

**City of Enumclaw
1339 Griffin Avenue
Enumclaw, WA 98022**

**City Council Emergency Plan Study Session
City Hall Council Chambers
October 6, 2003, 7:30 P.M.**

CALL TO ORDER AND ATTENDANCE:

The Mayor called the meeting to order at 7:34 p.m. Council members Beckwith and Hogan were excused. Council members Jensen, S. Krebs, Ennis, Mahelona and J.Krebs were present. Mayor Wise, City Administrator Bauer, City Attorney Reynolds, City Clerk Hopkins, Fire Chief Kolisch, Police Chief Weigel, Public Works Director Searcy, and Communication Coordinator Funfar were also present.

OPENING REMARKS:

Mayor Wise described the mock earthquake emergency staged in May at the City to test the emergency preparedness system. The drill revealed the City's strengths and weaknesses. Since then, improvements to the system have been made. The Mayor said Chief Kolisch will give an emergency plan overview that will be an open discussion and he encouraged questions.

EMERGENCY PLAN PRESENTATION:

Fire Chief Kolisch began his presentation by discussing the Emergency Preparedness manual given to Council. He noted the manual is updated every six months. He said the most serious disaster in our area was the windstorm in 1983 and gave some history of that experience.

Kolisch outlined how the Emergency Plan would unfold. He said the Emergency Board must meet within two hours of the disaster. It establishes job assignments, meeting information times, shelter location, extent of damage and establish the Emergency Operation Center (E.O.C.) location. The E.O.C. would be open during working hours, after working hours and weekends. He said that normal City operations must continue.

The City Disaster Plan outlines what the Mayor, City Administrator, Police Chief, Council members, and Department Heads duties would be. The first steps would be to get things operational for the City, hospital, stores, schools, retirement homes, and citizens.

Kolisch said if you are in charge of a section, you must think two hours ahead of what is being done and document every action made. You must trust everyone assigned to your section and depending on your assignment, you will work a 12-16 hour shift. You would be responsible for your replacement

COUNCIL QUESTIONS/COMMENTS:

Mahelona asked what the emergency plan is with the hospital.

Kolisch said he is in contact with Emergency Room Manager regarding the Emergency Plan and can be in radio contact at all times.

Mahelona asked if the hospital has a disaster plan.

Kolisch said they have one and they are currently updating it.

J. Krebs asked why there are blanks in the Emergency Plan document that refer to the Enumclaw

Municipal Code.

Kolisch said that is information regarding an Ordinance establishing a chain of command in the event of an emergency that has not been done yet.

Ennis asked why Enumclaw is a high-risk area for nuclear fallout.

Kolisch said we are close to the Seattle area that would be a major target area.

Mayor Wise reminded Council to keep their personal information updated with the City.

Mayor Wise asked Police Chief Weigel to talk about the Homeland Security issue.

Chief Weigel said the Police Department is in charge of Homeland Security and has appointed an Officer to be in charge of Homeland Security information updates. Currently, Federal government funds are available for gas masks and suits for contamination handling. He said his department keeps updated on training and training opportunities, keeping abreast of the National Security level, riot control, State highway security, and different kinds of emergencies they can work on.

Jensen asked about natural gas supplies in an emergency.

Searcy said it would depend if it was the time of year that people needed heat. He said fixing the system and bringing it back up is a time and labor intensive task, but his staff is trained to handle that situation.

Kolisch noted the fire department has a radio system set up that includes the Mayor, City Attorney, City Administrator, and department heads to keep in contact in an emergency.

ADJOURNMENT:

Mayor Wise adjourned the meeting at 8:18 p.m.