read by Title Only

RESOLUTION NO. 1045

A RESOLUTION OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH DESTINATION DEVELOPMENT TO PRODUCE A TOURISM PLAN.

Staff Report:

City Administrator Bauer stated that questions have been asked about the cost of other plans and their scopes. He stated that at budget time last year he brought Council examples of tourism plans and they cost between \$45,000.00 and \$60,000.00. He stated that they worked with a consultant to get a plan for the \$38,000 budgeted amount. This company has proven that they are qualified to produce a plan for us.

Council Comments:

None

Committee Report:

Ennis stated that the Community Economic Development Committee recommends approval of Resolution No. 1045.

ENNIS MOVED TO APPROVE RESOLUTION NO. 1045. BECKWITH SECONDED. MOTION CARRIED 5-0.

2. Resolution No. 1046 - Professional Services Contract for City's Critical Areas
 - a. City Clerk Read Resolution by Title Only

City Clerk Read by Title Only

RESOLUTION NO. 1046

A RESOLUTION OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES CONTRACT WITH WATERSHED DYNAMICS, INC. AND A NORTHWEST COLLABORATION TO COMPLETE AN UPDATE TO THE CITY'S CRITICAL AREAS ORDINANCE.

Staff Report:

Community Development Director Johnson stated that during the 2002 State Legislative session, the Legislature amended the Growth Management Act to require counties and cities to review and revise, if necessary, the critical areas regulations ensuring that "best available science" is clearly recognized. Consistent with the comprehensive plan update requirement, the critical areas ordinance (CAO) update must also be completed by December 1, 2004. Last year Enumclaw qualified for \$30,000.00 in grant funding which to date have not been specifically committed to either the comprehensive plan or CAO update. Staff recommends approval of Resolution No. 1046 authorizing the Mayor to execute a contract agreement with Watershed Dynamics Inc to update the City's Critical Areas Ordinance in the amount not to exceed \$30,000.00

Council Comments:

Beckwith asked if their approach is realistic or heavy handed.

Community Development Director Johnson stated realistic.

Council Committee Report:

Ennis stated that the Community Economic Development Committee recommends approval of Resolution No. 1046.

ENNIS MOVED TO APPROVE RESOLUTION NO. 1046. BECKWITH SECONDED. MOTION CARRIED 5-0.

3. Resolution No. 1047 - Reallocation of Capital Funds for Golf Course Projects
 - a. City Clerk Read Resolution by Title Only

City Clerk Read by Title Only

RESOLUTION NO. 1047

A RESOLUTION OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON AUTHORIZING REALLOCATION OF FUNDS ON GOLF COURSE PROJECTS FOR BRIDGE REPLACEMENT ON THIRD HOLE.

Staff Report:

Keates, Parks/Rec/Cultural Services Director stated that earlier this year, staff was informed of problems with the pedestrian/cart path bridge on the third hole. The bridge has since been closed to golf cart traffic. The cost to replace the bridge is approximately \$2,800.00 for materials only. The golf course maintenance staff can perform the work to replace the bridge. The bridge replacement is a pressing need and staff is recommending using funds allocated during the 2004 budget process to repair the golf cart path by the second hole. He stated that since the lowest bid for the cart path project is \$2,000.00 above the \$6,000.00 allocated for it, staff recommends reallocating \$2,800.00 from the cart path project to renovate the cart/pedestrian path bridge on the third hole.

Council Comments:

None

Council Committee Report:

Beckwith stated that the Community Services Committee reviewed and recommends approval of Resolution No. 1047.

BECKWITH MOVED TO APPROVE RESOLUTION NO. 1047. JENSEN SECONDED. MOTION CARRIED 5-0.

4. Resolution No. 1048 - Youth Sports Registration Policy
 - a. City Clerk Read Resolution by Title Only

City Clerk Read by Title Only

RESOLUTION NO. 1048

A RESOLUTION OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON ADOPTING A YOUTH SPORTS REGISTRATION POLICY.

Staff Report:

Keates, Parks/Rec/Cultural Services Director stated that Enumclaw Parks, Recreation, and Cultural Services Department offers a variety of youth athletic programs which staff has been spending more and more valuable staff time trying to accommodate parental requests concerning a variety of program related issues. Currently, there are no set policies addressing late registrations, special requests, improper registrations, and roster changes. The coordinator has recommended adopting some policies and procedures that addresses these issues. Staff recommends adoption of Resolution No. 1048.

Council Comments:

Ennis asked what fund does the registration money go to.

Keates stated that it would go into the General Funds revenue.

Beckwith stated that the Community Services Committee discussed the fee amount and added that it is meant as a deterrent, not a moneymaker.

Hogan stated that maybe more staff could be added at sign up time to help with the registration. Hogan also asked if the billing costs are worth the fee charged. He believes that this would irritate the citizens and add to the administration costs. He asked if the fees would solve the problem.

Mayor Wise asked if on-line sign up could be made available.

Keates stated that some programs are on line now. However, staff time is used up on late registration requests and that other cities have adopted registration policies.

City Administrator Bauer stated that he wanted to address Ennis's budget question and stated that the parks department budget is heavily subsidized from the general fund. The fees collected cover the costs of the entire program.

Ennis asked for clarification of the difference between a fee and a tax. He understands a fee is money that goes back into the specific program and a tax goes into the general fund.

Beckwith stated that the late fee goes into the general fund, as it is an expense related to the program. Although it is not a direct expense, we are seeing decreased staff productivity. He also stated that Council voted to decrease the park budget in the past, so hiring a temp may not be possible.

Jensen stated that he supports the resolution.

Mahelona stated that he believes that late registrations should not be accepted and that would solve the problem. If late fees are to be charged then they need to be disclosed.

Council Committee Report:

Beckwith stated that the Community Services Committee reviewed and recommends approval of Resolution No. 1048.

BECKWITH MOVED TO APPROVE RESOLUTION NO. 1048. JENSEN SECONDED. MOTION CARRIED 3-2. MAHELONA AND ENNIS OPPOSED.

5. Resolution No. 1049 - Professional Services Contract for 2002-2003
Financial Statement Development
 - a. City Clerk Reads Resolution by Title Only

RESOLUTION NO. 1049

A RESOLUTION OF THE CITY OF ENUMCLAW, KING COUNTY, WASHINGTON AUTHORIZING THE MAYOR TO ENTER INTO A FINACIAL CONSULTING SERVICES AGREEMENT WITH DAVID PAPANDREW, CPA, TO PREPARE FINANCIAL STATEMENTS FOR 2002 AND 2003 FISCAL YEARS PURSUANT TO GENERALLY ACCEPTED ACCOUNTING PRINCIPLES.

Staff Report:

Interim Finance Director Scott stated that this resolution provides for the approval of city management to enter into a professional services contract in order to prepare financial statements for the years 2002 and 2003. The financial statements must be completed before the audits begin on September 13, 2004. In order to prepare the statements, he will need assistance. Mr. Papandrew has been highly recommended. Staff recommends approval of Resolution No. 1049.

Council Comments:

Mahelona stated that the Finance Committee has not had the chance to review this in committee, but feels it can be discussed at the Council meeting.

Jensen asked if other finance providers were contacted.

Interim Finance Director Scott stated yes, but only this person is qualified and is locally located.

Ennis stated that the resolution does not list the cost amount.

City Administrator Bauer stated that an amendment needs to be made stating not to exceed \$9,900.00.

MAHELONA MOVED TO APPROVE RESOLUTION NO. 1049 WITH AMENDMENT STATING NOT TO EXCEED \$9,900.OO. HOGAN SECONDED. MOTION CARRIED 5-0.

MAYOR WISE RECESSED THE COUNCIL MEETING AT 10:09 P.M. FOR FIVE MINUTES.

MAYOR WISE RECONVENED THE COUNCIL MEEETING AT 10:16 P.M.

GENERAL ITEMS

- 1. Action Items.....Motion to Approve
 - a. Lead Street Worker Upgrade by Chris Searcy, Public Works Director – PULLED.

b. 2005 CDBG Funding by Les Johnson, Community Development Director
City Administrator Bauer recapped the 2005 CDBG discussion and stated that we need to do some creative funding by partnering with other cities.

Staff Report:

Community Development Director Johnson noted the new worksheet that was handed out for Council to use.

Council Comments:

Beckwith asked about the revised policy and the second bullet point which states pass-thru cities that receives small pass-thru amounts will need to fund a project at a lower level including a human services project. He asked if this is when the total amount is less then \$10,000.00, and can this be used in our case

Community Development Director Johnson stated that it cannot.

Mahelona stated that he would like to have staff to go back to the requests that have less than the new minimum amounts and see if we can bundle with another city to get above the minimums.

Ennis stated that he agrees with Mahelona.

Community Development Director Johnson stated that the Green River Community College request would not be able to bundle, as the other surrounding cities of Auburn and Kent are not pass-thru cities.

Beckwith stated that he agrees with Mahelona, but would like to narrow the list down tonight.

Mahelona asked what the other Council members would like to do.

Jensen, Ennis, and Hogan stated that they agree with Mahelona.

Ennis asked if this would affect the Public Hearing that is set.

Mayor Wise stated no.

Beckwith wanted clarification that Council is saying that they do not want to discuss anything tonight.

Mahelona stated only the three that don't the meet minimum.

2. Informational Reports

- a. Draft Mission and Goal Statement for the Carbon/White River Communities Forum by John Keates, Parks/Rec/Cultural Services Director

Staff Report:

Parks/Rec/Cultural Services Director Keates noted that the name has changed from the Five Communities to the Carbon/White River Communities Forum.

Council Comments:

None

- b. Capital Projects Update by Mark Bauer, City Administrator

Staff Report:

City Administrator Bauer stated that the Fire Departments Capital budget was handed out tonight and the Library painting project was left out.

Council Comments:

None

City Administrator Bauer noted the monthly routine staff reports.

- 3. Monthly Staff Reports
 - a. Community Events Calendar

Beckwith stated that he will not be able to attend the Employee Appreciation Event and asked if any other Council members will be able to attend.

Jensen stated that he would be attending.

Beckwith also encouraged Council to attend the New Teacher Breakfast sponsored by Chamber of Commerce.

- b. Fire Run Count
- c. Police

COMMENTS FROM THE AUDIENCE:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Ennis stated that the Community Economic Development Committee discussed the CDBG projects and an issue arose about the Human Services Advisory Board offering recommendations on capital projects. The Committee recommends referring this back to Committee and have the Chair of the Human Services Advisory Board come and talk to them.

Beckwith stated that staff presented to the Human Services Advisory Board the list of the projects and they developed the recommendations. He noted that the same opportunity was not

given to the other departments to review. He believes this may be looked at as one sided and not consistent.

ENNIS MOVED TO REFER THE CDBG ISSUE BACK TO THE COMMUNITY ECONOMIC DEVELOPMENT COMMITTEE FOR FURTHER DISCUSSION. JENSEN SECONDED.

Ennis asked Johnson to inform the Human Services Advisory Board of the next CED meeting.

MOTION CARRIED 5-0.

Hogan reminded all of the Sidewalk Sale this week on Thursday, Friday and Saturday.

EXECUTIVE SESSION:

City Attorney Reynolds explained the Executive Session on Personnel per RCW 42.30.110 Estimated Time 20 Minutes.

MAYOR WISE RECESSED THE COUNCIL MEETING AT 10:26 P.M.

MAYOR WISE RECONVENED THE COUNCIL MEEETING AT 11:09 P.M.

ADJOURNMENT:

**JENSEN MOVED TO ADJOURN THE MEETING. BECKWITH SECONDED.
MOTION CARRIED 5-0.**

Meeting adjourned at 11:10 p.m.

Respectfully Submitted,

Marcia Hopkins
City Clerk